Present: Margaret Hallatt, Susan Harrison, Gretchen Hutterli, Kate Lang, Tim Leutwiler, Donald Mash, John Melrose, Mark Olsen, Cleo Powers, Ronald Satz, Todd Stephens, Steve Tallant

Absent: Andrea Gapko, Barbara MacBriar, Connie Russell

Guests: Carole Halberg

The meeting was called to order by Chair Harrison at 3:07 p.m. in Schofield 202.

1. Minutes of April 18, 2000 were approved without objection as distributed with correction
   - Last bullet on page 2: No intention for for-credit courses not to remain under supervision of departments

2. Open Forum Issues
   - Location of Continuing Education not yet made public
   - Parameters of location discussed and approved by people from Continuing Education
   - Individuals impacts not informed as of this date

3. Tentative agenda for May 9, 2000 meeting of University Senate
   - Tentative agenda approved with editorial changes by consensus

4. Evaluation of format of Senate meetings and handling of motions, and means to evaluate chair
   - Time to read chair’s report would be nice so not necessary to read and listen at same time
   - Report is written Monday afternoon and duplicated Tuesday morning; no chance for earlier distribution
   - Senate meetings and organization seen as significantly improved over past years
   - Establishing monthly University Senate Roundtable for topics of university-wide interest discussed
   - Invite wider audience to participate in three forums scheduled each semester
   - Examples: Service Learning, College-wide Personnel Committees
   - Items can then be referred to committees if necessary
   - Will do evaluation of chair since to remain in office three more years
   - Will be asking Senators
   - Also contemplating evaluation of Senate Office similar to other units on campus
   - Seen as opportunity to support shared governance on campus
   - Validates Senate and reconnects with campus
   - Could do combination of survey and process described for other units in Handbook

5. New Business
   - Appreciation expressed for Executive Committee members with expiring terms
     - Gretchen Hutterli
     - Kate Lang
     - Mark Olsen
     - Connie Russell
     - Steve Tallant
     - Encouraged to run again next year

6. Announcements
   - Technically on-call this summer if Senate business arises
   - Meet again next fall
Meeting adjourned at 4:47 p.m. without objection

Respectfully submitted by,

Wanda Schulner
Secretary to the University Senate