Senate Budget Committee Meeting Minutes

Location  OL1122

Date  9-23-2014  9:00am - 10:00am

Agenda Items

How Continuing Education budget is setup and how it works with UWEC budget

Budget Updates

Attendees

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<tr>
<th>Name</th>
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<th>Representing</th>
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<tbody>
<tr>
<td>Linda Carlson</td>
<td>X</td>
<td>A&amp;S</td>
<td>Jay Holmen</td>
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<td>COB</td>
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<tr>
<td>Marc Goulet</td>
<td>X</td>
<td>A&amp;S</td>
<td>Stephanie Jamelske</td>
<td>X</td>
<td>AdminStaff</td>
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<td>Diane Hoadley</td>
<td>X</td>
<td>Dean</td>
<td>Cheryl Lapp</td>
<td>X</td>
<td>Nursing</td>
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<td>Chip Eckardt</td>
<td>X</td>
<td>Acad/Staff/CIO</td>
<td>Christian Paese</td>
<td>X</td>
<td>Student Senate</td>
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<td>Marty Hanifin</td>
<td>X</td>
<td>AdminStaff</td>
<td>Jerry Worley</td>
<td>X</td>
<td>COE</td>
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<td>Gail Nelsestuen</td>
<td>X</td>
<td>Continuing Ed</td>
<td>Kristen Hendrickson</td>
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Facilitator  Chip

Summary of Meeting Discussion and Accomplishments

Gail went over CE's budget and how it is made up of different parts.
Program Revenue (PR) has two parts 132 funds which is for non-credit and 189 for credit courses
Accounts were out of balance for years but working to correct. Costs and expenses were not booked in the right areas partly due to System rules/regs. There was only 132 admin.
Added 189 admin account last year.

CE now has a four year spending plan.
CE has approx. 36 FTE. Some are admin staff but many are pieces of people that teach, etc.
Their positions are listed in Red Book

CE is being hit with Budget reductions just like the campus is
CE can run course to help a College out. Example if there are more students that need Material Science class,
CE can run a credit class to provide options for department/college and help our students
CE runs a majority of their classes for Education, next is Arts & Sciences. They do at least 1 credit class for COB and Nursing.

Marc Goulet brought up a creative way to help our students. If student is already fulltime(paying for 12 credits) they can take up to 6 online credits for $75 per course fee plus any book charges from UW-Independent Learning. This gives the students more options to graduate on time.

https://il.wisconsin.edu/
Here is information from the Independent Learning website

Full-Time UW System Students

If you are currently enrolled as a full-time student at any UW System institution (other than UW-Stout), you may be eligible for enrollment in an Independent Learning course without paying additional tuition.

To enroll in an Independent Learning course without paying additional tuition:

1. Ask your adviser how to verify your eligibility for concurrent enrollment in a UW Independent Learning course and where to obtain the required approval form to include the course as part of your full-time load.

2. Go to the UW Independent Learning website (il.wisconsin.edu/catalog/index.aspx) and pre-register for the course you would like to take. When you reach the Payment Options page, choose the "mail/fax/phone/purchase order" option and click "Submit Registration."

3. Once you pre-register for the course you will receive an automated confirmation email from Independent Learning letting you know we received your pre-registration. You can scan and email (il@uwex.edu) the completed approval form to UW Independent Learning Student Services by attaching it to the confirmation email.

4. Call UW Independent Learning Student Services 1-877-UW-LEARN (895-3276) and pay the $75 administrative fee over the phone or pay by check. If the total number of credits you are taking in a semester (including credits through Independent Learning) exceeds 18, you will also be responsible for the cost of the additional credits.

Once we receive your form, pre-registration, and payment, we will complete your registration.

*For general information about multiple-campus enrollments, see UW-System Policy F44, A.15, 1 http://www.uwsa.edu/fadmin/fppp/fppp44.htm

Next Meeting Location

10/15/2014 (Wednesday) from 1:00pm - 2:00pm OL2110

Marty and others thought they should be able to present harder numbers on fund balances/potential budget reductions by that time. They could present that information to this group. Marty will be out of State for that meeting but Stephanie and Kristen can present.