

# ADVISER UPDATE

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## From Advising and New Student Initiatives

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Fall, 2008

### CHANGES IN MATH PREREQUISITES

Beginning with the spring semester, Math 104, 108, 109, 203 and 246 will require students who have taken Math 020 to earn a grade of C or higher (or S). Students who receive a C- or lower will be dropped from the subsequent course. While you will not know the grade of most students when you meet with them for registration, it would be helpful to mention this to the students.

There is no grade requirement for students going on to Math 106.

### NEW BUSINESS CERTIFICATE AND NEW COURSES FOR NON-BUSINESS MAJORS

The College of Business will begin offering a series of courses designed for non-majors during the spring semester. A flyer explaining the program is attached. Several points are important:

- All courses are offered on-line through Continuing Education. Because of the cost recovery nature of these courses there is a \$135 per credit additional fee.
- BSAD 100, Introduction to the World of Business, which had been offered in the classroom, will now only be offered on-line.
- There are no prerequisites for any of the courses.
- Students can take one course or many courses. If they complete 13 credits, including BSAD 100 and BSAD 105 (Essentials of Accounting), they will receive an "Essentials of Business" certificate.
- The courses, most of which are 8 week courses, will be phased in over the next few semesters. BSAD 100 will be offered in winterim and the first half of spring semester. BSAD 125, the Essentials of Marketing, (first half), BSAD 105, Essentials of Accounting, (second half) and BSAD 135, Essentials of Business Communication, (second half) will be offered in the spring.

### PLACEMENT TEST CUTOFFS FOR SPANISH HAVE CHANGED

Beginning this fall, the placement test scores required for Spanish 201 and 202 have been increased. A new placement chart (which also includes the placement requirements for Japanese) is attached.

### ASSESSMENT PORTFOLIO PROJECT IS SUSPENDED

With the adoption of new university liberal education goals, the University Plan for Assessment of Student Learning Outcomes needs to be revised. The University Assessment Committee is working with departments to move toward "course embedded assessment." As a result, students will no longer be asked to submit a university-wide academic portfolio prior to graduation. If you get questions from students, you can tell them that while many departments still require some type of portfolio, the university-wide portfolio is no longer required.

## INFORMATION ABOUT THE ADVISER HANDBOOK

The "Adviser Handbook" that has been distributed every two years in binder format will no longer be routinely distributed. It is on-line at <http://www.uwec.edu/advising/Faculty/Handbook/index.htm>

As we work to make the on-line version more accessible, we will continue to produce a paper version for those who want one. If you want the updated handbook in paper, please email Debbie Gough (goughdm).

## REGISTRATION WORKSHOPS FOR FRESHMEN

Once again the Office of Advising and New Student Initiatives is offering registration workshops presented by Orientation assistants. Registration for spring semester is far different than the Summer Orientation registration freshmen experienced (where they were given open class lists and sent to a lab with lots of help). Encouraging your freshmen to attend these sessions can make your advising appointments go much more smoothly. The list is also available at: <http://www.uwec.edu/advising/Workshops/RegistrationWorkshops2008.htm>

Sign-up is required. Have your students call 836-3487 or email [orientation@uwec.edu](mailto:orientation@uwec.edu)

<p><b><u>Monday, October 20</u></b> Session #1: 10:00-11:00 a.m. – Phillips 186 Session #2: 11:00-Noon – Phillips 186</p> <p><b><u>Tuesday, October 21</u></b> Session #3: 2:00-3:00 p.m. – Phillips 186 Session #4: 3:30-4:30 p.m. – Phillips 186</p> <p><b><u>Wednesday, October 22</u></b> Session #5: Noon-1:00 p.m. – Hibbard 218 Session #6: 3:00-4:00 p.m. – Hibbard 201</p> <p><b><u>Thursday, October 23</u></b> Session #7: 2:00-3:00 p.m. – Phillips 186</p> <p><b><u>Friday, October 24</u></b> Session #8: 10:00-11:00 a.m. – Phillips 186 Session #9: 2:00-3:00 p.m. – Hibbard 218</p> <p><b><u>Monday, October 27</u></b> Session #10: 5:00-6:00 p.m. – Phillips 186</p>	<p><b><u>Tuesday, October 28</u></b> Session #11: 5:00-6:00 p.m. – Phillips 186</p> <p><b><u>Wednesday, October 29</u></b> Session #12: Noon-1:00 p.m. – Hibbard 218</p> <p><b><u>Thursday, October 30</u></b> Session #13: 3:30-4:30 p.m. – Hibbard 201</p> <p><b><u>Friday, October 31</u></b> Session #14: 11:00-Noon – Phillips 186 Session #15: Noon-1:00 p.m. – Hibbard 218</p> <p><b><u>Tuesday, November 4</u></b> Session #16: 2:00-3:00 p.m. – Phillips 186</p> <p><b><u>Wednesday, November 5</u></b> Session #17: 5:00-6:00 p.m. – Hibbard 218</p> <p><b><u>Friday, November 7</u></b> Session #18: 9:00-10:00 a.m. – Hibbard 201 Session #19: 1:30-2:30 p.m. – Hibbard 201</p>
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## REGISTRATION TIPS

Just a reminder that the G.E. lists, which are attached, as well as other helpful forms and links are available at: <http://www.uwec.edu/advising/Students/TipsforRegistering.htm>