The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:01 p.m. on Tuesday, September 20, 2011 in the President’s Room of Davies Center.

1) Minutes of September 6, 2011 approved as distributed

2) Open Forum
   • Tour of the new Davies Center
     • Vice Chancellor Hellwig would be happy to help coordinate if there are any interested parties
     • Executive Committee would be interested in taking a visit

3) Review of tentative agenda for September 27, 2011 meeting of University Senate
   • Approved as distributed with addition of FPC motion and Topic of the Day

4) Proposal for University Assessment Committee
   • Biggest change is that there are no students on this committee and that is because there will be a separate committee designed for the students
   • Each Dean would have the say on who they would like on this committee
   • Dean of Students should be listed as Division of Student Affairs so it does not represent a person
   • Would like to see someone from the library on this as well
   • The page 2 membership list vs. the page 3 membership list looks like they are elected so this needs some clarification
     • Elected by Senate or from the colleges
     • Pros and cons in both but it sounds like it should be by/from the college
   • Is a university-wide committee
   • Actions/policies that deal with curriculum would need to come through University Senate for approval
   • Policies and procedures were approved by the Senate but the daily actions were not approved by the Senate
     • Although an annual report was given to the senate on these actions
   • Any policy would go through the Senate for further review or action
   • If want faculty buy in on this then it would need to go through the Senate
     • Senate needs to have substantial input
   • The key thing is that it is in the constitution/bylaws so it is a true university standing committee
   • Trying to give more authorization to committees
   • We don’t have an assessment policy here on campus and we should
   • Want to move us away from compliance and to commitment
   • Would like it to be a little more centralized
   • The wording of Academic and support programs was taken from the CAASL wording and could use some clarification
   • Selection of these positions needs to be clarified as well
   • Suggested language: one representative from Academic Affairs and one representative from Student Affairs
     • This is a function so why do we have to fill it by employment categories
   • Want to impact the culture of assessment on this campus
   • Really want committee members who are interested and have a high level of commitment
   • Would be interested in having this committee formed in a different way
     • Want active voices
• What if we tried something new, possibly, by application then let the Director of Assessment, Jennifer Fager, decide
• Representatives from each college are needed in order to ensure a voice
• Have liaisons in the colleges then have two at-large members in addition
• Need more input from faculty
• Health Services is also looking for a voice
• Would like clarification on the wording Academic and Support Programs
• CAASL had 16 members and that seems to be a little big for a committee so would like to have a set meeting time with fewer members
• Wording should read Dean’s appointment, not Dean’s Office Representative
• Need somebody that has a good grasp of teaching in its many manifestations
• Could be chosen through an application process
  • Let it be through application then by appointment based off the applications
  • Applications might work for the faculty but for the others it might not be appropriate and a simple appointment might be more appropriate
  • Dean’s and Vice Chancellors could make the decision
• Might be useful to know which departments are going through an assessment
• Everyone is alright with not having an election so more appropriate wording might be appointed by the Dean’s and Vice Chancellors in consultation with the Executive Committee
• Function #7 should use the wording: develop and propose then add a Function #8 and use the word: implement
• Could also use the term staggered terms
• Final consensus: have 2 from each college; 3 appointed by Provost and 3 appointed by VC of Student Aff.

Without objection this motion is supported and will go forward to the University Senate as outlined.

5) Discussion of committee vacancies
• There are some vacancies remaining on some committees but there have been some volunteers that have stepped forward
  • Will have elections on the University Senate agenda
• On the next University Senate Executive Committee agenda there will be a consultation with the Chancellor regarding appointment to the UWEC Rep on System Working Group on Compensation
• What about if we fill senate vacancies with those that are not senators
  • Do we want more university-wide committees and not use the phrase senate committees
  • Need to bring up the structure debate
  • Need a senate discussion so we can propose some language
  • Can be a topic of the day
    • Add to the upcoming agenda

6) Streamlining: Next Steps
• Some things need to be moved from the constitution to the bylaws
• Still working on the website
• Officer terms of expiration - maybe July 1st should be the start and stop date for all terms
• Might be helpful to clarify terms
  • There should be a general statement on when committee terms start and stop so people are not unclear about timeframes

7) Announcements
• None

Meeting adjourned at 4:16 p.m.

Submitted by,
Tanya Kenney
Secretary of the University Senate