The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:04 p.m. on Tuesday, December 1, 2009 in the Presidents Room of Davies Center.

1. Minutes of November 17, 2009 approved as distributed

2. Open Forum
   - Some professors received a number of requests to cancel class on Wednesday before Thanksgiving
     - Not common
     - Attendance was down in class on Wednesday
     - Some lab classes that meet on Tuesday, Wednesday and Thursday were cancelled to keep them coordinated

3. Review of tentative agenda for December 8, 2009 University Senate meeting approved as distributed with permission to revise based on outcome of Executive Committee meeting

4. Discussion of tentative agenda for January 26, 2010 meeting of all faculty and academic staff
   - Suggestions:
     - Chancellors remarks
     - Round table
     - At the Academic Staff Open Forum it was requested that another open forum opportunity be given
     - Good idea as the Chancellor only has the fall breakfast to share information and things happen between now and then
     - Business meeting for items of constitutional change
     - Recognize students accomplishments (ie: Women’s Cross Country Team)
     - Recognize new hires
     - Recognize International faculty that joined us for the spring

5. Requested discussion of Flag Policy
   - Chair was asked to bring this to the attention of administrators and the Executive Committee
   - Could lower a BluGold flag if we had one
     - This could be done at the Chancellors discretion
     - Should have an Eau Claire flag
   - Normally, get a memo from the governors staff saying when flag is to be flown at ½ staff
   - Don’t always get that notification
   - Is the National Flag Policy adequate enough that we may not need a local flag policy

6. Requested discussion of the efficiency of “Field Trip or Scheduled Off-Campus Activity” forms
   - Many forms are sent to the Chairs to notify them of students being absent due to field trips and the Chairs are to inform the appropriate staff
     - Arts and Sciences deals with 95% of all these requests
     - To try to save time and paper would be nice to have this done electronically
Will be discussing this with Arts and Sciences and will bring to associate deans council to talk with other deans to see how to make this electronic

- Intended function is to notify staff that the students have official university event to go to
- Some activities are to go through the deans as some are not considered a university sponsored event
- One should contact Associate Dean Weil to see how non-academic units can get involved in this process
- Would be good to put our heads together
- Many courses where the catalog states that there will be fieldtrips are so the instructors do not have a choice that the students are able to miss that day of class
  - Is a different matter if not listed in the catalog
- Idea is to go electronic instead of paper
- Many do not have access to the documents anyway
  - Send notes to Susan Turell

7. Miscellaneous Business
- Faculty Complaint and Grievance Committee voted and the Faculty Termination Review Committee agreed to merge with one another
  - Chair was asked to come up with the language to make this change
  - Must go through Senate and should be added to Tuesday’s Senate agenda
    - Agenda to be modified to include as an item of new business

8. Announcements
- During winter break the trees and bushes will be coming down in the space to be occupied by the new Student Center
  - Mike Rindo will be putting out an announcement
  - Many species will be replanted as they are used in classes

9. Consultation with the Chancellor regarding the Faculty Representative to UW-System Working Group on Compensation: Pursuant to Wisconsin State Statutes 19.85(c) the committee went into closed session for the purpose of discussing possible candidates

10. Adjournment

Meeting adjourned at 3:35 p.m.

Submitted by,

Tanya Kenney
Secretary of the University Senate