UNIVERSITY OF WISCONSIN-EAU CLAIRE
UNIVERSITY SENATE MEETING
VOL. 46, NO. 13
April 27, 2010

Members Present:

Members Absent:
Robin Baker, Kristen Blake, Jeff Erger, Vanda Galen, Kirby Harless, Larry Honl, Robert Hooper, Andrew Jepsen, Cheryl Lapp, John Lee, Scott Lowe, Karl Markgraf, Colleen McFarland, Sherrie Serros, David Sommers, Odawa White, Becky Wurzer

Guests:
MJ Brukardt, Margaret Cassidy, Bernard Duyfhuizen, Teresa O’Halloran, David Shi, Bob Sutton, Marty Wood, Rama Yelkur

The regular meeting of University Senate was called to order by Chair Harrison at 3:07 p.m. on Tuesday, April 27, 2010 in the Tamarack Room of Davies Center.

1. Minutes of April 13, 2010 University Senate meeting approved as distributed

2. Chancellor’s Remarks – Chancellor Levin-Stankevich
   - Fabulous Jazz Fest
   - Honors program did a great job
   - Research days going on and it was very impressive so one should go and take a look for themselves
   - Discussion around parking at the Cabinet meeting this morning
     - Will have concerns and challenges over next few years
     - Had a Parking Open House and had lots of input but we also need ideas
     - Need to reduce commuter vehicular traffic
     - Need to listen to the students as they are a new generation with new ideas
     - Will continue to work on this
   - Fleet vehicles
     - New contract with Enterprise
     - Questioning if we want to eliminate campus vehicles
     - Cannot own/operate 12-15 passenger vans under the Department of Administration rules
     - Increasingly difficult for people all across campus due to this rule
     - Another significant meeting coming up with Enterprise to see what they can do for us
     - Need to strike a balance between UW-System Department of Administration and our campus
     - 8 passenger vans are not included in this ruling
     - Need to balance safety with needs of the students and academics
     - One senator was told that if the driver was not 25 or older then there would be an extra charge and a different senator was told the age of the driver had to be 21 before the additional fee was charged so this will have to be checked
     - Odd that we can’t maintain the 12-15 passenger vans yet we can rent them
     - A lot of unanswered questions
Questioning if the university retains any control over who can drive

Remarks from Climate Survey Consultant - Sue Rankin

PowerPoint packet handed out

PowerPoint handout available at: www.uwec.edu/cc

Highest percentage response rate in UW System

The data is owned by the institution

Maintaining confidentiality

Full report will be available by June 1st

UWEC is not unique in the Summary of Findings

3. Unfinished Business
   a. Second Reading – Motion from the Academic Staff Personnel Committee – IAS Appointments

Motion 46-AS-01
continued debate

• None

Vote on Motion 46-AS-01: Motion PASSED without dissention

4. New Business
   a) First Reading – Motion from the Academic Policies Committee
      Master Course Files

Motion 46-AP-13

The University Senate Committee: Academic Policies by a vote of 9 for to 0 against on April 6, 2010 recommends that the University Senate approve the deletion from Chapter 7 of FASH of the current language regarding Course Syllabi and accept the proposed text shown below.

Master course files

Dean’s responsibility

Each course offered by the University has a master course file in the office of the Dean of the College in which the course is offered. When a new course is proposed and approved by the Department/Program and the College’s Curriculum Committee/Academic Policies Committee, a new master course file is established. Periodically the course information is updated to reflect evolutionary changes in the course content. Major or minor revisions may be made as the characteristics, content and pedagogy of the course change. Courses also may be deleted from the curriculum. The Dean’s responsibility is to maintain the master course file for each course, including the original course proposal and a record of any actions taken on the course. All members of the faculty and academic staff have access to these files.

Department Chair’s responsibility

Department Chairs are responsible for forwarding to the Dean in a timely manner for appropriate curricular action new course proposals, major or minor revisions of existing courses, periodic course updates, and proposals to eliminate courses. For multiple-section courses, a single topical outline/timetable should be prepared which reflects the common body of knowledge addressed in the course. Once approved, a new course or revised version of an existing course may be offered upon publication in the University Catalog.

Section-specific information provided to students for courses offered in a given semester or year should be maintained in the department or program office.

