MEETING MINUTES

Project: University of Wisconsin – Eau Claire
University Student Center

Project No.: 07E2D / 2934

Meeting Date: Tuesday | January 3, 2012

Present: Neal Shurden  DSF
Chris Hessel  UWEC
Charles Farrell  UWEC
Beth Hellwig  UWEC
Ed Wynhoff  Kraemer Brothers
Jason Perry  Kraemer Brothers
Frank Truchon KBK Services
Kevin Blaha  B&B Electric
Junior Ruf  B&B Electrical
Dennis Nachreiner  Zimmerman Plumbing
Hans Peterson  Zimmerman Plumbing
Dale Ward  General Sprinklers
Robbie Brooks  PHD Roof Doctors
Bill Steebs  Appleton Lath
Dane Grunerud  Auld Communications
Kyle Clark  Bray Architects

Reported By: Kyle Clark

Purpose of Meeting: Construction Progress Meeting 21

Discussion/Action

1. Work Progress Past Two Weeks
   a. The Electrical yard masonry is 60% complete.
   b. EPDM is 98% complete. The Green Roof is 35% complete.
   c. Aluminum windows and curtain wall framing is 85% complete, glazing is 60%.
   d. Metal stud framing 4th @ 95%; 3rd @ 90; 2nd @ 90 and 1st @ 60%
   e. Drywall is 90% on 4th; 50% on 3rd and 2nd floor drywall begins w/o 1/2/12
   f. Wood blocking is 75% complete
   g. Louvers are 95% complete.
   h. Elevator J/K is 25% complete, Elevator C/D is 25% complete and the Freight Elevator is 25%.
   i. Fireplaces are 85% complete.
   j. Trellis work is 80% complete
k. Gas piping is 20% complete.
l. Plumbing DWV 4th @ 90%, 3rd @ 100%, 2nd @85%, 1st @70%; storm piping is at 100%; water lines are 30% complete
m. Ductwork is 30% complete on 4th, 90% complete on 3rd and 95% complete on 2nd.
n. Steam piping is 85% complete
o. Electrical rough-in is 54% complete; fire alarm is 40% complete; generator is 60% roughed in; A/V is 15%
p. The Multi-Purpose room sloped and stepped floors are 75% complete and will complete by 1/4/12.
q. 3rd Floor projection screens are 75% installed.
r. Kitchen hoods are 72% complete
s. Control work is roughed in on 2nd and 3rd floors for stats.

2. Work Scheduled For Next Two Weeks
   a. First Floor metal stud framing will complete
   b. Drywall will continue on 3rd and 2nd floors. With 1st floor drywall projected to begin 1/16/12
   c. Wood blocking will continue.
   d. Window glazing will continue.
   e. The TPO green roof will continue.
   f. Trellis steel will finish.
   g. Exterior balcony handrails will begin.
   h. Elevator installation will continue.
   i. The Electrical yard walls will finish.
   j. Interior block and stone will continue.
   k. Kitchen hoods will finish.
   l. Plumbing rough-in will continue.
   m. Ductwork and associated piping installation will continue.
   n. Electrical, fire alarm and A/V rough-in will continue.
   o. Projection screen installation will resume upon receiving final direction.
   p. Trellis steel and aluminum will complete.

3. Issues, Concerns, Questions
   a. Brown Heating is unable to vent the Cabin and Alumni fireplaces into the louvers.
   b. The revisions to the ceilings for the projector lifts in Ballrooms 330 and 340 are causing a delay.
   c. The A/V contractor is waiting for direction on the projection screens in Ballroom 330.
      i. This issue has been resolved and the screens have been installed.
   d. Is Storage space going to be added above Stair #2? This is causing a delay to the power for the elevators.
      i. Storage space will be added above stair #2. A CB will be issued for this work.
   e. Are the head support details going to be changed for door 110A.3?
      i. The head support details will not be changed for this door.
   f. Further information is needed for the framing and ceiling work for Alumni 350.

