Members Present:

Members Absent:
Lori Bica, Janice Bogstad, Cheryl Cutsforth, Margaret Devine, Chip Eckardt, Jeff Erger, Douglas Faulkner, Martha Fay, Ann Hoffman, Robert Hollon, Larry Honl, Robert Hooper, Fred Kolb, Geoffrey Peterson, Mehdi Sheikholeslami, Jeanne Skoug, Linda Spaeth, Marie Stadler, Todd Stephens, Charles Tomkovich, Charles Vue, Sharon Westphal, Rebecca Wurzer

Guests:
Kris Anderson, Margaret Cassidy, Donald Christian, Karen Havholm, Stephanie Jamelske, Andrew Phillips, Gail Scukanec, Aaron Wingad

The regular meeting of University Senate was called to order by Interim-Chair Harrison at 3:03 p.m. on Tuesday, September 9, 2008 in the Tamarack Room of Davies Center.

I. Minutes of October 14, 2008 University Senate meeting approved as distributed

II. Chancellor’s Remarks – Chancellor Levin-Stankevich

- College of Arts & Sciences has an equity, diversity and inclusiveness effort underway
  - Those in the college have been wearing buttons in hopes that they will be asked what it is and why they are wearing it and in turn a diversity conversation can be started

- Put out a call for nominations for Diversity Fellow
  - Worked over the summer to find a Sustainability Fellow
  - Having a knowledgeable person on campus in terms of sustainability and diversity has been beneficial to the university and to the individuals involved
  - In the past, have also identified a student fellow through a student affairs program and have talked with Beth Hellwig about developing that program at UWEC
  - Faculty and students working in leadership roles together or on specific issues
  - They can be key resource people on campus
  - Entertaining interest in the Diversity Fellow to begin in January and will negotiate release time from normal duties
    - Will be rotating position
    - Probably a year and a half for the first one as we are beginning in January
    - As a way to get some continuity and knowledge base built-up but also to provide the opportunity for development

- 2 big searches underway
  - Vice Chancellor for Administration, Finance and Facilities search is at a point of looking at finalists and checking references on the finalists
  - Anticipate having candidates on campus the week of the November 10th
  - Provost Search Committee was set by vote
Gail Scukanec and Gary Running are co-chairs of that committee

- The position has been announced and the ad is out so we will be receiving applications over the next few weeks

- State budget
  - Not much has changed since the last projection
  - There is a lapse that we will be subjected to this year; have been preparing for that as we knew it was coming
  - Don’t know whether the tax revenue projections that come out on November 17th will alter that lapse
  - May force the Governor to do something more immediate such as travel restrictions or hiring freezes
  - Hopefully will provide some level of institution flexibility
  - Sense is that System is trying to absorb as much as they can
  - Utility funds may be converted back to the state to cover budget shortfalls
  - Don’t know the depth to which the current economic crisis will hit Wisconsin
  - Tax revenues on manufacturing, sales being down and decreased property values will have an impact on the state budget
  - Division of Administration went through a planning exercise to reduce a portion of the operating budget by 10 percent – but none is institution specific
  - Nov 17th the projections will come out and the Governor will come out on the state of the WI budget
  - Until then we will proceed as normal

III. Unfinished Business
   - Second Reading – Motion from the Faculty Personnel Committee
     Motion to clarify grievance procedures (FASH 5.36) – Senator McAleer

Continued Debate
- None

**Vote on Motion 45-FP-01:** Motion PASSED by University Faculty Senators without dissention

IV. New Business
   - First Reading – Motion from Compensation Committee
   **Salary Plan** – Vice Chair Gapko
     - Similar to the last pay plan
     - Made little changes to current proposed plan

**Motion 45-CP-01**

The University Senate Compensation Committee by a vote of 7 votes for and 0 votes against, recommends that the University Senate present the 2009-2011 Comprehensive Salary Plan to the Chancellor as the recommended 2009-2011 Comprehensive Salary Plan.

Debate
- None

**Without objection, vote is postponed until the next meeting.**

Items B-D to be considered as Consent Agenda Items:

Consent Agenda information: A few years ago, in an attempt at more efficiency, it was discussed in the Senate Executive Committee that multiple proposals from APC stemming from College actions could be grouped together when presented to Senate.

At the Board of Regents, to help move items along, the idea of a Consent Agenda is used. If one adopts this method, items that have been thoroughly discussed by multiple other groups prior to coming to APC would be grouped on a “Consent Agenda”.

Therefore, unless there are any objections, we will consider items B-C-D-and E on the agenda as coming forward as a “Consent Agenda”. The process for dealing with a Consent Agenda will be as follows – The Chair of APC will
briefly present an overview of each of the items on the Consent Agenda. You will be asked if you want to remove any of the items from the Consent Agenda for individual discussion. If you do, speak up and that item will be considered individually. Items remaining on the Consent Agenda will be voted on together – with no individual discussion.

