The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:05 p.m. on Tuesday, February 19, 2013 in the Centennial Room of Davies Center.

1) Minutes of February 5, 2013 approved as distributed

2) Ten-minute Open Forum for any member of Faculty or Academic Staff to speak to the Committee
   - Sidewalks have been very icy
   - Suggestion to call Facilities
   - Comment that no clock should be placed behind the lecturer’s head
   - Teresa Kuhn’s position in the Registrar’s Office
     - She is retiring and her position is crucial for the Business students
     - One could alert the new registrar as to this position’s importance

3) Review of tentative agenda for February 26, 2013 meeting of the University Senate
   - Approved as distributed

4) Discussion of calendar guidelines (Please see page 125 in the Faculty and Academic Staff Rules and Procedures)
   - Anything changed, added or deleted
     - An error was discovered in the 2014-2015 Academic Year Calendar
       - Error occurred in the 3 week summer session, which affects the following weeks
         - Has since been corrected
     - Residence Life has concerns about when we open in the fall
       - They have the incoming freshman for 3–4 days prior to school beginning
       - It costs thousands of dollars and is a huge responsibility
       - When we open has to do with state statutes
         - Guidelines are listed on Page 125 and the top 3 cannot be changed
       - Labor day is not the issue; it is that we cannot start prior to September 2nd
       - Vice Chancellor Hellwig to talk with Residence Life and bring their suggestions and issues forward
       - This agenda item will be brought back in two weeks
     - System freezes calendars one to two years out
     - Could start earlier then have a fall break and/or a reading/study day
       - We have to be mindful to not throw labs off schedule
     - Dorms have to open early because of Phase 2 Orientation
     - Residence Life wants more collaboration between departments
     - Sets a bad tone and is a problem that the freshman have too many days open but tickets [for alcohol consumption] would be a good deterrent
     - The October break at other universities is for the mental health of the students
     - Seems like Residence Life would like a later start date
• Quincy Chapman or Deb Newman would be a good resource
• A longer time off over thanksgiving would also be nice
• D2L outages do not coincide with our breaks
  • CETL has been working with Madison as it is a problem
  • Working on having it be on a Friday night and a Saturday between Christmas and New Year’s but their staff do not want to work at that time
  • Should have a bigger say in the future as the dates are being prescheduled
• Continued Discussion on Calendar Guidelines, Students and Schedules
  • After week 5 or 6 it is recommended that the students come home
  • One request was for the Wednesday prior to Thanksgiving as well as the Monday after Easter for students to have off for safe driving issues
  • Is important for students and faculty to have a break
  • Our breaks do not coincide with the local school districts
    • We should collaborate with the local school districts
      • Our calendars were shared with Altoona, Eau Claire and Chippewa falls
  • It is the state mandate that is limiting us
    • Maybe we should work on the state to change the mandate
  • One statute stated September 1st so this will need to be verified
    • One may be able to petition
  • We could start 2 days before Labor Day as practice
  • When we started this some schools were under a quarter system
  • Should look at options besides Monday, Wednesday, Friday classes
    • Maybe online day or a Saturday
  • K-12 has a 2 week winter break
    • May solve some of the constraint problems
  • A lot of students work through the Labor Day weekend
    • The Tourism Lobby did request this as they have students working and they couldn’t work, would decrease revenue
    • It may be in writing somewhere that consideration be given to students whose jobs work through Labor Day

5) Response from the University Assessment Committee
• No concerns about further action

6) Continued discussion on the Health Services Briefing

Health Counseling Review Handout

PEEQ Report Handout (for Health Services recommendation: see page 9)

Continued Discussion
• Comment that an RFP for Health Services should not be released without first seeking University Senate approval as the faculty have primary responsibility for academic issues and the learning benefits for UWEC students should not be dismissed as an uneconomical benefit to the current system
• Our campus and community collaborations are very important to the learning experience at UWEC and benefits students receiving care through the Student Health Services as well as those progressing through the health care professions
• Chancellor met with Health Services staff last week and the discussion was constructive
  • Director of the Health Center stated that the staff has agreed to be a participant in the process, rather than a respondent
  • The RFP is a nonbinding experience
  • This way they will have a voice in how the process unfolds
  • After the RFP goes out then we can analyze the responses to see if we want to go forward or not
  • There will be a lot of further discussion
  • In spirit of shared governance it was requested by the Student Government that we move forward with the RFP
- Happy that Health Services has agreed to be a participant as they will have a chance to shape the guidelines as well as be at the table
- Student Health also gets to participate in writing up the RFP
- We are a public institution and no one will offer their services for what we can do it for
- Once all the bids come in then we have to be prepared with what we are going to do with the information after this RFP
- 3rd party billing/reimbursement/medical records
  - Is being evaluated
    - As delineated on page 11 in Marc Goulet’s report it was not viable
    - Affordable Care Act might have implications on how health care is managed as well
- Health Services on campus provides confidentiality
- Insurance
  - School insurance has decreased
  - Only 100 students are currently carrying the insurance offered
  - Most of our students are covered under their parents insurance
  - The student government insurance is minimal
  - Students do not realize that they are not covered
- Health Services appreciated seeing the reports that were distributed
- Student health is a specialty and many services are not billable
- Would like a follow up at the end of the RFP
  - Will be put on the Executive Committee agenda for the last meeting in April

7) Draft Position Description for Vice Chancellor for Administration and Finance (distributed)
- Minimum qualifications will come in the ad itself
- Would like to see that this position is responsible for keeping the budget transparent
  - Thought about adding a piece that conceptualized the idea of an annual report or a state of the budget report annually but like general framing from the suggestion above
- We want transparency of budget issues
- Dave Gessner was ex-officio of member of the Budget Committee and it would be nice if a liaison was continued
- Committees could possibly be tied to the job description
  - Will see how some committees are spelled out in the handbook
- This position should work with campus governance to provide information and insight to the budget process

8) Continued Discussion: Talent and Economic Development
- Putting together a Rapid Action Taskforce
- Not just about skills gap but is also about nurturing talent
- Will work with economic development organizations outside of the university
- The role is to position ourselves to be ready for when monies are released
  - We want the data so we are prepared
- The UW Flex Degree Option is a possible way to meet future enrollment
- Rapid Action Taskforce and soliciting the greater campus
  - Mike Wick is coordinating
  - The people were volunteers
  - A general call was sent out through the chairs then the deans also went back and asked to make sure that administration had names
- Should not limit involvement
- 30 core credits
  - Thought is that we all to agree on the same 30 credits that could transfer
    - Would be general education credits
  - Listen tomorrow to see how that might change
- Point person for case studies should be MJ Brukardt as she heads the accountability report and that includes case studies
- Taskforce point person is Mike Wick
9) Announcements
   - Day of Remembrance
     - Looking at the month of April
     - Welcome any kinds of ideas and suggestions to make it dignified yet significant
     - Advice or interest in participating can be sent to Vice Chancellor Hellwig

Meeting adjourned at 4:20 p.m.

Submitted by,
Tanya Kenney
Secretary of the University Senate