4. Construction Bulletins (CB’s)
   a. CB’s 1067, 1091, and 1104 are being reviewed.
   b. CB 1083, 1094, 1102, 1105, and 1107 are awaiting additional information or revised pricing from the contractor.
   c. CB’s 1085, 1095, 1098, 1101, 1106, 1108, 1109, 1110, 1111, 1112, 1113, 1114, 1115 and 1116 are awaiting pricing.
   d. The following CB’s need to be issued;
      i. Concrete Roof Curb revisions at Vegetated Roof.
      ii. Planter revisions at Stair 1.
iii. Caulking of parapet wall caps.
e. The following change orders have been issued;
   i. Change Order O-42 was issued on December 21st for CB 1087.

5. Submittals
   a. Submittals that are being reviewed at this time are;
      i. HVAC Controls (ESI)
      ii. Light Fixture Resubmittal (Lights FF, GG, R)
      iii. Overhead Section Doors
      iv. Architectural Woodwork Resubmittal (Set 2)

   b. Submittals that still need to be submitted for review include;
      i. Vegetated Roof Growth Media Product Data and Samples
      ii. Tile Samples Resubmittal (G-3, G-4)

6. Request for Information (RFI’s)
   a. The RFI’s that are outstanding and awaiting a response are;
      i. RFI 168 – Stair #3 Shaftwall.
      ii. RFI 180 – AHU Service Light & Outlet Connection
      iii. RFI 182 – Kitchen Exhaust – DDC Points
      iv. RFI 183 – Stair #2 Wall Types
      v. RFI 184 – Elevator Machine Room Disconnects

7. Field Orders (FO’s)
   a. There are no outstanding field orders at this time.

8. General Discussion
   a. Schedule
      i. The schedule is still on track with what was originally submitted. All Critical
         path items are being met.
      ii. An updated three week construction schedule is attached.

   b. As-Built Drawings
      i. The contractors are to be sure they are updating the as-built drawings on a
         regular basis.
      ii. Ed with Kraemer Brothers has a set of as-built drawings in the trailer with a log
         noting the changes being made to the drawings.

   c. Commissioning
      i. MEP Associates, LLC will be providing the commissioning services for this
         project. Kirt Pickering is the Project Manager for MEP.
      ii. Contractors should be sure to fill out the checklists as they are installing the
         equipment. Do not wait until the end of the project to fill out all the forms.

   d. The precast bridges were reviewed with Steve Matheny from American Prefabricated
      Infrastructures prior to the meeting (09-27-2011) to discuss the outstanding issues and
      the following resolutions were agreed to.
         i. The stone pattern at the panel joints will be repaired so they match from one
            panel to the next.
         ii. The stain will be reapplied with the colors approved on the mock-up panel. The
            current stain was also to “glossy” and this will be eliminated from the new stain.
            The colors of the bridges are to match the stone on the building.
         iii. The end walls of the bridges will have a precast panel that matches the cap
              installed to cover the bare concrete.
         iv. The blockouts at the panel anchors will be grouted before the walkway is
             poured.
v. A meeting was held with Steve from API prior to the progress meeting (11-22-2011).
   1) Steve indicated that they will be making repairs to the bridge by applying a thin coating of concrete patch and pressing individual “stone” forms over each existing stone shape.
   2) Chris Hessel has asked to see the product data for the concrete patch materials prior to any work starting.
   3) A sample area should be done on site prior to the rest of the work being done. This sample should be completed within the next two months.

f. Where the contractor accessed the site north of the new bridge for landscape work there are some broken panels in the sidewalk that will need to be replaced. The University would like to widen this sidewalk when it is replaced. Chris will work with Ed to come up with a final solution.
   i. This work will need to wait until school is out next spring before being completed.

h. Some of the spray-on fireproofing is getting damaged now that work is taking place on the floors that have been sprayed. This will need to patched/repaired before it gets covered up.

i. Deliveries, Parking, Site Access
   i. When opening the first set of gates they need to be opened into the fenced in area, not out into the parking lot.
   ii. If trucks delivering equipment/supplies to the site cannot get into the site right away arrangements need to be made with Chris prior to their arrival. Trucks cannot wait or park in the Phillips lot until space opens up. This lot is used by the faculty and the spaces cannot be blocked by delivery trucks.
   iii. There is no parking between the two sets of gates. Tickets will be issued for those vehicles that are parking there.

j. Landscaping at Nursing between the building and new sidewalk needs to be completed. Also, the planters have debris left in them and need to be cleaned out.

k. Plantings were installed along the sidewalk North of West Bridge but no mulch has been placed yet.