B. First Reading – Motion from the Academic Policies Committee
Proposal to Establish a Middle East Studies Minor - Senator Hollon

- Foreign Languages is looking at reassignments and reallocations
- A priority has been placed on trying to offer Arabic
- It is popular with the Fulbright Scholars
- Other options for Arabic instruction including participating in a collaborative program through Montana State University which would offer students access to distance education Arabic in a cost effective way
- Foreign Languages, Political Science and history will refer to this program in their PEEQ studies
- It is an interdisciplinary program so it is not placed in any single department

Motion 45-AP-01
The University Academic Policies Committee by a vote of 7 votes for and 0 votes against, **recommends to the University Senate that a Middle East Studies Minor be established.**

C. First Reading – Motion from the Academic Policies Committee
Proposal for Authorization to implement a Materials Science Comprehensive Major - Senator Hollon

Motion 45-AP-02
The University Academic Policies Committee by a vote of 7 votes for and 0 votes against, **recommends to the University Senate that the Request for Implementation of a Materials Science Comprehensive Major be approved.**

D. First Reading – Motion from the Academic Policies Committee
Proposal in the Geography Curriculum: Deleting Emphases in the Standard Major “Geography, Liberal Arts” - Senator Hollon

Motion 45-AP-03
The University Academic Policies Committee by a vote of 7 votes for and 0 votes against, recomme**nds to the University Senate that the Physical Geography, Human Geography, Geographic Techniques and Liberal Arts Emphases be deleted, resulting in a single Geography Major, Liberal Arts.**

E. First Reading – Motion from the Academic Policies Committee
Proposal for Changes in the Geography Curriculum: Renaming Emphases in the Comprehensive Major - Senator Hollon

Motion 45-AP-04
The University Academic Policies Committee by a vote of 7 votes for and 0 votes against, **recommends to the University Senate that the Geography Comprehensive Major Emphases be renamed as follows: (a) From Resource Management Emphasis to Environmental Geography and (b) From International Studies Emphasis to International Geography.**

Moved and seconded by committee that these four items on the consent agenda be approved.
Moved by Senator Stirm that we vote on the consent agenda items today, seconded and PASSED without dissention.

Further comment
- None

**Vote on Consent Agenda Items: Motions: 45-AP-01, 45-AP-02, 45-AP-03 and 45-AP-04:** Motions PASSED without dissention

V. University Senate Chair’s Report – Interim-Chair Harrison
- Interim-Chair and Vice-Chair met with a representative of the Student Senate to discuss ways that the two senates could work together and keep the lines of communication open
- Will meet in the future with the President and Vice President
- Tom Anderes, Senior Vice President for Administration & Fiscal Affairs from UW System, will be here this Thursday at 11:00 a.m. in Room 202 in Schofield Hall for people in governance to meet with him

VI. Faculty Representative’s Report – Senator McAleer
- Faculty Representatives are meeting this Friday in Madison

VIII. Academic Staff Representative’s Report – Senator Brockpahler
- Academic Staff Representatives are meeting this Friday in Madison

IX. Reportable items from Committees
   A. Executive Committee
      - Academic Calendar 2010-2011
         - At the last meeting Pam Scheible presented the proposed academic calendar for 2010-2011
         - It had been developed following the guidelines approved by the University Senate
         - Some modifications were made and the calendar was approved during the Executive Committee meeting
         - A copy of the approved academic calendar was included in your packet
         - Executive Committee will look at proposed changes for calendar guidelines
         - Historical reason for having the Monday after Easter off instead of Friday was because it permits students to celebrate with their families and travel safely back on Monday
         - Having a four day weekend ruins 2 full weeks of Monday, Wednesday, Friday classes
         - Executive Committee is looking at changing the guidelines to reflect this
         - Senate would then have the opportunity to look at the changes
         - Thoughts, ideas or concerns should be brought to the Executive Committee meeting to share comments/concerns
      - Senate Balance
         - The Executive Committee looked at data related to the number of University Faculty and University Academic Staff eligible to vote
         - Committee will look at proposed bylaw changes for representation on Senate
   
B. Other Committees
   - On October 14, 2008 the Academic Policies Committee approved a certificate in Middle Eastern Studies

