The regular meeting of the University Senate Executive Committee was called to order by Chair Harrison at 3:03 p.m., Tuesday, January 21, 2003 in Schofield Hall, Room 202.

1. Without objection, minutes of December 3, 2002 approved as distributed
   Without objection, minutes of December 18, 2002 approved as distributed

2. Open Forum Items
   - Discussion of ways to build bridge to State Representative Rob Kreibich
     - Elected from Eau Claire area; chairs Assembly Committee on Colleges and Universities
     - Seem to rail against our university and UW-System with regularity; generally covered by media around state
     - Latest article involved vacancies listed on campus websites as state faces budget crisis
     - Publicly wondered why UW-System seems to be filling vacancies when governor talking about decreasing number of state employees by 10,000
     - Specifically targeted Associate Vice Chancellor for Student Development and Diversity position at Eau Claire
     - Chancellor met with Rep. Kreibich and explained
     - Also many positions not being filled
     - System must be prepared to serve students obligated to accept
     - Positions posted not all funded through GPR
     - Meeting did not seem to clear up misconceptions
     - Need advocacy from legislators in district and region, not negative comments
     - System and local efforts continue to try to get information out to public
     - Since legislators take very seriously contact from constituents, is mistake if university community lets this continue without response
     - Consensus reached that Chair Harrison draft letter from committee to Rep. Kreibich
     - To more fully describe and educate on issues relating to university
     - Provide opportunity to learn more by asking questions
     - Invite to attend Senate meeting if that would be helpful
     - Be of service as a reference resource on issues affecting university
     - Stress universities not ignoring budget challenges; diligently working to reduce spending wherever possible

3. Review of tentative agenda for January 28, 2003 meeting of University Senate
   - Consensus to approve as distributed with inclusion of miscellaneous business item pending outcome of Executive Committee meeting today

4. Handbook Updates
   - Chair Harrison outlined handbook updates resulting from discussion of Handbook Review Committee (Administrative Officer Jan Morse, Affirmative Action Director Barbara Stevens, Senate Vice Chair Andrea Gapko, and Senate Chair Susan Harrison) including following items so policy matches practice
   - Addition of or partner after spouse in eligibility for Blugold cards section
   - Change in policy to now allow payment for mini-session instruction reflecting corresponding change at System level
   - Also would like to add ninth item to list of privileges bestowed upon emeriti faculty and academic staff stating: Emeriti faculty and academic staff may be hired (after at least a 30 day break in employment) on a temporary basis following procedures for continuing employees
• First eight items approved through University Senate; if to add ninth item to list, should also pass through Senate

Discussion
• Other eight items seem to be privileges; this does not quite fit
• Previous items on list also went through Faculty Personnel Committee
• Affirmative Action Director felt important to state policy so no question about whether recruitment process to be followed in such cases; Human Resources feared possible repercussions as a result of IRS and DER audits if policy stated explicitly
  • Allowed to offer employment after good faith retirement, but such employment cannot be discussed for at least 30 days after retirement
  • Are implications for taxes and annuity benefits
• This item also does not apply strictly to those conferred emeriti status; perhaps should be covered in employment/recruiting section
• Politically, this policy not looked upon very positively
• Consensus reached to refer item back to Handbook Review Committee for possible placement elsewhere in handbook

5. Annual Review of Frozen Files to determine Senate proportions
• Current faculty and academic staff numbers vary less than 5% from 1997 figures upon which structure of Senate based; no change required in representative proportions
• Two academic staff positions will be added to Senate when Academic and Career Services separates into individual units as of July 1st

6. Miscellaneous Business
• Chancellor Mash signed off on and forwarded to System Draft 1 of 2004-2005 Academic Calendar as approved at December 18, 2002 special meeting of Executive Committee
• UW-Eau Claire Pay Plan received final System approval since it meets recently adopted Board of Regent guidelines
  • Proceeding to implement plan although percentage increase not known at this time
    • Worksheet and instructions being distributed to deans, chairs and directors
    • Have no further information on possible percentage increases beyond what System Compensation Committee discussed at last meeting; somewhere around 3 to 3.5% per year
    • Academic Staff Representatives heard at last meeting to expect modest increase depending upon tuition levels
  • Pay plan very politically sensitive
  • Board of Regents dropping request to gain authority over tuition
    • Believe timing is wrong
    • Need to concentrate on adjusting tuition to preserve the System with some semblance of quality, not on where authority to do that lies
• At this point enrollment targets remain unchanged
  • Individual campuses to notify System when reach 95% of target
  • UW-Eau Claire at about 95% of 95% of target for freshman class
  • La Crosse only campus to stop accepting applications so far
• Enrollment reductions can be double whammy because also decrease revenue from tuition
  • Since state funds approximately 2/3 of budget, loss of tuition does not have major effect
  • In past, kept growing despite budget situation hoping to gain support at later time; now beyond that, need support to maintain level of quality
• All students (including graduate, transfer, nontraditional, part-time, special, and others) part of figures
  • These students generally accepted later in admission process; may find it tougher to get in
• Enrollment caps would cover all categories
• Slowed down admission process this year to retain flexibility
  • In September, President Lyall and Board of Regents told legislature System was prepared for no increase in operating budget, but further cuts would require decreasing enrollment and adjusting tuition
  • Freezing enrollment last year seemed to get attention of legislature
• System Group composed of provosts and registrars working on implementation of excess credit charge
  • To apply to credits over 165; still looking at things like AP credits

7. Announcements - None
8. At 4:11 p.m., committee voted unanimously (affirmative votes from Robert Hooper, Andrea Gapko, Jean Wilcox, Connie Russell, Andy Phillips, Ron Satz, Don Bredle, Rose Jadack, Todd Stephens, Ken De Meuse, Jodi Thesing-Ritter, Cleo Powers, Alex Smith, Nick Smiar and Susan Harrison) to go into closed session under Wisconsin Statute 19.85(l)(c) to consult on reappointments to the Institutional Review Board

- Positive comments to be related to William Frankenberger, Chair of Institutional Review Board

Meeting adjourned from closed session at 4:14 p.m.

Wanda Schulner
Secretary to the University Senate