MEETING MINUTES

Meeting Location: UW-Eau Claire/OL1132

Date/Time: October 6, 2010 / 9:00 AM

Notes By: Raivo Balciunas

Attendees:

Division of State Facilities (DSF)
Russ Van Gilder (teleconference)

UW System Administration (UWSA)
Jeff Kosloske (teleconference)

UW-Eau Claire
Rick Gonzales
Beth Hellwig
Katie Ritland-Crousse
Troy Terhark
Jodi Thesing-Ritter
Becky Wurzer

Ayres Associates
Raivo Balciunas

1. Update of activities since previous Committee meeting:

   a. The City of Eau Claire Plan Commission approved the site plan at their October 4, 2010 meeting. The plan goes to the Eau Claire City Council for a final vote on October 12, 2010.

   b. Work is continuing on the draft EIA. Target date for release of the draft EIA for public comment is October 12, with the public hearing scheduled for October 26, 2010. Notices will be published in the Eau Claire Leader Telegram and the Wisconsin State Journal on October 12.

2. Jodi Thesing-Ritter reported that the Children’s Center’s capital reserve funds will be used to bridge the gap between the $3,481,000 amount budgeted and the $3,826,500 estimated for the total project cost. The new project budget shall be $3,826,500.

   Jeff Kosloske will provide Russ Van Gilder with a revised budget and funding source statement for inclusion in the Design Report Summary.
3. Submittals have not yet been made for the DNR Chapter 30 permit. It should begin now that the project funding issue has been resolved. Rick Gonzales reminded Ayres that he would like to sign-off on the application as soon as possible, even if rest of the application is still in progress.

4. There was discussion about the project possibly being pushed back to the December BOR and SBC meeting agendas.

   It has since been confirmed the project will be included on the November BOR and SBC agendas. The agency request, Design Report 2-page summary, and the 8-1/2 x 11 graphics must be finalized for printing no later than Friday, October 14.

   a. A rendering mounted on a 20 x 30 board is also needed for presentation at the meeting.

   b. The floor and site plan should show the built-out additional classroom and office, to be consistent with what was submitted to the City of Eau Claire. These spaces shall be identified as being add-alternates.

5. Russ Van Gilder noted the DSF 35% Design Report submittal was independent of the BOR and SBC meetings. Work will proceed on completing this expeditiously, but the additional items required for the DSF 35% review submittal are not needed for the BOR/SBC meetings.

6. The following design review comments were suggested:

   a. Provide a vestibule at the north exit door.

   b. Provide additional, child-height doors at the main entrance, and possibly other locations.

   c. Provide canopies at the other exit doors.

   d. Provide extensions to the base-bid foundation design, to simplify building a future Jumpstart addition, if it ends up being built separately at a later date.

   e. Consider arched or round windows.

7. The Children’s Center is in the process of applying for an $8,000 grant to provide shading in the playground. Funding appears likely, provided some requested documentation is provided.

   Shading could be in the form of trees or man-made devices. Final determination will be made once funds are received.

8. Ayres Associates would like to meet with the Children’s Center staff beginning sometime during the week of October 11, to plan the individual spaces. Rick Gonzales will also try to participate, if possible. UWEC will finalize the meeting location and time.

9. Ayres was requested to do a quick analysis to determine how closely the proposed design meets the equivalent of a LEED-Silver certification.
10. Jodi will schedule a public information meeting for late afternoon on October 26, prior to the EIA public hearing. The time and location are to be determined. Raivo Balciunas will attend.

cc: Russ Van Gilder             Jeff Kosloske
    Kate Sullivan              Jodi Thesing-Ritter
    Rick Gonzales             Terry Classen
    Jon Hoffman              Rick Anderson
    Angi Goodwin              Phil Johnson
    Dennis Johnson            Meg Overocker
    File 2.7