Present: *Members:* Ned Gannon, Bob Hooper, Cheryl Lapp, Sean McAleer, Don Mowry, Jean Pratt, Stephanie Wical

*Guests:* Michael Carney, Margaret Cassidy, Cheryl Lochner-Wright, Colleen Marchwick, Tessa Perchinsky, Carter Smith

Presiding: Chair Jean Pratt called the meeting to order at 2:00 p.m.

**Meeting Minutes**

1. **Approval of Minutes of the 09/21/2015 meeting minutes**
   - Motion to approve minutes of September 21, 2015, seconded, approved as distributed.

2. **LANG course prefix proposal**
   - Smith attended the meeting to provide information and answer questions.
     - Memo provided was self-explanatory, no longer called the Department of Foreign Languages, the new name fits with what the department does and where they’re going.
   - Was the department unanimous in wanting the change?
     - Yes
   - The motion was made to establish a LANG prefix with the Department of Languages and inclusion of the same in General Education Categories I.A. and IV.D. Motion was seconded.
     - The Academic Policies Committee, by a vote of 6 in favor and 0 against, on September 29, 2015, recommends that a LANG prefix with the Department of Languages be established and inclusion of the same in General Education Categories I.A. and IV.D.

3. **Peru Study-abroad program**
   - Marchwick and Lochner-Wright attended the meeting to provide information and answer questions.
   - Marchwick provided background information on the proposal for the Pontifica Universidad Católica del Perú (PUCP) Field School Program.
     - The Program is outside the standard study abroad/exchange model. While in Peru, students take one of the course options (see Appendix A). The majority are taught in English; Spanish is not required, but is recommended. The Program was initiated with help from CIGE and Eric Torres. PUCP is Torres’ alma mater and he has close contacts within the institution. Currently, UW-Eau Claire does not have any English language programs in South America.
   - Is there a minimum number of students to make it go?
     - It’s a bit difficult to know. PUCP won’t determine their Field School course options until October or November. If a course doesn’t make enrollment, the student would need to choose another option.
   - Ethnomusicology in Cuzco may be a draw for our students; CIE is hoping it is offered on a regular basis. Another course that may see participation is Indigenous Rights and Legal Pluralism. Spanish Language and Peruvian Studies, a 4-week option, may be a draw for Spanish majors and minors. Spanish majors and minors are required to fulfill a 6-week Spanish immersion requirement; however, this course won’t fulfill that obligation. These students would have to combine it with something else. It is our responsibility to make them aware.
   - Does Latin American Studies require an immersion as well?
     - Yes, they also require a 6-week immersion. Smith stated that Languages has been flexible with students in the past, e.g., if they want to go a week longer before and after they can. The student would need to determine a plan for the extra 2 weeks. Many institutions in the southern hemisphere can’t add additional time to their schedules as it coincides with their break.
The proposal indicates that students will stay either in comfortable hotels or with local families. Who coordinates this?
  - PUCP does. Each course has different housing, it will vary based on the needs of the course, experience will be consistent for students based on the course option they choose though.

The budget seems consistent with others?
  - Yes; however, depending on which course(s) students take, additional section(s) may need to be created (see Estimated Budget). This will cause additional work for other offices on campus—Registration and the Business Office.

The motion was made to establish a summer Field School Program at the Pontifica Universidad Católica del Perú (PUCP). Motion was seconded.
  - The Academic Policies Committee, by a vote of 6 in favor and 0 against, on September 29, 2015, recommends that a summer Field School Program at the Pontifica Universidad Católica del Perú (PUCP) be established.

Lochner-Wright provided background information on the proposal for the Pontifica Universidad Católica del Perú (PUCP) exchange (INTX) and study abroad program (INTA).
  - The program follows the traditional format of other exchange and study abroad programs. INTX students will be referred to as visiting non-degree students at the host institution and would pay UW-Eau Claire fees. There was some concern by PUCP that their students may not be able to afford to come here, which is why two avenues are offered. Students who participate need 5-to-6 semesters of Spanish; courses will be taught by Spanish-speaking faculty. There is an intensive Spanish course that can be taken for an extra fee. In an ideal world, students would take the intensive Spanish program during summer and then proceed to a normal fall course. Fall is PUCP’s second semester. There will be a learning curve for all involved, it will be helpful that Torres has connections.

Why does the final page of the proposal include information on integrated learning (IL)?
  - ULEC approved study abroad for IL last spring; they requested that CIE make a note on all proposals to APC.

