Present: Jennifer Brockpahler, Mitchell Freymiller, Andrea Gapko, Susan Harrison, Jeff Janot, Brian Mahoney, John Mann, Sean McAleer, Todd Stephens, Jan Stirm, Chuck Tomkovick, Marty Wood

Absent: Rose Jadack, Brian Levin-Stankevich, Rick Richmond, Linda Spaeth

Guests: MJ Brukardt, Donald Christian, Robert Hooper, Andy Nelson, Andy Phillips, Gail Scukanec

The regular meeting of the University Senate Executive Committee was called to order by Interim Chair Harrison at 3:03 p.m. on Tuesday, November 18, 2008 in the Presidents Room of Davies Center.

1. Minutes of November 4, 2008 approved as distributed

2. Open Forum
   - Interim-Chair Harrison updated Executive Committee on response from facilities
   - DPC membership
     - Faculty Personnel Committee working on the language in the FASH about DPC membership, particularly about those going on sabbatical and what effect that might have on DPC’s quorum
     - Faculty Personnel committee would like to get a sense of what people thought about this and get feedback prior to Senate
     - Should there be a presumption that you will be participating less
   - Promotion Sub-Committees
     - Currently the handbook says that if someone cannot participate due to conflict of interest then that reduces the number and the functional equivalent takes over but if someone is just not participating or they are on sabbatical then you still have a functioning DPC
     - Looking at alternative language; want those on the committee to fully participate
     - Looking for thoughts on this topic; can also send out an email to the Deans to invite their perception

3. “Key Performance Indicators – University Planning Committee Update” – MJ Brukardt
   - Joined by several other members of the University Planning Committee Task Force on Key Performance Indicators
   - One of the ways we can guarantee the Strategic Plan will be implemented is to pay attention to what we are doing and to monitor our progress
   - University Planning Committee established a task force to look at key performance indicators
   - Measurements that we could develop that would help us get a sense of how we are making progress on the goals that we set as part of our strategic plan
   - Handouts are an overview of the work that has been done to date; these are proposed indicators
   - Determined that we want to look for indicators that are measurable; things that can be targeted and influenced by the activity at an institutional level but can also be at the departmental level or can be broken apart to look at student characteristics
   - Looked at a range of best practices around the country
   - Looked at what we are already measuring
   - The highlighted portion on the handout are key performance indicators that are already being reported or measured
   - The goal of the indicators is to develop a tool that will allow us, at an institutional level, to take a look at the range of indicators that we set for ourselves and determine whether we are making progress or not
   - The second handout is an example and is essentially a way to identify some of the measurements that we want to pay attention to and to track them at a glance and see if we are making progress or what are the targets we set for ourselves
   - Looking at developing this kind of tool for our goals
   - Screened indicators are currently being measured
   - For many of the indicators we will have to figure out what they mean, create them, track down the information or develop them more finely
   - The proposal is to try this out
   - Trying to get suggestions on indicators and better way of measuring
• Suggestion to have at least one or more KPI per goal
• In the description, it should be recognized that diversity is a factor that is woven throughout
• Consultation with the Executive Committee is adequate and will be brought to the Senate as an informational item
• This is an internal document for our use
• This is a development of a useful tool and it will continue to be refined

4. Tentative Agenda for November 25, 2008 meeting of the University Senate is approved with removal of the HLC Update

5. Calendar Guidelines
   • Minor editorial changes

Without objection, the Academic Calendar guidelines will be forwarded to the University Senate.

   • Senate retains the right to review; Executive Committee will still review and suggest changes or make a motion for action
   • Student Senate also has to look at this
   • Both Senates consult with the calendar

6. UW Oshkosh request of a LAB audit regarding faculty (and presumably staff) salaries
   • Request to have the Legislative Audit Bureau look at salaries
   • Asking other institutions to do the same
   • Would need to contact Jeff Smith
   • Seems like we are setting ourselves up
   • Timing may not be appropriate
   • This should be revisited
   • If changed to investment into the system then it would be appropriate
   • Instead of focusing on salary should showcase how valuable the university is
   • Legislature would be more responsive if it came from all institutions
   • Recast it in a way that spins it to value the university
   • Needs to be a unified voice
   • Curious how long an audit takes from start to finish

7. Miscellaneous Business
   • Compensation Committee and Academic Staff Personnel Committee have no regularly scheduled meeting times as there is no business
   • Looking for suggestions for topics/issues that should be discussed
   • Will also bring up at University Senate to ask for suggestions
     • Suggestion for the Compensation Committee to look at tuition remission and domestic partner benefits as it would help in recruitment and may allow us to compete better in terms of recruitment
   • January 27, 2008 is a scheduled University Senate meeting
     • Think of any topics that should be brought to Senate or consider encouraging PEEQ
     • Will be discussed and decided at the next Executive Committee meeting

8. Announcements - None

9. MOVED and seconded that the committee go into closed session under Wisconsin Statute 19.85 (1)(c) to consult with Chancellor Levin-Stankevich on nominations to the PEEQ Evaluation Team.

Motion PASSED unanimously by affirmative votes from the following members: Jennifer Brockpahler, Mitchell Freymiller, Andrea Gapko, Susan Harrison, Jeff Janot, Brian Mahoney, John Mann, Sean McAleer, Todd Stephens, Jan Stirm, Chuck Tomkovick and Marty Wood

Chancellor Levin-Stankevich designee, Interim-Provost Marty Wood, was present to hear committee comments on possible candidates.

Meeting adjourned out of closed session at 4:23 p.m.

Submitted by,

Tanya Kenney
Secretary of the University Senate