Minutes
University Senate Academic Policies Committee
Volume 51, Number 5
October 21, 2014

Present: C Lapp, N Gannon, D Mowry, M Carney, S Wical, D Dunham, S Duckworth-Lawton, J Pratt, J Hoepner, L Bica, A Kielman

Guests: T Chmielewski, M Hoffman, K Markgraf, T Perchinsky, M Cassidy, J Fager, J Prushiek

APC called to order 2:00 by chair Pratt

1.0 Meeting Minutes

Oct 14th minutes - C Lapp moved to accept and S Duckworth-Lawton seconds. Motion passes on a 7-0 vote.

2.0 Study Abroad Programs

K Markgraf introduced two new study abroad experiences in France. The first new partnership is in Leone, France. Students are interested in experiences within a larger, urban, academic city. Adding this as an option for those students will draw a wider student range and meet this need. This is another collaboration with the USAC consortium. We have positive feedback from a UWEC student who attended independently as a non UWEC student. We anticipate 2-3 students per year. Leone representatives prefer either fall and spring or spring only. It's a matter of course sequence for language coursework (mostly language; also some foreign culture courses). If you want the lower-level coursework - go fall or full year. If you are entering at higher level, spring only is appropriate.

N Gannon asked about the flexibility of the program with regards to applying for internships while abroad. K Markgraf states that students are usually able to get either service learning, an internship, or at least a course in their discipline.

S. Ducksworth-Lawton asked whether WWI and WWII field trips are offered. K Markgraf indicates that there are field trips but he is not sure why they aren't listed in the document. S Ducksworth-Lawton reiterates that she can't see them going to Leone to learn about French culture and not having a field trip to address that part of France's history. K Markgraf will check into this but it may be that field trips vary so they are not listed in the syllabus document.

USAC is working on transcripting the 3 credits taken abroad. We are taking a bit of a leap of faith. We assume they will have worked out how to account for the credits on a transcript.

S. Ducksworth-Lawton moves that we accept the new study abroad option in Leone France in cooperation with USAC. N Gannon seconds. Motion carries on an 8-0 vote.

K. Markgraf described the Pau, France study abroad - faculty would like to see the students do both summer sessions - a 9 week residency. This meets the requirement for future high-school teachers (at least 6 weeks study abroad to teach a foreign language course in high school - and K-12). This is a trusted partner, we have never had a single issue in the past. We don't anticipate large numbers. If a
A student wanted to attend with an emphasis other than teacher certification, they could but that is not the intent. They would likely have a different budget - about 40% less. Most students choose the 'home stay' options - that is set up by the resident director in Pau.

D. Mowry asked about resources - does this strain your resources? Staff mgt. or resource mgt. K. Markgraf - no, we don’t foresee this as a challenge for our office staff.

C Lapp made a motion to accept a new study abroad program in Pau, France in collaboration with USAC. D. Mowry seconds. Motion carries on a vote of 8-0.

3rd proposal - exchange program with University of Valladolid, Spain. This would allow us to begin to receive some Spanish students to our international student population and also helps us to keep the cost low for our students. We send a number of our Spanish major students to University of Valladolid. J. Pratt - what is the difference between an exchange program and a study abroad? How does it keep costs down? It seems like this will remain primarily an outbound program.

Students from UWEC pay UWEC tuition and accommodations at the host institution and vice versa. Spain students pay their tuition to the Spanish institution and accommodations to the host institution. This makes it affordable and accessible to more students. It also brings diversity to our campus - encouraging more students from Spain to attend here.

Some countries - students are more likely to do an exchange than a study abroad. Australians, for example, are not likely to study abroad but will exchange.

Carter is very excited because students can take university courses (art, business, and Spanish) in their second semester. Prior to this opportunity would have only had the opportunity to take language and culture coursework. Don't anticipate any issues with lodging - student services are great. Host family option is only available for one semester - dorms or apartment the other semester. Insurance is higher in the spring because it includes the January term - it is an additional month.

M. Carney - if a student were to apply with the intention of staying for the entire year. Would the fees be piece-mealed? K. Markgraf - a one-time fee for administrative fees. Students who are doing spring semester are paying the 'exchange' fee, so the cost is different.

The costs to our students is contingent on the number of reciprocating Spanish students (i.e., how many of them attend/exchange with our university).

J. Pratt addressed the question of cost to our university given the exchange model (e.g., German students pay no tuition here, just accommodations).

First semester - intensive language coursework, second semester - other coursework. The first semester tuition is actually the fee to language institute of the University of Valladolid and vice versa.

N Gannon made a motion to accept the exchange program at the University of Valladolid. S Ducksworth-Lawton seconds. Motion is adopted with an 8-0 vote.
3.0 Program Name Change

M Hoffman & T Chmielewski - Proposal to make name changes to majors. This will make the terms more current. Students will be more current in knowledge and title/marketability.

D Mowry moved that APC approve the following program changes in the undergraduate catalog from major in Mass Communications ... as proposed by the department of communication and journalism. Doug Dunham seconds. 8-0

4.0 Considerations for changes in program review template and self-study criteria

L Bica introduced the framework. Reports have been hit or miss for strategic goal setting. The proposal is to standardize the criteria so that every program would be prompted to set goals. The template instructions could ask the department to explicitly comment on changes since the last program review. The current review framework does require the chair to reflect upon the previous review. M. Carney - we haven't gone through a cycle where chairs have been asked to provide a 2 year review of progress. The procedure is "two years subsequent to the review, the chair will submit a progress report to the provost..."

New policy: There will be an intervening report from the chair - two years after the internal review. Since the department review could occur 5-10 years after the prior review, it seems appropriate to have chairs reflect/review in closer proximity to the next/upcoming review.

Regarding wordsmithing the self-study document previously distributed by M. Carney, send amendments and suggestions to J. Pratt by next week. Also address needs and goals on next Tuesday.

For clarification, programs who go through external accreditation will be excluded from internal review.

APC was adjourned at 2:58 PM.

Respectfully submitted by J. Hoepner