Debate
MOTION by Senator Lozar to suspend the rules to vote on this today seconded and PASSED without dissention

Continued Debate on Motion

Vote on Motion 46-AP-13: Motion PASSED without dissention

B) First Reading – Motion from the Executive Committee
Relationship of Faculty/Academic Staff representatives to the Faculty/Academic Staff Personnel Committees

Motion 46-SE-07 (Faculty)
Motion 46-SE-08 (Academic Staff)

The University Senate Committee: Senate Executive Committee by a vote of 11 for to 1 against on April 20, 2010 recommends that the Twenty-second Edition, August 2006, of the FASH, Chapter 3, pages 24-25, related to the Faculty Representative to UW System and the Academic Staff Representative to the UW System be changed as shown:

19. The Faculty Representative to the University of Wisconsin System shall be elected by the faculty members and from the tenured faculty members of the University Senate at the first fall-semester meeting of the University Senate of even-numbered years. The term of office shall be for two years beginning with the end of the academic year in odd-numbered years.

The Faculty Representative serves as an ex officio (and voting) member of the University Senate and the University Senate Executive Committee, and serves as chair of the Faculty Personnel Committee. Immediately upon election, the Faculty Representative-Elect shall be an ex officio (and voting) member of the Faculty Personnel Committee.

The Faculty Representative shall represent the faculty at UW System meetings of the Faculty Representatives and at other appropriate meetings where concerns of the faculty are discussed; participate, as requested, in governance committees; and shall be responsible for reporting actions and information relevant to faculty to the University Senate, to faculty-related committees, and, when appropriate, to the faculty; shall communicate with UW-Eau Claire and UW System administration on faculty issues; shall represent faculty at official functions of UW-Eau Claire or UW System; may serve on task forces/committees of the UW System; shall assist the Chancellor in setting the agenda for the spring all-faculty meeting; and shall generally advocate for faculty.

[The faculty may, either directly or by action of the faculty of the University Senate, alter this bylaw.] (US 3/04)

20. The Academic Staff Representative to the University of Wisconsin System shall be elected by and from the academic staff members of the University Senate at the first fall-semester meeting of the University Senate of even numbered years. The term of office shall be for two years beginning the next July 1. An individual may serve as Academic Staff Representative for no more than two terms.

The Academic Staff Representative serves as an ex officio (and voting) member of the University Senate and the University Senate Executive Committee, and serves as chair of the Academic Staff Personnel Committee. Immediately upon election, the Academic Staff Representative-Elect shall be an ex officio (and voting) member of the Academic Staff Personnel Committee.

The Academic Staff Representative shall represent the academic staff at UW System meetings of the Academic Staff Representatives and at other appropriate meetings where concerns of the academic staff are discussed; shall be responsible for reporting actions and information relevant to academic staff to the University Senate and to the Academic Staff Personnel Committee, and to the academic staff at large; shall communicate with UW-Eau Claire and UW System administration on academic staff issues; shall represent UW-Eau Claire academic staff at
official functions of UW-Eau Claire or UW System; may serve on task forces/committees of the UW System; shall assist the Chancellor in setting the agenda for the spring all-academic staff meeting; and shall generally advocate for academic staff.

[The academic staff may, either directly or by action of the academic staff of the University Senate, alter this bylaw.] (US 4/04)

Debate

- Academic Staff Rep has a term limit – so to limit those from serving too long and give others a chance
- Steep learning curve
- Once you learn the position then your term limit is up and you are done being the rep
- ASPC asked right away for the rep to be the chair and asked for this motion to come forward
  - The rep receives a stipend so the ASPC committee members feel that it is just part of the unwritten “job duty”
- The role seems to make a lot of sense
- The “policy” is good and it seems logical
- Good policy to keep the rep rotating
- If someone enjoys the job and is doing well then they should not be forced out
- People can make the choice if they do not to run again
- Is an elect position – so let the academic staff decide the term limits themselves though their vote

Motion by Senator Snyder to strike the term limits on the Academic Staff Rep, seconded and PASSED by two-thirds vote

Continued debate

- No Bylaw language prevents one from serving as Senate chair and rep

Vote on motion postponed until the next meeting

C) First Reading – Motion from the Executive Committee

Procedures for Senate Actions that are directed to the Chancellor

Motion 46-SE-09

The University Senate Committee: Senate Executive Committee by a vote of 12 for to 0 against on April 20, 2010 recommends that the Twenty-second edition, August 2006, Chapter 3, pages 16-17 of FASH related to Section H University Senate-Chancellor Relations, item 2 be changed as shown:

2. The University Senate will expect the Chancellor, or a member of the faculty or academic staff designated by the Chancellor, to report to the University Senate without unnecessary delay the action taken on University Senate recommendations. If no report of action is reported to the University Senate Office within 60 days of receipt of the recommendation, the recommendation will be considered approved.

