1) Ayres Associates presented four conceptual site plan options, which were developed in response to comments made during the December 3, 2009 review meetings. The following review comments were noted:

a) Options 3 and 4 were rejected.

b) Option 1 offers best potential in terms of site layout and ease of construction. Option 2 has the best layout in terms of building function. Ayres will develop these options further with the goals of maximizing parking, maximizing play areas, maximizing classroom views of the river, and keeping kitchen/muscle rooms/offices centrally located.

c) The west sidewalk paralleling Second Avenue can be eliminated, and parking can be shifted into this location. This will leave more room for possible elements such as a biofiltration swale for stormwater, or larger play areas. Ayres will also look at options for increasing parking on Second Avenue itself.
d) The sidewalk between HSS and the Children's Center can be eliminated to improve building security and provide larger play areas. Play areas can be located to the open area south of HSS, but not the actual building itself.

e) The City will require management of stormwater for quality only. No retention ponds are needed, as the City would prefer to get water off the site as quickly as possible in advance of any possible flood event coming from upstream.

2) Proposed project schedule was reviewed. Ayres was asked to revise the schedule, with the goal of submitting for June SBC and BOR meetings. Add key milestone dates for Environmental Impact Assessment, DNR Chapter 30 and Eau Claire Parks and Waterways Commission items. Schedule currently indicates occupancy after the start of Fall 2011 classes. This could be only be accelerated by doing the sitework over the winter of 2010-11. This is not recommended as it may create future problems with building settlement, and significantly increase project costs.

3) Dennis Johnson presented an overview of the Environmental Site Assessment process that will occur on this project. See attached meeting notes for this discussion.

4) Next meeting is scheduled for Friday, March 12, 2010, from 9:00 AM to 11:00 AM, at Room 202, Schofield Hall.

cc: Russ Van Gilder
    Kate Sullivan
    Jeff Kosloske
    Terri Reda
    Jodi Thesing-Ritter
    Rick Gonzales
    Angi Goodwin
    Phil Johnson
    Dennis Johnson
    Meg Overocker
An Environmental Impact Assessment (EIA) kick-off meeting was held concurrently with a stakeholder's meeting for the University of Wisconsin, Eau Claire (UWEC) Children's Center project. The purpose of the meeting was to discuss the building site location and layout options, and to discuss aspects of the EIA process. Jodi Thesing-Ritter, Committee Chair, called the meeting to order. Raivo Balcunias (Ayres Associates) introduced all the meeting attendees. The first hour and a half was spent discussing site location and layout options as presented by the design team comprised of Raivo Balcunias, Angi Goodwin and Phil Johnson, all of Ayres Associates. Please see their meeting minutes for details on this portion of the meeting. Following discussions of the project design, Dennis Johnson of Ayres Associates introduced the EIA issues and passed out agenda materials that included an EIA flow chart, an EIA event schedule in (need of revision), and an EIA document distribution list.

The following summarizes discussions:

1. Dennis noted that he will be the manager for EIA portion of this project and that the other Ayres Associates team member included Meg Overocker. Teleconference attendees did not, for the most part, have the prepared EIA handout materials with them. However, Raivo noted they were available on the FTP site. Handouts were distributed to those in attendance.

2. Dennis identified the University of Wisconsin System WEPA Process flow chart and noted that the University had determined this project was a Type II project, which required completion of an EIA.

3. Dennis pointed out the major milestones identified on the flow chart that needed to occur, including the completion and distribution of a Scoping Letter, release of a Draft EIA (DEIA) for public review, a DEIA public meeting, the Board of Regents/State Building Commission Approval, and distribution of the Final EIA. He added that the process meets the requirements of the 1971 Wisconsin Environmental Policy Act (WEPA) and UW System guidelines.

4. Dennis then asked the meeting attendees to refer to the Tentative EIA schedule that reflected previously proposed completion dates and asked that Ayres receive input for new target dates for these items. Dennis noted that these dates were contingent upon selection of a site location and tentative site plan be so that a Scoping Letter could first be distributed.