l. Beth mentioned that there has been some talk about adding a time capsule to the project and had asked where it could be placed.
   i. The design team will review this and provide some recommendations.

m. The silt fence around the site needs to be looked at, repairs made and the inlets cleaned out.

n. A moisture test should be conducted on the fireproofing prior to it being enclosed with drywall.

o. The custom patterns for the graphic film (TF-1) that is being installed at the vision panel for each meeting room needs to be provided to the contractor by the end of January.

p. There is a very good chance that there will be two aquariums added to the project. These will be located in the North wall of Open Work Area 220Q in place of Interior Storefront ISF-17. Once this information is finalized a CB will be issued.

q. Existing Davies Center Demolition
   i. The existing Davies Center will not be used for student orientation. This will allow the contractors access to the building following commencement on May 19th, 2012 to begin removing kitchen equipment that is being relocated to the new building.
   ii. The University would like to start moving some items into the Storage Rooms of the new building prior to building completion.
      1) The University to verify this with their insurance carrier as these items will not be covered under Kraemer Brothers insurance.
2) A list of rooms the university wants access to should be provided to Kraemer Brothers.
   iii. The abatement bidding documents should be provided to Kraemer Brothers for their review. They will add the abatement work to their overall project schedule.
   r. Once the building is heated and moisture testing has been done on the concrete slabs Kramer Brothers would like to have a meeting to discuss the installation of the Terrazzo Flooring.
   s. The plumbing contractor should verify that the caps have been installed on all clean-outs to prevent debris from getting into the piping.
   t. Gas Regulators
      i. The current specifications call for cast iron, 150lb regulators that will require external vents.
      ii. The plumbing contractor has suggested using an aluminum 125lb regulator with a vent limiter that would not require the external venting.
      iii. Kyle will review this with the Plumbing Engineer and DSF.
      iv. UPDATE (12-20-2011) – The Plumbing Engineer and a DSF representative will contact Dennis with Zimmerman Plumbing to discuss switching to ventless regulators.
   u. There was a site visit done last week by Facility Engineering to review the progress of the vegetated roof installation and several concerns were raised in the report that need to be addressed.
      i. The roofing contractor will provide a written response back to each item noted in the report. Some of the issues have been reviewed and are being addressed.
      ii. All issues need to be addressed and corrected before any further work is done on the vegetated roofs.
      iii. No one from Kraemer Brothers or the roofing contractor was aware that someone was on site reviewing the roof installation. The roofing contactor has asked if he can be notified of any future visits so he can be onsite and discuss concerns as they come up.
         1) It should also be noted that all visitors to the site need to check in at the Kraemer Brothers job trailer before entering the building or site.
   v. There are numerous locations where the fireproofing has fallen off or has been damaged.
      i. The fireproofing contactor will be back this week during repair work.
   w. There will be a CB issued to address some revisions that are tied to the demolition of the existing student enter. These revisions will include;
      i. Sidewalk revisions and additional walks added.
      ii. The complete tunnel between the current student center and Schofield Hall will be removed.
      iii. The steam line between the existing student center and Schofield Hall will be removed.
   x. There are several locations along the north side of the building where holes for the overflow drains were cored thru the exterior wall in the wrong location. The old holes will need to patched in and then taped and sealed with two coats of the air barrier before final exterior finishes are installed.
   y. Chris asked when the temporary power will be removed from the pits. They need the conduit that is currently being utilized for the temporary power.
      i. Before the meter is disconnected there needs to be a reading taken and that information needs to be given to Chris.
9. Next Meeting
   f. Date: Tuesday, January 17, 2012
   g. Time: 1:00 pm
   h. Location: Maintenance and Central Stores Building, Room 120 (Conference Room)

The above information is the interpretation of the meeting activities and comments; and should be reviewed by all attendees. Please comment on any discrepancies and inform the writer as soon as possible of any changes required. Date issued: Thursday | January 5, 2012.

BRAY ASSOCIATES ARCHITECTS, INC.

