Present: Jennifer Brockpahler, Mitchell Freymiller, Andrea Gapko, Susan Harrison, Robert Hooper, Rose Jadack, Brian Levin-Stankevich, Brian Mahoney, Donna Raleigh, Scott Robertson, Linda Spaeth, Steve Tallant, Chuck Tomkovick, Marty Wood

Absent: Ned Beach, Robert Hollon

Guests: Mary Jane Brukardt, Donald Christian, Theresa O’Halloran, Mike Rindo, Gail Scukanec, Andrew Soll

The special meeting of the University Senate Executive Committee was called to order by Chair Wood at 2:08 p.m. on Friday, December 14, 2007 in the Alumni Room of Davies Center.

1. Chancellor Levin-Stankevich requested a special meeting of the Executive Committee regarding administrative reorganization
   - Study group to review structure of Student Services
     - Study group organized last Fall
     - Reorganization due to retirement of several key administrators
     - Study group based on interviews and survey found that communication and how organization affects communication is an issue
     - Study group examined student service models throughout UW System and the country
   - Organizational Changes
     - Re-assignment of the functions of the two existing positions currently charged with student services: the Associate Vice Chancellor of Student Services and the Associate Vice Chancellor for Student Development and Diversity
     - The creation of a new Vice Chancellor for Student Affairs/Dean of Students (report to Chancellor)
       - This position will oversee a new division whose functions will support student life at UW-Eau Claire and will work closely with Provost Tallant and Vice Chancellor Soll.
       - Functions reporting to the Vice Chancellor for Student Affairs/Dean of Students will be: Athletics, Children’s Center, Counseling Center, Dean of Students Office, Housing and Resident Life, Office of Multicultural Affairs, Recreation and Sports Facilities, Student Health Services and University Centers
     - The creation of a new Associate Vice Chancellor/Dean of Undergraduate Studies (reporting to the Provost and Vice Chancellor of Academic Affairs)
       - Focus on the academic aspects of the undergraduate student experience and how they are integrated with student services.
       - Functions reporting to the Associate Vice Chancellor/Dean of Undergraduate Studies will be: Advising/New Student Initiatives, Blugold Scholars, Career Services, Educational Support Services, First year Experience/Service Learning, Honors Program, International Education, McNair Program and University Assessment. The Educational Opportunity Center will report to Continuing Center.
   - Restructuring will reduce senior administration by .5 FTE with no increase in salary/benefit cost and possibly a decrease
   - Recruitment will be slightly more expensive than those replaced but even if hired at maximum salaries will not exceed what is already being spent
   - Current administrative structure will remain in place until summer 2008 when the new positions will be filled, after which the transition will begin
• Vice Chancellor for Business and Student Services title will be changed to Vice Chancellor for Administration, Finance and Facilities

• National Search
  • Vice Chancellor for Student Affairs/Dean of Students
    • Search and screen committee to be appointed by the Chancellor
  • Associate Vice Chancellor/Dean of Undergraduate Studies
    • This committee is elected; nomination requests will be sent in January
  • Associate Vice Chancellor/Dean of Graduate Studies
    • This search, currently on-hold, will be re-activated. A search and screen committee has already been elected

• Discussion
  • Mergers or departments that have to go through governance or just shifting entire areas/items intact
    • Each area that has a Director remains intact but may have different reporting relationship
    • The one area most closely together that are now dispersed are the trio programs: Upward Bound, Gear Up, Educational Opportunities Center, Educational Support Services, McNair Program
  • Primary contact person for faculty personnel issues
    • It is a function, not an office so it is not listed on chart
  • Decision making for the Administrative and Professional Academic Staff (APAS)
    • Most decisions are made by the Division Administrator
  • All lower boxes on the chart are all equal
  • Clarification on how the chart is organized: Academic Skills and Services for Students with Disabilities will report to Educational Support Services; Educational Opportunity Center will report to Continuing Education; Gear Up and Upward Bound will report to Director of Multicultural Affairs; CASE, Blugold Family Parent and WAGE will report to one of the Associate Dean of Students
  • There are two Associate Dean of Students, thusly two separate people, each with different functions
  • Of all the models looked at throughout this process this one worked the best for UWEC
  • We have luxury of doing this when things are not broken
  • Handbook requires consultation in cases of administrative proposed reorganization

2. Without objection the Executive Committee is satisfied that the appropriate consultation has been met and notes structure as well as the name change

3. Organizational chart can be found at: http://www.uwec.edu/chancellor/orgchart.pdf

Meeting adjourned at 2:38 p.m.

Submitted by,

Tanya Kenney
Secretary of the University Senate