The meeting was called to order by Chair Harrison at 3:05 p.m. in Schofield 202.

1. Minutes of October 3, 2000 approved without objection as distributed

2. Open Forum Issues
   - Request from member of UWEC Commission on Status of Women to include discussion of status of women at Senate meeting prior to required response to UW-System Report on Status of Women
     - Focus group two springs ago addressed issue of status of women on campus
       - Issues were raised; sent back to System
     - Year later happened upon report on System website from Committee on Status of Women
       - Happy issue surfaced and energy put into report
       - Disappointed that knew nothing about report
       - Gathered information for report in variety of ways from campuses, including section on best practices
         - Over 100 included, not one from UW-Eau Claire
       - Now System looking for response to this document
     - Also in 1993, UW-Eau Claire had Commission on Status of Women
       - Document created and presented to administration
       - No one knows what happened to document or to whole commission
     - Do need discussion to be able to react as institution
       - Students to react also
     - Response due December 31, 2000
   - Executive summary is first two pages of system report
     - Good, but to respond need to look at entire document
   - Chancellor Mash filled in blanks about current report and response
     - System presented Report at Board of Regents meeting
     - Chancellor forwarded report to Barbara Stevens with instructions to reinstitute UWEC Commission on Status of Women
       - That group was to work with her to formulate response to System document
     - Draft response now available
       - For each of five goals, lists best practices and current initiatives
       - Needs broader feedback
   - Chair Harrison suggested regular Senate discussion on November 14, 2000
     - Faculty and academic staff always welcome at regular Senate meetings
     - Will put links on Senate web page to documents
       - Entire System Report
       - Draft of response from UW-Eau Claire after clarification with Barbara Stevens
         - Also to be included with Senate agenda for meeting November 14th
       - Provost Satz will get copies of report to deans and department chairs
       - Will invite Barbara Stevens and Commission members to University Senate meeting
   - Chancellor Mash listed members of current UW-Eau Claire Commission on Women
     - Pointed out to chancellor that no members from College of Professional Studies
3. Discussion with Assistant Chancellor Lind on procedures and nominations for research committee membership
   - Number of committees exist to help Research Office evaluate internal research proposals
     - Committees review and advise on particular proposals
     - Federal rules require some committees to have members with no relationship to university
       - Institutional Review Board for Protection of Human Subjects Committee
       - Institutional Animal Care and Use Committee
     - Have followed current procedure of ‘cryptic’ letter to Executive Committee for nine years
     - Now that more information requested, happy to share with committee
   - Office reviews some 400 internal proposals annually
     - 70% received come from College of Arts & Sciences
     - 20% from College of Professional Studies
     - Remainder evenly distributed
       - College of Business
       - Academic Staff (either instructional or administrative)
   - Nomination procedure
     - Identify people willing to serve
     - Look through records of people submitting proposals in past
     - Look for representation from various colleges
     - Look for people with knowledge of area faculty scholarship entails
     - Create short list for confirmation from Executive Committee
   - Discussion
     - People on these committees can also become advocates for specific research or specific disciplines or areas
       - Thus, need to be looking to future or lose some potential projects
     - Research Office also proactive in advertising
       - Meet with every new faculty member
       - Conduct workshops
       - Go to specific departments to inform of funding possibilities
     - Seventy percent of proposals, not funding, comes from Arts and Sciences
     - Would still like to ensure more balanced representation
     - Believe more open call when staffing committees would be beneficial
       - Some interested parties may not know looking to fill vacancies on these committees
       - Could indicate open positions in University Bulletin
     - Assistant Chancellor Lind responded that office can certainly use open nomination process in future

4. Moved and seconded at 3:44 p.m. that the committee go into closed session under Wisconsin Statute 19.85(1)(f) to consider appointments to the Institutional Animal Care and Use Committee with Assistant Chancellor Lind invited to remain for closed session
   Motion passed unanimously by roll call vote as follows: Lori Rowlett – yes; Barbara MacBriar – yes; Andrea Gapko – yes; Ron Satz – yes; Margaret Hallatt – yes; Todd Stephens – yes; Kathie Schneider – yes; Nick Smiar – yes; Rodd Freitag – yes; Cleo Powers – yes; Jean Wilcox – yes; Tim Leutwiler – yes; Tim Lane – yes; Susan Harrison - yes
   - Comments on appointment shared with Chris Lind
   - Also indicated Research Office well-respected and admired on campus
   Moved and seconded at 3:48 p.m. that the committee reconvene in open session. Motion passed unanimously by roll call vote
5. Review of tentative agenda for October 24, 2000 meeting of University Senate
   • University Senate agenda approved by consensus with addition of Special Report on United Way Participation

6. Discussion of Senate Chair’s Advisory Team
   • Chair Harrison requested official permission to be reflected in minutes to use, at her discretion, a team advisory to the Senate Chair
     • As sounding board for ideas in early stages of development
     • To filter ideas and issues raised at Provost and Chancellor meetings
       • To streamline ideas so presented
     • How to present sensitive topics
     • Team to be composed of only Senators; to include
       • Vice Chair
       • Few people from Executive Committee, Faculty Personnel Committee, or Academic Staff Personnel Committee as issues dictate
     • Question raised as to whether this for individual chair use, or setting up extra-legal apparatus
       • According to Robert’s Rules, an advisory committee perfectly appropriate
       • Not decision-making body
       • Understand why would want reasons stated in minutes
     • See for current chair use although could be put in as bylaw
       • Just so if people see at lunch talking Senate business do not see as plot with ulterior motives
     • See as positive statement that brought this item before committee when *de facto* can do at any time without restriction
     • Think it is great idea

7. New Business
   • In response to question, Marjorie Smelstor currently on leave of absence at her request for rest of academic year

8. Announcements
   • Meeting of Executive Committee scheduled for October 31, 2000 cancelled by consensus

Meeting adjourned at 4:01 p.m. without objection

Respectfully submitted by,

Wanda Schulner
Secretary to the University Senate