5. Dennis also discussed that a public meeting for the Draft EIA should be held PRIOR to the Board of Regents meeting (August 19, 2010) but could be held during the summer session for UWEC, sometime during mid-July. Jodi Thesing-Ritter noted that very few students would be on campus (about 900) during the summer session, and that it would be preferable to hold the DEIA public meeting before the end of the Spring 2010 semester. Most attendees agreed that submission of the project plan for the June 10-11 Board of
Regents meeting was preferable to the August 19 meeting, and thus all deadlines and milestones should work to this goal.

6. A tentative EIA milestones schedule based on submittal of project plans to the Board of Regents meeting on June 10 and 11 was determined and is attached.

7. A meeting with the design team and project stakeholders during which a site location and layout option will be determined was set for Friday, March 12, 2010.

8. Dennis then discussed that those in attendance should look over the EIA documents distribution list and send any revisions or comments to us. Rick Gonzales agreed to look over the list and contact us. Rick also mentioned that it would be good for a representative from the Children's Center to do the same. Ayres would like to receive these comments by the March 12, 2010 meeting.

9. Dennis discussed that a large part of the EIA report would need specific information including details on the need for the project, projected budget, projected revenue, how the program would run, number of children and students served, etc. Dennis asked who would be the best contact to get this information from – Jodi Thesing-Ritter stated that for Children's Center Program specifics, to contact Becky Wurzer, Director of the Children's Center. Raivo added that many of these details are contained in the business plan and he could give Dennis a copy. Jodi further stated that for any other details, to contact her. Dennis stated that following review of the business plan, Ayres would distribute a list of the information we need to committee members.

10. Dennis opened the floor for the committee members to voice any immediate concerns with potential physical, biological, or historical issues, or if there were any known conflicts brewing. No one in attendance offered anything to this end.

11. The meeting adjourned at 12:15 p.m.

Note that because of the short period of time allocated for the EIA topic, agenda items were not discussed in depth with exception to the tentative scheduling of all project related activities/milestones. Meeting attendees are encouraged to review the agenda items again and contact Ayres Associates with any questions or concerns not voiced during the meeting. Ayres Associates requests that both Dennis and Meg be included on the design team distribution list for meeting minutes and reports that might be applicable to completing the EIA document.

Ayres Associates contacts:

Dennis Johnson, PE 715.831.7643 johnsond@ayresassociates.com
Meg E. Overocker 715.831.7633 overockerm@ayresassociates.com
<table>
<thead>
<tr>
<th>Event/Task</th>
<th>Approximate Completion Date</th>
<th>Adjusted Completion Date</th>
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<tr>
<td>Signed Contract/Notice to Proceed</td>
<td>Late January 2010</td>
<td>December 21, 2009</td>
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<tr>
<td>Kickoff Meeting/Site Visit</td>
<td>Mid-February 2010</td>
<td>March 4, 2010</td>
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<tr>
<td>Scoping Letter/Distribution</td>
<td>Late February 2010</td>
<td>March 16, 2010</td>
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<tr>
<td>Data Analysis/Evaluation/Draft EIA Preparation</td>
<td>Late January to Mid-March 2010</td>
<td>March 4 – April 19, 2010</td>
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<tr>
<td>Release Draft EIA (start 15-day review period)</td>
<td>Mid-March 2010</td>
<td>April 26, 2010</td>
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<tr>
<td>Draft EIA Public Meeting (end 15-day review period)</td>
<td>Early April 2010</td>
<td>May 10, 2010</td>
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<td>Closing Date for Public Comment Period</td>
<td>Early April 2010</td>
<td>May 10, 2010</td>
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<tr>
<td>Board of Regents/State Building Commission Approval</td>
<td>April 2010</td>
<td>June 10-11, 2010</td>
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<tr>
<td>Recommendation/Distribute Final EIA</td>
<td>Late April 2010</td>
<td>Late June, 2010</td>
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