The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:04 p.m. on Tuesday, November 18, 2003 in Schofield Hall, Room 202.

1. Minutes of November 4, 2003 approved as distributed

2. Open Forum – None

3. Review of tentative agenda for November 25, 2003 meeting of University Senate
   • Consensus to approve tentative agenda without Entitlement to Plan Women’s Studies major
     • Did pass Academic Policies Committee but report will not be ready for distribution; timing not essential

4. Student Development and Diversity Update – Associate Vice Chancellor Barrett
   • Working mission statement, values and goals distributed – emphasis on two things
     1) Student Development
        • Take pride in what already accomplished
        • UW-Eau Claire most student-focused campus ever worked on
     2) Diversity
        • Entire university trying to increase and enhance diversity
        • Also in terms of social justice and equity issues
   • Have proposed initial reorganization of area (organizational chart distributed)
     • Grouped together by function
     • Areas to focus on fundraising and grant writing; also advocating for students and increasing access for nontraditional students
     • Currently have two Associate Deans; one primarily procedural, the other problem solving with students
   • Responses to questions and comments from floor
     • Some people do have strong attachment to old title – Dean of Students
     • See value in emphasizing new name as part of marketing and education plan; trying to be consistent in making transition
     • Some still feel need way for students to easily find person functioning as dean of students
     • May look at changing titles when writing position description for Associate Dean position that will be vacant upon Bob Shaw’s retirement in May
   • Diversity Planning Committee (handout distributed) on hold based on recent Michigan decision on affirmative action
     • One way engaged in diversity is Plan 2008; update due in February
     • Have been meeting to work on; consensus has been to broaden focus
     • Looking at incentives and support for people on campus taking on initiatives
     • Opening community dialogue
• Marketing to make people aware of benefits of diversity
• Assessment of not just numbers, but climate and other educational outcomes
• Hope expressed that campus community workshops include efforts to diversify classified staff because often on front lines
• Additional comments and ideas welcome

5. Legislative Liaison Update – Mike Rindo
Invited to address committee as a result of questions in senate about legislative liaison position on this campus
• Part of position as Executive Director of University Communications and Public Information Officer is to function as campus legislative liaison
  • That entails (legislative liaison activities distributed)
    • Working directly with local and regional legislators
    • Working with UW-System to coordinate communications and legislative strategies
    • Keeping administration informed about legislative/government/political issues
    • Communicating university position on state budget and higher education issues
• Responses to questions and comments from floor
  • Do need to communicate and establish relationships with legislators, but is double-edged sword
    • Must choose battles and carefully position
    • Is perception in Madison that UW-System whines too much and there is fat that can be cut
      • Some view faculty as ultimate cushy job
      • Need to recognize mentality is out there and educate as to what university does
    • Also must realize legislators are generalists
      • One day need to know about higher education, the next about chronic wasting disease, the next about shared revenue and K-12 education, and the next about corrections system
    • Are people on campus who deal with federal programs, such as financial aid; also system person working at federal level
    • Number of other people on campus become involved depending upon issue
• Committee reached consensus to have special report from legislative liaison at next senate meeting and perhaps monthly thereafter
  • Mike Rindo also willing to forward legislative updates and daily newspaper reviews to anyone interested
  • Will also inform legislative liaison of senate actions which might be of interest

6. Discussion of possible publication of Summary Evaluation Statement for Administrators
• Received word back from system legal indicating amendments to State Public Records Law close records that relate to one or more specific employees and are used for staff management planning, including performance evaluations
  • Current UW-Eau Claire procedures for review of academic administrators at dean level and above in compliance because results used for performance reviews held in confidence
  • Procedures that release information, such as chairs’ evaluations, out of step with amendments
• UW-System will not represent those that keep student evaluation information from students
  • Seems under amendments, case could be made that those are part of performance evaluation
    • Official personnel files are those up in Academic Affairs
    • Anything can be subpoenaed
• Consensus reached to send item to Faculty Personnel Committee to reconcile handbook procedures with opinion from system legal
  • Provost to inquire at system about student evaluations

7. Miscellaneous Business
• Handbook indicates UW-Eau Claire West Central Wisconsin Consortium (WCWC) representative should be elected this calendar year
  • Group has been inactive in past several years according to current representative and provost
  • Wisconsin in Scotland Program is only item consortium currently works on
• Dealt with through offices of international education at various campuses
• Is also separate committee that covers Pigeon Lake Field Station
• At one time, WCWC had substantial power; new programs had to go through consortium to reduce duplication
  • Now as new programs advance through system and regents, feedback from around system requested
  • Campuses have flexibility on programs less than a major
• Consensus reached
  • Not to hold election for WCWC rep
  • Clean up handbook language
    • Could include generic statement under faculty reps responsibilities
  • Provost Satz to take lead with provosts on possible disbanding of consortium

8. Announcements – None

9. MOVED by Vice Chair Gapko and seconded at 4:24 p.m. **that the committee go into closed session under Wisconsin Statute 19.85(1)(c) to consult with chancellor on granting an exception to the requirements for emeriti status**

Motion PASSED unanimously by affirmative votes from following members: Jean Wilcox, Karen Welch, Robert Erffmeyer, Andrea Gapko, Todd Stephens, Connie Russell, Kathie Schneider, Rose Jadack, Don Bredle, Alex Smith, Ron Satz, Andrew Phillips, Robert Hooper, Susan Harrison.

Consensus of committee was to support granting exception to emeriti status.

Meeting adjourned out of closed session at 4:30 p.m.

Wanda Schulner  
Secretary to the University Senate