The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:05 p.m. on Tuesday, October 18, 2011 in the Alumni Room of Davies Center.

1) Minutes of October 4, 2011 approved as distributed

2) Open Forum
   - Phillips parking lot lines are wonderful
   - Questioning if there is a policy on students writing announcements on classroom boards
     - Finding that the announcements are taking up too much space
     - Don’t want to make a political choice
     - Boards are for academic use
     - Bulletin board use to be approved through building coordinator but as far as classroom boards the instructor makes that decision
     - Bulletin boards require official sanction so students started using the classroom boards
     - Faculty own the classroom; have the right to erase
     - Don’t want the students to think we are being hostile but it is a matter of space
     - Students get the impression that it is approved because it is not erased each day
     - Will ask Student Senate to communicate this concern with the student body
   - Haas parking lot cross walk on the access road
     - Part of the project has been on hold because of the planning of the Children’s Center
     - Once there is some kind of resolution with Children’s Center then it will be addressed
     - Has been suggested that lot will be resurfaced
   - Student address list
     - Can be purchased but can also do an open records request for emails
     - Email is considered directory information
     - Have been told that they are also selling this information
     - Is there anything that we can do as this is concerning
       - Has been brought up to all the provosts, Teresa O’Halloran and System legal
       - Many students got misinformation as they thought emails were being sent from us
       - To get email addresses from us a query has to be written
       - Many are stunned about this and it is being looked into
       - According to our current policies nothing was done wrong
       - Students can unsubscribe if they don’t want these emails
       - Faculty cannot even email all the students at one time

3) Review of tentative agenda for October 25, 2011 meeting of University Senate
   - This meeting will be cancelled due to lack of business
   - Many would like more time to discuss the personnel structure so due to the cancellation this may be a good time for Donna Weber to meet with staff

4) Continued discussion of Senate web design and other communication options
   - Most are familiar with the look of our departmental sites
   - The navigation bar at the top is where the most popular links are located
   - The current Senate website has a few pages with many documents within those pages
• Want to automate navigation as much as possible
• May want to consider our audience
• SharePoint might be useful as well as Common Spot
  • SharePoint is a secure site that is password protected; is for faculty and staff
  • Separate libraries can be created for committee members
    • Those members can submit documents to that library
• Every site has a consistent heading and footer
• Everything in the middle of the webpage is content and the content is up to us
• The homepage is different in that it is sending one to different sites where departmental sites do not
• Questioning if we can still have links to “outside” pages - Will still have related links
• Are still in a pilot stage
• Judy Hall’s feedback might be helpful for University Senate
• Registrar’s Office is using SharePoint right now
• Our site can be where one goes for information
• Flowcharts might be helpful to see how the university works
• Need to think about who is intending to use the site
• Like the idea of shared space
• Easier to find the handbook from the Senate site
• Continued emails for upcoming meetings would be preferred
  • SharePoint can send out automatic emails
  • People can comment on agenda items as well as request agenda items
• Can also search for information within the site as well
• Want to be transparent to the greater university
• Also need things available to those that are not senators

5) Discussion of availability of “frozen files” for University Senate Representation
• Typically we have a chart but just received the numbers today so will delay discussion
• Data now in a spreadsheet format
• One immediate thing that was noticed was that there were 403 faculty this year and 380 last year
• We are up in numbers; will look at the numbers in two weeks as well as the language in the handbook
• As requested, this will be distributed to the Executive Committee

6) Update on Senate Committee vacancies
• Another vacancy on the Senate Nominating Committee
• Will send out an email to the Senators to see if we have any volunteers

7) Announcements
• Retirees being hired back as LTE’s
  • Have some on campus
  • Need expertise and we have a limited pool
  • Some questions were raised after an incident at Green Bay
  • Don’t know what will happen with this
  • Faculty reps got an email for debate
    • Most extreme version would not allow anyone who retires to work again
• Without objection, consultation with Dave Gessner on reorganization that is being considered
  • Committee consulted concerning completion of organizational changes within Budget and Finance
  • Reporting and staff realignments discussed including the reporting of Parking and Transportation Services to the Bursar
  • Number of changes made within the past several months due to retirements, transfers, and resignations of experienced staff members

Meeting adjourned at 4:34 p.m.

Submitted by,
Tanya Kenney
Secretary of the University Senate