The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:04 p.m. on Tuesday, November 15, 2011 in the President’s Room of Davies Center.

1) Minutes of November 1, 2011 approved as distributed

2) Open Forum
   - Qualtrics follow-up
     - Qualtrics has agreed to distribute surveys under the survey owners name and this includes if it is coming from a panel

3) Review of tentative agenda for November 22, 2011 meeting of University Senate
   - If motions come out of this committee today permission is granted to add them to the agenda
   - Administrator Remarks should be listed instead of Chancellor’s Remarks
   - There will be no Topic of the Day

Without objection items number 4 (Faculty Rep Term Expiration) and 5 (Moving portions of Senate Constitution to Bylaws) have been switched on today’s agenda.

4) Moving portions of Senate Constitution to Bylaws
   - It does make sense to take stuff out of the constitution and put in into the bylaws
   - There seems to be no problems or concerns with the condensing of the language in the constitution
   - Would be nice to see a final draft version of what the updated constitution and bylaws would look like
   - If the language and dates for terms were part of the referendum and were approved then they could be done simultaneously
   - Makes more sense to approve the constitution change and show that everything got moved to sections X, Y, and Z then deal with the bylaw change once it got there
   - Moving this language [from the constitution to the bylaws] enables us to change language more readily
   - Don’t know if we want to move the language on how we work with the chancellor (section Z)
   - All the procedures should be in the bylaws as it would make more sense
   - Questioning if there is anything that we would want to change in regard to the relationship between the Senate and the Chancellor
     - Are there any areas that we would want to make some revisions
   - Numbers are referenced in the constitution and those are not easily changed if they remain in the constitution
   - Is a question if we want the ability to change things in the Senate or if it should go to the entire university body
     - Currently need 34% to respond on the vote in a referendum to make a change
     - This is usually difficult to obtain
   - Section “Z” should be moved to the bylaws as the language doesn’t seem controversial
   - All 4 positions [Chair, VC, Faculty Rep, AS Rep] are annual appointments so they should all be aligned
   - If elected in April then one would not be responsible until July 1st of that summer
• Not all mentors are created equal; there isn’t always a mentor available
• Make the changes as clear as possible
  • Bylaw changes will be separate
• Mailbox elections
  • Add word “designated” in front of the word “group” to clarify
  • Change “in” to “of”
  • Delete the word “office”
  • Get rid of “each” and make ballot and voter plural

MOVED that this motion be forwarded to the Senate, seconded and PASSED without objection

• Section “M” - Nominations
  • If we are not following our own rules then it should not be in there
  • One could state that we should try to have more persons nominated than there are positions
    • Shouldn’t have advisory statements in the bylaws
  • Will wait on that one
• Sensible order handout
  • Executive Committee members were asked to think about this

5) Faculty Rep Term Expiration
• Date for faculty rep is July 1st
• Section “V” - Assignment
  • To include annual date

MOVED that this motion be forwarded to the Senate, seconded and PASSED without objection

6) Announcements
• There will be some wonderful, spectacular singers tonight at 7:30 p.m.
  • It will be Opera in English as well as musical theatre

Meeting adjourned at 4:05 p.m.

Submitted by,

Tanya Kenney
Secretary of the University Senate