To: Academic Staff Personnel Committee  
Teresa O'Halloran (Appt.) Teresa Wells (2014)  
Donna Weber (2013)

From: Jennifer Lee, Chair (2013)  
Date: February 21, 2012  
Re: Committee Meeting Agenda

1. Note taker –

2. Approval of minutes from December 6th and February 7th Meetings

3. Open forum for questions, 10 minutes maximum

4. Update on System Personnel Rule changes –

5. Academic Staff Rep. Update/Report -

6. Upcoming Employee Information Sessions:  
   *Compliant and Grievances  
   *How to get involved (Committees)

7. Promotion Language Review -

8. Miscellaneous Business -

9. Assignments for next meeting