The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:06 p.m. on Tuesday, February 21, 2012 in the President’s Room of Davies Center.

1) Minutes of February 7, 2012 approved as distributed

Agenda item #5 addressed first with no objections.

5) Inclusion of those with 50% or less appointments in the Course Catalogue
   - In the past Human Resources worked with the information on faculty and instructional staff that went into the course catalogue and it was primarily done manually
   - This year Human Resources worked with Records and Registration Office to update that because now we have in our HRS System the place of education
   - The idea was to pull that data so a manual process isn’t necessary when running the report for publication
   - It does include everyone who is in the Wisconsin Retirement System (WRS) or anyone who has been here for more than one year
   - List will eventually be electronic (not printed) and can be up to date all the time
   - Catalogue will include a link/listing on where the updated document can be found
   - Would save money in publishing as well
   - Would also be able to give better information, more up to date information and less cost
   - Is only an issue because it used to be a manual process and it was past practice but it is not really tied to governance
     - May also be because of the catalogue delay it was brought to this body
   - Would like to put everyone in there who has a long term contract or are in WRS
     - Unsure if that included classified staff
   - No concerns about using the listing as presented by Donna Weber
   - Would be nice to have a historical listing/archival copy
     - Human Resources will do that
   - When they developed and implemented the HRS System they configured these tables of educational institutions and some were careful to spell out university and some were just Univ. so it is not neat and tidy but Human Resources is aware of it
     - They will not all be written the same and it is out of our hands

2) Open Forum
   - Basketball game was rocking in large part due to the pep band
   - It was seconded that Senate should send kudos out to the pep band for what they are doing
     - The comments could also be forwarded to them
     - One could also do a formal statement at senate
     - Beth Hellwig might send a letter as well
     - Could also ask them to add hockey
   - Women’s basketball is in a WIAC tournament starting Thursday
   - Tonight the Fire Ball drag show starts at 6 p.m. and the main show starts at 7 p.m.

3) Review of tentative agenda for February 28, 2012 meeting of University Senate
4) Status Update related to Smoking Policy
- Chancellor handed out a draft copy of the policy: Smoking is not permitted on campus except in the following areas
  - Based off of the work done and recommendations by the ad hoc committee
  - Not based on areas that you can’t smoke but rather areas that you can
- Areas are primarily loading docks and smoking shelters
- Still have to be 25 feet away from the residence halls
- An area by Davies was brought up as a concern as a garbage can was on fire just today
  - The area that permits smoking by Davies would be the loading dock
  - That area is currently under construction so the garbage can that was on fire is not actually in an approved smoking area
  - If permitted areas are not accessible then areas will not be substituted
    - This summer there will be additional areas that will not be accessible
- Some areas, such as the library and Haas, do not have shelters over them
- Since our original motion was not approved by the Chancellor and if the Executive Committee supports this “new version” then it would be brought forward to the Senate as a substitution to what was previously brought forward
  - If the Executive Committee does not feel it is something that can be supported then we would present the old motion again and the Chancellor has the ultimate authority and he does not need to sign it
  - One of these need to go forward to close the loop
- Concern over entry to Schneider smoking area
  - This area should be over 25 feet
  - These were the spaces identified by the committee as allowable smoking spaces but Randy Palmer actually put the map together and listed the actual areas
- Like the idea of designating where you can smoke rather than where you can’t smoke
- Still doesn’t address the issue of what can be done when smoking is occurring where it is not permitted
  - Have no legal authority to enforce these rules
  - We have a policy that hopefully empowers people to say something
  - Will hopefully become part of the culture as students won’t have a historical reference point after the 4 year turnaround
  - Peers and the police can tell those that are not in proper areas that it is not an area they can smoke in
- We are not saying that smoking is permitted on the footbridge we are just not addressing it
  - City owed streets are not designated specifically on a formal document
  - While someone may know that they can smoke there we basically want to say that they are only allowed to smoke in these places and that means that you are not allowed to smoke anywhere else
  - It is a grey area
  - Should think about having signs and the message we want to send
    - Should say that the University of Wisconsin Eau Claire discourages the use of tobacco products; smoking is only permitted in designated areas and have a little map that shows areas (and the bridge is not one of them and the streets are not designated smoking areas)
    - UW-Eau Claire promotes a healthy lifestyle
    - This will need to be worked on
- Hibbard area was brought up as a concern as it is close to the handicap accessible area that is primarily used
  - There might be some room to move it a little further away
  - The smoke tends to accumulate in that corridor
- Receptacles will only be placed where smoking is permitted
- The Chancellor will work further on the designated areas that were brought up as a concern
- This would serve as a consultation so it could be forwarded on to the University Senate to endorse the concept
  - If senators had comments on specific placement then they could contact Katie Wilson as she is a member of the ad hoc committee that was working on this project
  - Then the committee could work with the Chancellor to finalize the map and bring this to closure
This would close the process as we would turn it over to this committee who will work with Administration to finalize and establish the policy.

6) Senate Chair and Vice Chair Representation
   - Personnel committees thought changing the representation was a good idea and didn’t have any opposition.

MOVED by Senator Freymiller to forward this on to the University Senate, seconded and PASSED without dissention.

7) Continued discussion on Bylaw Revision
   - Chair Harrison will rearrange the bylaws and reorganize the headings and bring back in two weeks.

8) Announcements
   - Beth Hellwig is a recipient of a prestigious award from NASPA
     - This award is from a national organization that supports and advocates for women working in higher education
     - She will also receive a complimentary registration fee waiver to send a student of her choice to the National Conference for College Women Student Leaders
   - Into the Woods
     - Opens Thursday night
     - Is a musical and all are invited to come

Meeting adjourned at 3:52 p.m.

Submitted by,

Tanya Kenney
Secretary of the University Senate