The meeting was called to order at 3:03 in Schofield 202.

1. The minutes of the meeting from October 28, 1997, were approved as distributed.

2. Open Forum Discussion occurred regarding the School of Education admission procedures and criteria. Lunde raised concerns about the 60 students who were recently denied admission to the School of Education. The Chancellor indicated that this issue is actually a “good problem”. Some of the reasons for controlling the enrollment in the School of Education include: the limited number of available field placements, the supply and demand for teachers, and the availability of other resources. The Chancellor mentioned that the School of Education admission process provides the opportunity to select better students. He reminded the Executive Committee that additional communication should occur among various parties, that individuals with specific concerns should contact Associate Dean of Education Steve Kurth, and that we should avoid feeding into rumors and instead get to the source of the issue and correct misinformation. The Chancellor will address this issue at the next University Senate meeting.

3. Review of November 11th University Senate agenda. The proposed agenda for the upcoming November 11th University Senate meeting was distributed. No additions, modifications, or concerns were noted. The agenda will be distributed as written.

4. Continued discussion of Executive Committee membership and function. Discussion occurred regarding the proposed language pertaining to the membership and function of the Executive Committee as indicated on an attachment to this meeting’s agenda. After some discussion, consensus was reached on the suggested new wording regarding the Executive committee membership with the modification to eliminate the references to odd and even numbered years.

Rewording:
1) The Executive Committee
   (a) Membership: The committee includes the Chair and Vice-chair of the Senate, the Chancellor, the Provost and Vice Chancellor, the immediate past-chair of the University Senate, and six senators elected for two-year terms. During the odd numbered years, the Chair-elect of the University Senate, the Faculty Representative, the Academic Staff Representative, and six senators elected for two-year terms shall be a member of the Executive Committee; during the even numbered years, the immediate past chair of the University Senate shall be a member of the Executive Committee. The membership of the committee for any given year must have at least Of the six senators elected by the Senate, one member must be from the College of Arts and Sciences, one from the College of Business, and one from each of the schools of the College of Professional Studies, and one from the University Academic Staff. The Chair of the Senate shall serve as Chair of the Executive Committee.

Discussion continued regarding the need to secure appropriate representation from Academic Staff. One suggestion was to include 2 academic staff members (1 teaching and 1 non-teaching) along with the representative. Some issues were raised about this plan such as the implications of service for some Academic staff.
A brief discussion was held regarding the current requirement that department representatives must be providing half time or more service in a department. Is this appropriate?

5. Discussion of Senate membership, officers, meetings, and By-laws. Three handouts were distributed that included suggestions from the Self Report study regarding the membership and functions of the Executive Committee as well as the Bylaws and Senate eligibility. Discussion from these 3 handouts centered around the following:

* Separating the Bylaws of the University Faculty from the Bylaws of the University Senate. Some members indicated that this made sense.

* Modifying the committee's proposed language associated with the Executive Committee's function of consulting with the Chancellor concerning fiscal emergencies. The language here should reflect the various committees/chairs that also serve as consultants to the Chancellor in times of fiscal emergency.

* Omitting the suggestion that standing committee chairs would maintain membership on the Executive Committee.

* Reviewing the recommendation that the Senate Chair may recommend up to 2 individuals for extra merit salary increases for their significant contributions to Senate. Various views, concerns, and implications of this recommendation were shared.

The Chancellor reminded the Committee that we should avoid language that causes things to happen that are not in the best interest of people. Chair Harrison asked committee members to review the various handouts and to think about possible changes.

6. New Business. Chair Harrison indicated that she should be hearing soon from President Kathryn Lyle regarding the membership of the Chancellor Search and Screen committee. Harrison will then communicate the committee membership to Student Senate and University Senate in a timely manner.

7. Announcements. No announcements were shared.

8. Closed session. The Senate Executive Committee voted to go into closed session in conformance with Wisconsin Statute 19.85 (1)(f) to consider committee appointments to the Institutional Animal Care and Use Committee. A roll call vote was taken with all members voting yes with the exception of Pitts who voted no. The committee entered closed session.

9. The meeting was adjourned at 4:05.

Respectfully submitted,

Greg Conderman
Secretary for the Meeting