X. Special Reports
   A. HLC Draft Report – Andrew Phillips
      - HLC visit is scheduled for September 13-16, 2009 - That’s early next fall on a Sunday to Wednesday
      - This spring there will be greater detail
      - Have essentially completed our data collection phase of the self-study process
      - Since then, various criterion subgroups have been writing drafts of their sections of the report and base their findings on the evidence that they collected
HLC Steering team now has all of the 5 draft chapters as well as the “reactions since 1999” draft chapter
Since March we have been reading and editing those drafts in the order that we received them
The reason we are editing is because it is important that the entire self-study read as though one person wrote it
Since there are many places where stories are repetitive - a single story will be told once in the beginning and it will then just get referred
That will make each criterion chapter shorter and easier to concentrate on the major points
Other issues like this:
- The change in the learning goals from the 11 baccalaureate goals to the 5 liberal education learning goals
- The change in our strategic planning process and the way that we use that plan to guide our future work
- The new budget process
- Our modified approach to assessment – using Barbara Walvoord style embedded assessment technique at the program level, and an approach to institutional level assessment that Scott Oates continues to develop with his assessment committee colleagues
- The ongoing work on revisions to the GE program
Want to avoid duplication
Occasionally we will return to a source and ask for some evidence to support out claims
Will incorporate a “chapter 0” – the lead section of the self-study that will tell a story about the university over the past decade
Hopefully, Chapter 0 should be available for you to review on December
Within the next week, chapter 4 – the criterion dealing with “acquisition, discovery, and application of knowledge” will become available to you for review
Then every few weeks after that, perhaps every 3-4 weeks, we’ll post another chapter for review
They will not be in order because we have not been working on them in order
All campus e-mail and university bulletin will alert people when a new draft is posted
You can get a copy of each draft via our intranet URL at: http://repository.uwec.edu/HLCSelf-Study/
That same URL will be repeated in every e-mail and bulletin posting
Included will be an anonymous “feedback” form
Draft chapters will be available online
It may be easier for you to read online instead of printing due to its format, size and embedded URL’s that are linked to evidence
By the time of the visit every shred of evidence will be in digital form in the archive
What will be posted soon is still a draft
There are still photos to add and formatting to correct

B. General Education Reform Committee Update – Kate Lang
- Committee is working again
- Still collecting feedback
- Started creating 2 new drafts that we think work better than the draft that we sent out for feedback
- Also reading a report on high impact practices
- High impact practices we know now, based on data, really do have an impact on student learning
- The main idea in the report is that the framework for student success needs to address both learning outcomes and the practices that foster that learning
- Feedback is welcomed

C. Equity Scorecard Progress – Marty Wood
- Will be pretty active throughout the year
- Fair amount of misunderstanding of what equity scorecard is all about so we are planning an open forum on the first preliminary report of the Equity Scorecard, the report on Access, tentatively at 4 p.m. on November 12, 2008
- Encourage everyone to attend the forum in which the findings of the Equity Scorecard will be released
- The Scorecard is deriving valuable information to use in our ongoing equity and diversity initiative from institutional data that has been collected over the years
- In recent years we have also had an ability to identify this data on all of these measures with respect to a students racial or ethnic identification but have never had a systematic process for looking at data in these discreet categories
● This process comes to us now from the Center for Urban Education in California and it is a process for trying to make sense of this data
● Not interested in looking at the historical causes of injustice, lack of diversity, lack of equity, or looking for who to blame
● We are more interested in looking at the data we already have on the students who apply here, the students who choose to enroll here, or if they choose to continue or not
● Equity Scorecard will look at access, student retention, the excellent subcategory (example: the honors program), institutional receptivity
● Have decided to join UW system campus climate survey to have more focus on the measurement of equity and diversity but it won’t be part of the Equity Scorecard project
● Encourage you to attend the open forum

D. PEEQ – Marty Wood
   ● Check with your Department Chair and Unit Director to get going on the PEEQ process
   ● Your department or unit could already be well into its self-report
   ● PEEQ website can be found under the Academic Affairs website
   ● Website has every document that’s going to be available as part of the PEEQ process
   ● Changes since the last open forum:
     ● The nominations for evaluation team members are due November 3rd and if you can think of a person who has a broad university perspective, is a judicious person, who knows how the university works, and who is reasonable and cooperative please encourage that person to allow someone to put their name forward
     ● The deadline for the self-study is February 2nd
     ● It is our hope that the extension of time will allow the academic units to engage the faculty somewhat more in conversation about the self study in its final form
   ● Changes to the process:
     ● Look at a more discrete look at each of the departments and units
     ● Look at all activities that the department or units are engaged in – trying to see if there is a different way of evaluating those sub-efforts of the departments
     ● Process affords now in its revised form a better opportunity to take a look across the university and all of its activities rather than individual departments and units
     ● Process is improved as a wider view can be taken
     ● Hope we can get more meaningful information on the outcome

XI. Miscellaneous Business
   ● None

XII. Announcements
   ● The next University Senate meeting will be November 11, 2008
   ● Be sure to exercise your right to vote on November 4, 2008
   ● Admissions: 800 visitors will be on campus Thursday and Friday so please make them feel comfortable and answer their questions

Without objection, meeting adjourned at 3:58p.m.

Submitted by,

Tanya Kenney
Secretary to the University Senate