Kyle J. Clark, AIA, NCARB, LEED AP
Architect

cc: All Present
    Shawn Plum, Burt Hill
    Richard Noble, Multivista
    Amy Hobbs, UWEC

Nicole Peterson, Kraemer Brothers
Ron Wunsch, Kraemer Brothers
Robert Ross, Multivista
doadsfprojectfile@wisconsin.gov
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<tr>
<td><strong>Dates</strong></td>
<td>01/02</td>
<td>01/03</td>
<td>01/04</td>
<td>01/05</td>
<td>01/06</td>
<td>01/09</td>
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<td>01/12</td>
<td>01/13</td>
<td>01/16</td>
<td>01/17</td>
<td>01/18</td>
<td>01/19</td>
<td>01/20</td>
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</tr>
<tr>
<td>4th Floor Mechanical Rough-In</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td></td>
<td></td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
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</tr>
<tr>
<td>Sprinkler Rough-In 3rd and 4th Floors</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
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<tr>
<td>Green Roof PVC</td>
<td></td>
<td></td>
<td>x</td>
<td>x</td>
<td>x</td>
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<tr>
<td>Green Roof Handrails (pending fastener approval)</td>
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</tr>
<tr>
<td>North radius Trellis Steel framing</td>
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<td></td>
<td></td>
<td>x</td>
<td>x</td>
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<tr>
<td>Stair #1 Stringers and Associated Steel</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4th Floor Duct and Mechanical Opening Infill</td>
<td></td>
<td></td>
<td></td>
<td>x</td>
<td>x</td>
<td>x</td>
<td></td>
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</tbody>
</table>
# Progress Report
Eau Claire, University Student Center

- Current Period Month: 12
- Current Period Year: 2011
- Project Start: 3/7/2011
- Project End: 6/3/2013
- Project Type: New Construction
- Building Type: Academic
- Construction Type: Concrete Frame
- Lead Contractor Company: Kraemer Brothers

## Project Recycling Goal
- **75.0%**
- **Actual: 95.21%**

### CURRENT PERIOD

<table>
<thead>
<tr>
<th>Material Name</th>
<th>Weight (tons)</th>
<th>Volume (yd³)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asphalt</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Cardboard</td>
<td>1.35</td>
<td>27.00</td>
</tr>
<tr>
<td>Concrete/Masonry</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Metal</td>
<td>3.33</td>
<td>6.66</td>
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<tr>
<td>Wood</td>
<td>3.07</td>
<td>20.45</td>
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<tr>
<td><strong>Total Diverted</strong></td>
<td><strong>7.75</strong></td>
<td><strong>54.11</strong></td>
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<tr>
<td>Solid Waste</td>
<td>21.21</td>
<td>121.11</td>
</tr>
<tr>
<td><strong>Total Solid Waste</strong></td>
<td><strong>21.21</strong></td>
<td><strong>121.11</strong></td>
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<tr>
<td><strong>Total for All Materials</strong></td>
<td><strong>28.96</strong></td>
<td><strong>175.22</strong></td>
</tr>
<tr>
<td>Diversion Rate</td>
<td><strong>26.76%</strong></td>
<td><strong>30.88%</strong></td>
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</tbody>
</table>

### PROJECT TO DATE

<table>
<thead>
<tr>
<th>Material</th>
<th>Weight (tons)</th>
<th>Volume (yd³)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asphalt</td>
<td>598.63</td>
<td>-</td>
</tr>
<tr>
<td>Cardboard</td>
<td>2.76</td>
<td>55.20</td>
</tr>
<tr>
<td>Concrete/Masonry</td>
<td>1,457.39</td>
<td>2,084.07</td>
</tr>
<tr>
<td>Metal</td>
<td>26.55</td>
<td>53.10</td>
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<tr>
<td>Wood</td>
<td>29.86</td>
<td>198.87</td>
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<tr>
<td><strong>Total Diverted</strong></td>
<td><strong>2,115.19</strong></td>
<td><strong>2,391.24</strong></td>
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<tr>
<td>Solid Waste</td>
<td>106.52</td>
<td>608.23</td>
</tr>
<tr>
<td><strong>Total Solid Waste</strong></td>
<td><strong>106.52</strong></td>
<td><strong>608.23</strong></td>
</tr>
<tr>
<td><strong>Total for All Materials</strong></td>
<td><strong>2,221.71</strong></td>
<td><strong>2,999.46</strong></td>
</tr>
<tr>
<td>Diversion Rate</td>
<td><strong>95.21%</strong></td>
<td><strong>79.72%</strong></td>
</tr>
</tbody>
</table>

Total Hazardous Material