ONLINE AND HYBRID TEACHING AND LEARNING

1. Definitions of an Online, Hybrid, and Web Enhanced Course

General
Expectations for technology use should be clearly articulated in the course syllabus.

Online Course
Online courses are courses in which 100 percent of the instruction occurs in an online environment. Online assignments and activities occur synchronously, asynchronously, or both. No face-to-face meetings are required for the course. Instructor provides all materials, course activities, assignments, and discussions in an online environment. If a student orientation is needed for training with technology, this must occur in an online environment. Course materials should include links to training resources provided by the university or other sources.

Hybrid Course
Hybrid courses are courses in which more than 25 percent of the course is delivered online in lieu of on-campus meetings. Most materials, course activities, assignments, and discussions should be available in an online environment.

Web-enhanced Courses
Web-enhanced courses are courses in which all instruction occurs in a face-to-face environment. Technology is used to enhance the instruction rather than to reduce face-to-face meetings. Face-to-face classes meet as scheduled.

2. Attendance Policies for Online or Blended Courses

Online course attendance policy:
Students enrolled in online courses are subject to the same attendance policy and procedures as on-campus students. The specific course attendance policy must be posted in the online course.

Hybrid course attendance policy:
Students enrolled in hybrid courses are subject to the same attendance policy and procedures as on-campus students. Students are expected to attend class meetings as scheduled.