Present: Members: Janice Bogstad, Ned Gannon, Jerry Hoepner, Bob Hooper, Marie-Claire Koissi-Kouassi, Sean McAleer, Jean Pratt, Mathew Riedel

Guests: Margaret Cassidy, Jennifer Fager, Wendy Geniusz, Peter Hart-Brinson, Geoff Peterson, Jill Prushiek, Carter Smith, Matthew Waters

Presiding: Chair Jean Pratt called the meeting to order at 2:00 p.m.

Meeting Minutes

1. Approval of the 03/01/2016 meeting minutes
   - Motion to approve minutes of March 1, 2016, seconded, approved as distributed.

2. Establish Certificate in Social Diversity
   - Hart-Brinson attended the meeting to provide information and answer questions
   - EDI-focused certificate using courses on race, class, gender, and sexuality; four courses compose certificate (SOC 312, SOC 314, SOC 426, and either SOC 419 or SOC 202) -- SOC 101 is a prereq for all except 202 and would be waived for non-degree seeking students
   - Question – Why the name of social diversity?
     · Department felt using the word inequality would deter students from pursuing the certificate, social diversity is more inviting
   - Question – Is certificate intended for non-degree seeking, special students?
     · Plan to market to the community, will appeal to those in business sectors and education
   - Question – Will this affect workload?
     · Chair has stated she will handle it
   - Question – Currently two minors in Catalog, what is estimated current enrollment in the Sociology, Liberal Arts minor, and will this impact certificate?
     · 75 minors, course availability will be monitored and increased to keep up with demand
   - Question – Any parallelism with Women’s Studies?
     · Not aware of any discussion regarding overlap, SOC 202 and 419 are cross-listed
     · Before submitting to Senate, Pratt will insure there is not significant overlap with Women’s Studies
   - Question – Overlap among certificates seems to be a recurring theme, will we need to check every time, perhaps could be done in advance?
     · Part of APC’s charge is to do so
   - The motion was made to establish a Social Diversity Certificate within the Department of Sociology. Motion was seconded. Motion passed by a vote of 6 in favor and 0 against.
   - It was noted that Academic Affairs is in support of all the certificates discussed today, but asked that the Chairs work with the Registrar’s Office to ensure that the certificates can be easily coded and tracked via a normal degree audit.

3. Political Science program review
   - Geoff Peterson was in attendance to provide information and answer questions
   - Question – What is the typical POLS teaching load
     · Standard SCH in fall is 380-400, new target by Dean for fall is 410; typically done with three preps
Question – Issue in internal review regarding a student’s concern about the grading of essay exams and their inability to complete the exam?
  - Aware of one instructor for whom this was an issue in the past, current teaching evals are not indicating a problem

Question – External reviewer indicated that the faculty were in survival mode but also thought they should be publishing in more prestigious journals?
  - May be alluding to the fairly large scholarship gap between senior and junior faculty members, seniors seem to be stepping away from scholarship

Question – There was a recommendation regarding socioeconomic inequality?
  - Not on our radar, a lot of what we teach is already fairly controversial, hesitant to tackle that

Question – The report from 2007 noted curricular issues and they’ve been noted again but there weren’t many suggestions noted?
  - Has been a sea of change, discussions occurring, possibly adopting curricular changes similar to U of CA System/Stanford, discovered major curriculum hasn’t been revised since 1976

Question – External reviewer noted the department should work more closely with Career Services?
  - Capstone class will have more career stuff built into it (lack a course similar to PSYC 101), discussing curricular revision and determining what has not been done well in the past

Question – Curricular change was supposed to be completed in 2015-2016, status?
  - Will be implemented in 2017-18; criminal justice major numbers tend to stay the same, whereas political science numbers are more cyclical; American Political Science Association hasn’t come out with anything new for the past 35 years

Question – Indication that faculty in program are doing a lot of things but there’s a gap between what’s being done and what’s being documented, need to determine a plan so individuals document and receive the credit?
  - Have been asking everyone to submit annual reports; however, they’ll need to more in-depth, changes will be made depending on how handbook is revised—maybe a yearly personnel plan for each faculty member and the department may be the test subjects for something similar
  - Younger department may allow transitioning to assessment to occur more easily, part of the culture

Question – PAM/SAM are by department and not program?
  - Can only report by department, not program; spoke with Andy Nelson who didn’t think it was possibly, frustrating,
  - Have been struggling with accuracy and consistency with PAM/SAM, lag time that needs to be addressed as it’s old data and new things are happening (e.g., states there are 95 criminal justice majors and there were 140 yesterday)

Question – External reviewer noted the need to maintain quality
  - Going to be down two FTE at the end of this year; 10 POLS and 3 CJ faculty

Question – Internal reviewer asked if benches could be put in hall for students?
  - No room, fire hazard

APC will create a memo sometime this week, send to Peterson to clarify points if needed and check for accuracy, then it will be sent to AVC Carney
4. **Establish Certificate in Ojibwe Language**
   - Geniusz and Smith attended the meeting to provide information and answer questions.
   - Very exciting certificate, will be the only UW campus to offer it, includes courses in Ojibwe culture and history, can choose between three or four semesters of language, some courses approved for LE, speech presentation component, language courses are in-person and have been streamed live online and archived (since 2008).
   - Larry Martin taught AIS 111 and 112 as Ojibwe courses, this past fall became LANG courses (LANG 121 and 122).
   - Question – It there any involvement from AIS?
     - Language courses are cross-listed (not culture courses).
   - LANG 160 is the new culture course and will be taught by the program for the first time this fall.
   - Question – Are those who participate via live stream able to do so for credit?
     - Yes, if a student pays for the credits they can join via Skype and participate; those who don’t pay can still participate via BlueJeans and are able to send text questions.
   - Question – Mentions faculty-student collaborative research. Are there other opportunities?
     - There are other opportunities (Oberly, Mann, Moody); Geniusz will email Pratt.
   - Motion was made to establish an Ojibwe Language Certificate within the Department of Languages. Motion was seconded. Motion passed by a vote of 5 in favor and 0 against.

5. **Establish Certificate in Ancient Studies**
   - Waters and Smith attended the meeting to provide information and answer questions.
   - 12-credit certificate and minor have same name, certificate compacted version of minor/some students don’t like the language requirement of the minor.
   - Question – What type of enrollment are you expecting, will it take away from minor?
     - Can’t gauge enrollment in certificate, all courses are well-attended, don’t think it will jeopardize the minor as there are a variety of individuals/reasons to complete it.
   - Not sure which LE categories these courses are falling, a lot of certificates collaborate with other departments, could boost numbers (e.g. ARTH courses are K4 and an area we’re low), curious to see how it will all play out.
   - Motion was made to establish an Ojibwe Language Certificate within the Department of Languages. Motion was seconded. Motion passed by a vote of 5 in favor and 0 against.

6. **Upcoming agenda items**
   - Due to lack of time, this item was not discussed.

Chair Jean Pratt adjourned the meeting at 2:55 p.m.

Respectfully submitted,

Sarah Forcier
Secretary for the Meeting