

University Recreation and Sport Facilities

Environmental Adventure Center Adventure Trip Leader

Position Title:

Student Adventure Trip Leader

Position Description:

Environmental Adventure Center (EAC) Adventure Trip Leaders exist to provide an inexpensive, fun, educational, and safe opportunity for UWEC students to experience outdoor recreation. The first priority of the Adventure Trip Leader is to provide safe access to the participants of the Environmental Adventure Center's Trips and Events.

Primary Responsibilities:

1. Plan and organize entire trip agenda.
2. Develop trip itinerary and budget.
3. Prepare and maintain budget.
4. Hold Pre-Trip meeting with participants and evaluate participant's abilities.
5. Establish goals and objectives of the trip.
6. Obtain knowledge and information about trip destination/terrain.
7. Communicate appropriately and effectively with participants.
8. Use problem solving and decision making skills.
9. Menu planning, food purchasing, & repackaging.
10. Prepare equipment.
11. Assist with equipment clean-up & check-in.
12. Group instruction & leadership.
13. Maintain safe environment.

14. Properly/Responsibly care for participant injuries and conflicts.
15. Assist in driving.
16. Inventory and maintain all trip gear.
17. Evaluate trips upon return.

Qualifications:

1. Applicant/employee must be a University of Wisconsin-Eau Claire student and must have Federal or Non-Federal Work-study eligibility.
2. Applicant must have a minimum certification of American Red Cross CPR & Standard First Aid.
3. Employees are required to take an advanced wilderness first aid certification course from WMA, WMI or SOLO, within three years to maintain employment.
4. Must have university-provided blood-borne pathogen certification.
5. Criminal Background Check will be required.

Additional Information and Form Submission:

Al Wiberg, EAC/Ropes Course/Climbing Wall
14 Hilltop Recreation Center
836-5601 or wibergad@uwec.edu

Dan Langlois, Assistant Director/Environmental Adventure Center
14B Hilltop Recreation Center
836-3616 or langlodt@uwec.edu

