The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:03 p.m. on Tuesday, April 3, 2012 in the President’s Room of Davies Center.

1) Minutes of March 6, 2012 approved as distributed

2) Open Forum
   - Congratulations to North High Jazz I for being invited to participate in the Essentially Ellington festival in New York City in May
     - Essentially Ellington is the most elite high school jazz festival in the nation as only fifteen high school jazz ensembles from the entire nation invited to attend each year.

3) Review of tentative agenda for April 10, 2012 meeting of University Senate
   - Without objection, approved as amended
     - Addition of the 3 big questions to be listed under Topic of the Day
     - Questions to be sent from Senator Kaldjian
     - Add Senator Kaldjian’s Review Report of UGEC Change in Name and Function to the agenda
     - Remove motion from the Executive Committee

4) **Review Report of UGEC Change in Name and Function**
   - Agreed that this report should be added on the agenda as a report
   - Rather than a Topic of the day type thing there would be more value in getting the three committees (ULEC, UAC and APC) together and have them speak about this
     - Need to look at the picture of all 3 simultaneously
     - Would be a good starting place
     - They know best what their work is
     - A report of that work could then go to Senate and we could then decide on how to act upon that
       - They could recommend changes but any change in function would have to go through Senate anyway
     - This suggestion makes sense and it is a better idea than having the whole Senate look at it
     - Where it becomes a governance issue is ULEC, which is almost entirely teaching faculty, was elected by Senate where UAC has a large number of non-teaching faculty
     - One of the problems with this is thinking through what exactly are we talking about
       - These things are tied to the Learning Outcomes
       - ULEC helps comes up with those 6 Learning Outcomes
       - UAS helps us figure out how to assess progress towards those 6 things
       - Then the Learning Outcomes part is what does it look like and feel like
         - What does a student need to be able to do
       - It becomes a little sticky
     - UAC gave an unsolicited contribution to this report and suggested that members of ULEC sit on UAC and vice versa
     - Make sense but can’t expect that the whole committee could get together
• Multiple conversations may need to take place but it would be healthy
• Don’t forget about APC as there is also a lack of communication between ULEC and APC
• There doesn’t seem to be a consensus on transparency between these groups
• On the UAC there is a sense that there does need to be some sort of a meeting of all 3 committees
• There is a problem with the communication between the groups so it needs to be defined on how they could all work together
  • Have to be very careful on how we approach this as there is already an existing dynamic
• The charge of ULEC is more academic
• The charge of UAC is they are looking at assessment for different non-academic units and their charge is broader than ULEC
• When ULEC came to present to different colleges they stated that they can’t tell us about outcomes until UAC comes back to us and provides us with measurable outcomes
• ULEC goes to APC for approval; UAC also takes their work to APC as well
• Has been a semester of frustration for APC as don’t know what our role is in this process of Liberal Education Reform
• Some conversations are already taking place
• APC sees their role as taking what ULEC has done and bring it to APC before it gets taken to the larger Senate
• Senator Kaldjian to send his report and Chair Harrison to contact the chairs/directors/leaders of these groups and have them bring it to their individual committee and get suggestions
  • Chair Harrison could get a response within a week or so then we can respond to Senate
• As part of a class project a student has been contacting staff as well regarding Liberal Education Reform
  • Not sure how in depth the report will be
  • This sounds good and still think it is a good idea to share the report

5) Reorganization of University Senate Bylaws, Sections A to Z (resume discussions of November 15 and December 6th)
• Senate vacancy
  • If the sabbatical or vacancy would come anywhere prior to the last year of their term then the change would make complete sense otherwise it does not make sense
  • Should create language that this would apply to vacancies that occur prior to the last year of your term
  • Does not need to be specifically stated because it does state that one can submit a request to the University Senate Chair to temporarily fill and then the Chair could talk to them about that at that time
  • Leave it up to the person going on sabbatical
  • One could encourage one to resign as the language stands now
• Currently all 4 positions (Chair, Vice Chair, Faculty Rep and Academic Staff Rep) turn over at the same time but no concerns were brought forward
  • “Elect” positions do not get release time
• Should eliminate the rule of having one more person than there are vacancies
  • We are always making exceptions; It is our own rule
  • Always have the option of nominating from the floor
  • Still leaves the option of nominating more nominees than there are positions
  • Maybe should say that it is encouraged to have more
  • Don’t want the Nominating Committee choosing who they want on a committee
    • Suggest that it would fit better if it were part of their charge to attempt to get more nominees than there are vacancies
    • Can also be open and transparent as part of the process
  • Nominating Committee is only a two year and non-consecutive term
• All three Nominating Committees should be consistent
• Need to think about if we should merge the Nominating Committees

6) Announcements
• Thus far there is silence on the appointment of the interim-chancellor
• Emergencies on campus
  • Thursday night there was a class and medical emergency occurred during class
• No one knew the address of the building and this could have been a huge crisis
• How does one give directions
  • There should be information in all the buildings
  • In some buildings there is an emergency pamphlet attached to the teaching stations
  • Should take this to Beth Hellwig as it should be in every classroom
    • She heads up the emergency response
  • The building coordinator could make up mailing labels with the address and put it in the emergency book as well

Meeting adjourned at 4:03 p.m.

Submitted by,

Tanya Kenney
Secretary of the University Senate