Date: November 3, 2014

To: Dr. Jean Pratt, Chair
   Academic Policies Committee

Fr: Dr. Michael Carney
    Associate Vice Chancellor for Undergraduate Curriculum, Internationalization and Immersion

Re: Recommended changes to the policy for advising of readmitted students

The Associate Deans Committee, comprised of Associate Deans and Associate Directors from both
Academic and Student Affairs, recommends the following change (underlined in red) to the catalog
regarding the advising of readmitted students.

2014-15 Catalogue, Page 48, top left

Students must see an adviser at the following times:

- All freshmen and sophomores, as well as juniors and seniors who are not in good standing,
  and all students with a major in the College of Business must consult with an adviser prior to
  registration. They receive a Personal Advising Code or PAC at this time.
- All new transfer students, regardless of classification must see an adviser prior to
  registering. This is done as part of the Orientation program.
- **All readmitted students, regardless of classification or academic standing must consult with
  an adviser prior to registering. They receive a Personal Advising Code or PAC at this time.**
- All students must see an adviser prior to withdrawing from a class.

In addition, juniors and seniors in good academic standing are encouraged to continue meeting with an
adviser at least once a semester.

Rationale for the change.
There are two common situations where readmitted students would benefit from this change. The first
involves students who choose to change their major when they are readmitted. Currently there is no
way to ensure that these students consult with a department representative from their new major. The
language change proposed above would mean that readmitted students, like all other students who
change their major, would need to meet with a department representative prior to registering for
classes. The second involves students who have been away from the University for a significant time. At
present, these students often return to the University without reestablishing a connection to their home
department. Requiring readmitted students to meet with an adviser would be a positive step towards
ensuring that they receive appropriate guidance.

Please feel free to contact me with any questions you might have regarding this recommendation.
Michael Weil will be available to answer questions when APC formally considers this change.