REPORT FOR THE UNIVERSITY SENATE

University Committee: University Planning Committee

Brief History of Issue - why the issue is being considered:
- Over the past decade the role of the University Planning Committee has evolved. The function of the committee as stated in the bylaws needs to be updated.
- The membership of the UPC unofficially expanded to be more inclusive. The official membership in the bylaws should be updated to reflect current practice.

Points Discussed by Committee:
- UPC has been given and taken on a larger role in the strategic planning process, in aligning plans across campus, in supporting planning groups across campus, and in the Gold Arrow process and feedback loop. The bylaws should be updated to reflect this.
- It seems that a committee that consults with the Chancellor should not include the Chancellor.
- For at least the last 16 years, the committee has been facilitated by the Institutional Planner – this should be made obvious. It also makes sense to indicate who the designee is that has been serving as the chair of the committee for the past few years – the Strategic Planner.
- The term of members should be extended as members need longer to get a clear understanding of all that is involved in the committee.

Pros of Recommendation:
- Provides more transparency to who is actually on the committee and to how the committee actually functions.
- Formally recognizes ‘supporting’ members as actual members.
- Removes a possible conflict of interest by removing the Chancellor from the committee when the committee serves as a consultant to the committee.

Cons of Recommendation:
- None known.

Technology/Human Resource Impact:
- Update to the current published bylaws.

Committee Recommendation:
- That the University Planning Committee Membership and Function be updated.
UPC: Membership & Function

MOTION FOR THE UNIVERSITY SENATE

The University Committee: University Planning Committee

by a vote of 7 for 0 against on February 11, 2013 (Date)

Recommends that
The University Planning Committee Membership and Function in Part III, Article Four: Governance Committees, Section D – Planning and Review Committees, 1. University Planning Committee be changed as follows:

SECTION D – PLANNING AND REVIEW COMMITTEES
1. University Planning Committee
   a. Membership: The committee consists of eight appointed members, in addition to including the Chancellor and the Chair of the University Senate, the director of Institutional Research, and the Strategic Planner, who serves as Chair of the committee as ex officio members. Six Seven members are appointed by the Chancellor in consultation with the University Senate Executive Committee and one member is appointed by the Chancellor in consultation with the University Staff Council. These six would They serve staggered three four-year terms, with two being appointed each year. Of the eight appointees at least four must be faculty members and one member must be from Student Affairs.

   b. Functions: The Planning Committee is charged with the responsibility for (1) analyzing the demographic, educational, societal, and economic environment in which the University exists and operates, (2) reviewing both the mission and mission statements of the University, (3) overseeing an effective, integrated institutional planning process, (4) establishing success benchmarks and metrics to monitor progress on vision and goals, (5) supporting integrated planning efforts across all divisions, (6) annually assessing the implementation of the strategic plan and identifying priorities that will advance the University’s vision and goals, and (7) annually providing recommendations to the Chancellor and the Chancellor’s Cabinet, after consultation with the University Senate Executive Committee, the Student Senate Leadership, and the University Staff Council, for annual priorities that will advance the University’s vision and goals. those trends within higher education that are of concern to the University, (4) preparing an annual report that synthesizes relevant planning information for the Chancellor and the University Senate Executive Committee, and (5) providing recommendations jointly to the Chancellor and the University Senate Executive Committee for referral to appropriate staff and/or University Senate standing committees.

Implementation Date: upon approval and publication

Signed: _______________________________________
        Chair of the Committee

Send to: University Senate Office