Members present: Jeff Erger, Tom Hilton, Tom Lockhart, Otrude Moyo, Geoff Peterson, Lisa Schiller, Sherrie Serros, Mike Wick

1. The meeting convened at 2:03 p.m. in Davies 211 by Chair Peterson
2. The minutes of the March 4, 2014 meetings were approved as amended to have the correct date.
3. The committee discussed the FASRP language concerning search committees for nonacademic Deans and Associate/Assistant Deans of Students. The ASPC has already taken up this issue. It was moved and seconded to recommend the following changes be made to Part III, Article V, Section D.1.a.2:
   a) Associate/Assistant Academic Deans
      The Chancellor or designee, in consultation with the Faculty Personnel Committee, shall appoint a committee made up of at least two faculty members from the College, one academic staff member from any area, one classified/university staff member, and one student.
   b) Chairs and Library Director
      The faculty of the department (or the library, as applicable) or a committee selected by the faculty of the department shall constitute the search committee. It is recommended that the search committee include one classified/university staff member from the department or library as appropriate.
   c) Directors and Deans of Students
      (1) Applicability
         This process applies to those positions with an official title code in the director series and Dean of Students and Associate/Assistant Deans of Students. For those positions without the official title code but with Director in the working title or with director-type responsibilities (e.g., with control over a unit or program, see (3) below.

The motion passed, unopposed.

4. The committee discussed the DPC voting language that was proposed at the previous meeting. It was moved and seconded to recommend the following changes be made to Part III, Article V, Section B.1.f:
   In reporting the results of any personnel action requiring a vote, the vote count (votes for, votes against, and members present votes abstaining) will be recorded on the appropriate official personnel form. That form will be provided to the individual under
consideration in the personnel action at the same time that it is forwarded to the next appropriate administrative level (Chair, Dean, etc.).

To be considered a positive recommendation (e.g., supportive of reappointment, tenure, or promotion), a simple majority of those voting on the motion the voting members must vote for the action (more votes “for” than votes “against”). Any other outcome, including a tie, personnel action that does not have a simple majority of the voting members voting for the action (either a tie or more votes “against” than votes “for”) is considered a negative recommendation (e.g., against reappointment, tenure, or promotion). [Note: Abstentions are not votes, they are a refusal to vote. Members who elect to abstain are not considered as having voted, but they are considered as part of the total for the number of members present.]

The motion passed unopposed.

5. The committee continued discussing the DEP template. The document needs a preface and it is the intent of the committee that the template be referenced in the FASRP with the actual document in an appendix. Discussion of the “civility” statement ensued. The idea of striking the “passively or actively” descriptors from the paragraph. Bring the template to the next meeting when we will devote our time to moving through the document page by page.

6. The meeting adjourned at 2:55 p.m.

Respectfully submitted,

Sherrie Serros