Debate

- Waiting for consultation would be what needs to be done if no action is being taken as opposed to him saying that he is still thinking about it
- That is not implied in the motion
  - Need clarification in the motion
  - Possibly define the consult
- Need some kind of response from the Chancellor’s Office
- Need something besides silence to be considered consult
- Language should be more clear
MOVED by Senator Gapko to amend the wording to read “if no action is reported” and delete the words “report of”, seconded and PASSED without dissention

MOTION by Senator Freymiller to suspend the rules to vote on this today seconded and PASSED without dissention

Continued Debate on Motion
  • None

Vote on Motion as amended 46-SE-09: Motion PASSED without dissention

D) First Reading – Motion from the Executive Committee
  Percentage Assignment for University Senate Vice-Chair

Motion 46-SE-10

The University Senate Committee: University Senate Executive Committee by a vote of 12 for to 0 against on April 20, 2010 recommends that the Vice Chair of the University Senate have a 10% assignment and the wording of the Twenty-second, August 2006 edition of the FASH, Chapter 3, page 25, Assignment in the Bylaws of the University Senate be changed as follows:

The University Senate Chair receives a 40% assignment to the Office of the Chancellor for each of the four semesters and a 25% assignment for each of the two summer sessions. (US 2/98)

The University Senate Vice-Chair receives a 10% assignment to the Office of the Chancellor for the two-year term.

The Faculty Representative receives a 20% assignment to the Office of the Chancellor for each of the four semesters. (US 2/98)

The Academic Staff Representative receives a 20% assignment to the Office of the Chancellor for the two-year term. (US 3/91)

Debate
  • There will most likely be language changes to this motion within the next week or two
  • Trying to provide options and fairness
  • Overload restrictions by UW-System or the state but want to give recognition to the part that governance plays at the university
  • Trying to balance the budget with those the people serving their departments

Vote on motion postponed until the next meeting

E) First Reading – Motion from the Technology Committee
  Technology Committee Membership

Motion 46-TC-01

The University Senate Committee: Technology Committee by a vote of 7 for to 0 against recommends that Chapter 3, page 16, item 9.a. in the current FASH (proposed reorganization Part III: Bylaws of the University Faculty and University Academic Staff, Article Three: University Senate, Section H Committee Organization) be changed as follows:
Membership:
The committee includes seven to eight voting members: one member elected by and from each of the colleges and enough senators elected by and from the Senate to ensure a total of 4 University Faculty and 3 University Academic Staff on the committee. The Chief Information Officer shall be a non-voting member of the Technology Committee. A member of the Student Senate information Technology Commission (ITC) will serve as a liaison between Student Senate and the Senate Technology Committee in an ex-officio (non-voting) capacity.

Debate
- None

MOTION by Senator Gapko to suspend the rules to vote on this today seconded and PASSED by two-thirds vote

Continued Debate on Motion
- Concerned that the “one member from every college” could be all be faculty therefore there would be no faculty senators on that committee

Vote on Motion as amended 46-TC-01: Motion PASSED by two-thirds vote

5. University Senate Chair’s/Vice Chair’s Report – Chair Harrison/Vice Chair Spaeth
- At the University Faculty and University Academic Staff meeting last week it was announced that voting for unionization will occur Tuesday, May 18th from 12:00 p.m. – 2:30 p.m. & 2:50 p.m. – 6:30 p.m. and Wednesday, May 19th from 8:00 a.m. – 10:30 a.m. & 10:50 – 1:00 p.m.
  - The polls will be located in the Presidents Room of Davies Center
- Ballots for the University Committee position elections and the Constitution/Bylaw referendum have been distributed today
  - Remind your colleagues to vote
- The Chancellor has signed off on the three motions:
  - Eliminating the 75% Rule
  - Purchased Books
  - Post-tenure Review
    - Administration is checking to see if the Post-tenure review motion needs to be reviewed by UW-System before implementation
- Contact Affirmative Action to receive an absentee ballot for the Union election
- The upcoming vote is for faculty unionization

6. Faculty Representative’s Report – Senator Peterson
- Have not met since last meeting
- Chancellor Levin-Stankevich on the E-Campus Portal
  - Was not discussed at the Chancellor’s meeting but is on the agenda for the next meeting
  - Will be a hot topic
  - Has generated universal concern

7. Academic Staff Representative’s Report – Senator Lee
- Have not met since last meeting
- Doing a call for agenda items for the May 7th meeting
- System asked for a response on the impact the students faced because of the furloughs
  - Due by April 30th
- Let Senator Lee know if one has agenda items or a response on the furloughs