Students are responsible for finding their own housing. May be a turn off for some students who find it intimidating.

The motion was made to establish a semester or year exchange (INTX) and study abroad (INTA) program at the Pontifica Universidad Católica del Perú (PUCP). Motion was seconded.
  - The Academic Policies Committee, by a vote of 6 in favor and 0 against, on September 29, 2015, recommends that a semester or year exchange (INTX) and study abroad (INTA) program at the Pontifica Universidad Católica del Perú (PUCP) be established.

The recommendations will be reported to Senate in two weeks.

4. Puebla, Mexico study-abroad program

  Marchwick and Lochner-Wright attended the meeting to provide information and answer questions.
  UW-Eau Claire had a long-standing exchange program with ITESM; however, the US State Department issued a travel warning in 2010 for the entire country of Mexico. In 2013, representatives from the Universidad Popular Autónoma del Estado de Puebla (UPAEP) visited campus and expressed an interest in establishing a program. Lochner-Wright and Marcela Depiante visited the institution and feel it’s compatible for a study abroad and exchange program. There are currently no travel advisories in effect for that area.

  A number of 5-week programs have been established during the summer including Spanish for Business, Spanish for Education, and Spanish for Health Professions. UPAEP will customize their programs to add a week of service-learning or an internship to allow Spanish majors and minors to obtain their required 6-week immersion.

  During the academic year, students have the option of taking an intensive Spanish courses, regular courses, or a combination of both.

  Spanish faculty from UW-Eau Claire can teach a course at UPAEP in the summer which would be open to Mexican students, UW-Eau Claire students, and other exchange students. Housing would be provided along with a small stipend for meals. Our faculty are onboard with this opportunity.
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- UPAEP currently has an IEP partnership with a Canadian institute but would like one with us as well. Catherine Lee is working with them.
- There is no disadvantage to participating in the exchange during the semester versus the summer.
- Safety issues? How do we discourage our students from traveling while there?
  - During the summer this may not be an issue as the coursework is intensive and there are weekend excursions. During the semester, it will need to be discussed with by advisers and it will be posted on the Web site. The issue will also be brought to CIGE; we’re going into new territory, the country has travel warnings but not the area of the institution, what do we need to look at at the institutional level.
- The motion was made to establish a study abroad/exchange program the Universidad Popular Autónoma del Estado de Puebla (UPAEP). Motion was seconded.
  - The Academic Policies Committee, by a vote of 6 in favor and 0 against, on September 29, 2015, recommends that a study abroad/exchange program with the Universidad Popular Autónoma del Estado de Puebla (UPAEP) be established.

5. Recommendation based on the American Indian Studies program review
- Comments on narrative: It is well written, a lot of positive support, prefer the narrative over the Excel document as it helps to understand what people are thinking, see the rationale behind their thoughts, it will be helpful to the next round of reviews.
- We separated the recommendations for the college/university and the program. Will be doing this all the time?
  - The Program Review process will be discussed and reviewed at an upcoming meeting.
  - New Program Reviews have begun. Both Carney and Duckworth-Lawton have reinforced that recommendations need to be under the department’s/program’s control.
- Director/department chair appointments are never 100%; however, 1.5 FTE for an entire unit is not sufficient. It was agreed that the last paragraph on the first page would be edited to state that the position is 50% director and 50% teaching. Pratt will make the change and route for the Committee’s review.
- The motion was made to approve the Program Review narrative for American Indian Studies as edited. Motion was seconded.
  - The Academic Policies Committee, by a vote of 6 in favor and 0 against, on September 29, 2015, recommends that the Program Review narrative for American Indian Studies be approved as edited.
- The motion was made to strike that American Indian Studies will “Strengthen and review early” and recommend that American Indian Studies continue in its present form. Motion was seconded.
  - The Academic Policies Committee, by a vote of 6 in favor and 0 against, on September 29, 2015, recommends to strike that American Indian Studies “Strengthen and review early” and recommend that American Indian Studies continue in its present form.
- Are there any additional recommendations for American Indian Studies or for the College and/or University?
  - Excel spreadsheet: #18 is left unchecked intentionally, Deb Barker did not agree or disagree; #2 is now duplicated under both the Program and the College and/or University; APC will abstain from #8, unable to make an informed decision.

6. Upcoming items
- Will be reviewing the Program Review process and procedures at an upcoming meeting, there are also some certificates from the COB.

Chair Jean Pratt adjourned the meeting at 2:56 p.m.

Respectfully submitted,

Sarah Forcier
Secretary for the Meeting