8. Reportable Items from Committees
- Executive Committee – Chair Harrison
- At the last Executive Committee meeting:
The motions presented today were prepared
A discussion with the Vice Chancellor related to filling positions
- Procedures outlined in the handbook will be followed for the position in Student Affairs and for the replacement of the interim college deans and interim associate Vice Chancellor in Academic Affairs
- While the handbook does include a search & screen process for other program-type coordinators of director-types such as the CETL director for those positions whose supervisor is above the position of unit director or Dean and whose search and screen process is not covered in the Handbook, it was agreed that a modified process similar to the one stated for the Unit Directors, would be used
  - If the position was mainly relating to faculty, the search committee would be majority faculty
  - If it related to mainly academic staff then the majority would be academic staff
- For such a search & screen committee an announcement of the open position, the title of the position, and the composition of the search & screen committee should be made campus-wide through email by the supervisor
- Nominees for the search committee would be collected by the supervisor and the members of the committee appointed with consultation with the appropriate committee – the Faculty Personnel Committee, the Academic Staff Personnel Committee, or the Executive Committee
- This process would be followed until changes the search & screen process could be considered by both Personnel Committees and presented to the Senate
- Since UW System only requires that changes in a Consensual Relationships Policy have governance input, after some discussion, a motion was made and seconded to present the following to the University Senate as a For the Record Item:

**For the Record Items accepted without objection:**
Consensual Relationships Policy – Attachment A

- After the Executive Committee meeting, the University Faculty members of the Executive Committee met with the Chancellor in a Special Session for consultation regarding the status of the motion to establish a materials science department
- After continued discussion, a motion was passed to postpone the continuation of consultation until a discussion was held with interested parties
- The administration is to hold the appropriate discussions with parties with vested interest and will report back at the upcoming Executive meeting

- Budget Committee – Senator Eckardt
  - Met and working on a report to the senate

- Technology Committee
  - In addition to working on the motion brought forward to you today on the Technology Committee membership
  - Also reviewing roles and status of the various campus technology committees as well as the email blogging and what LTS is doing to try to work on that issue
  - Using computer labs for exams
  - Next meeting is Monday afternoon

9. Special Reports – Update from the University Planning Committee on the Gold Arrows
- Purpose of visit: To provide update on our Gold Arrow progress
- UPC is gathering information on this year’s efforts & will make recommendations to the Chancellor’s Cabinet for next year’s Gold Arrows
- Have interviewed Chancellor, Provost, Vice Chancellor and key University leaders
- Have accomplished a lot this year—thanks to all of you and to the campus
- There are many important initiatives underway or completed and they support our overall Centennial Goals
  - Are making progress
- Also heard that with the Blugold Commitment people are excited that we will have the funding to do things we have not been able to before
- Have also heard that people are tired
  - Have worked very hard and don’t want a lot of new initiatives; have lots on our plates right now
Also heard that people want to see better ways to value and reward faculty and staff

Overview of the Gold Arrow achievements

- Completed the Equity Scorecard and Climate Survey
- Created a social justice living/learning community, 22 students enrolled
- Admissions has hired a multi-cultural recruiter
- Have an Enrollment Management Team in place and working on a recruitment and retention plan
- Had aggressive goals for academic improvement and we’ve made significant progress
- Guidelines in place to help develop immersion programs, with $107,000 awarded
- Title III funds are available to provide professional development to faculty to enhance advising; a new plan for advising will be launched this fall
- Stipends are being offered for faculty to create bundled courses this summer for the new GE program—will be piloted this fall
- Blugold Commitment funding resulted in 80 proposals for High Impact Practices
- Developed a process to provide credit for student leaders and their contributions
- The Senate’s Physical Plant Planning Committee reconstituted and members now linked to all facilities committees
- A Sustainability Network established to link initiatives across campus—from curriculum to student initiatives
- Website home for all our facilities projects launched; parking plan announced
- Senate invited to provide suggestions for what the UPC should recommend for next year
  - Freshman year experience
    - Continue to work on it and improve it
  - Wellness – should be a bigger goal for students, faculty and staff
  - New general education system more clearly defined
  - Diversity admissions to the university
  - Role of technology should rank a little bit higher as there is no direct coordination
  - Development of immersion experiences
    - How are we reflecting/assessing
  - Relationship of the university to local communities
  - Focus on graduate education on campus
- Draft reports on the Gold Arrows are on the strategic planning website
- A report card will be published and available at the Breakfast.

10. Miscellaneous Business
    - None

11. Announcements
    - The next meeting of the University Senate is May 11th

Without objection, meeting adjourned at 4:37 p.m.

Submitted by,

Tanya Kenney
Secretary to the University Senate