

Chair Pratt called the meeting to order at 2:00 p.m.

1. The minutes of the April 10, 2012 meeting were approved as submitted.

2. The committee discussed the program review for the Environmental Public Health Program with chair Karen Maddox. Chair Pratt commended Chair Maddox and others in the program for their work and dedication. In responding to questions about the review process itself, K. Maddox indicated that especially for a small department, there is a lot of reporting due to PEEQ, accreditation and internal review. But she found the process helpful as it was an opportunity to consider different questions about the program and to affirm the work of the department. Concern was expressed about the sustainability of the program, given the limited FTE associated with it. In addition to the question about sustainability, issues raised in the reports were discussed, including workload and its implications for scholarship, physical location of program and facilities, and plans for the future. K. Maddox clarified the distinction between the program, which she described as viable, and the future of the department, which is less clear.

3. Revisions to the program review letter for Communication and Journalism were approved.

4. The committee discussed the proposal for a communication-intensive requirement included in the ULEC proposal. Discussion ensued on whether to change the requirement to an oral communication requirement or leave it less restrictive, as put forward by ULEC. Discussion also ensued on the necessity or appropriateness of the word “intensive.” The following motions were made regarding the wording in the LE Framework document, number 3 under Intellectual Foundations:
   - Motion was made and seconded to change wording to: Oral communication-intensive requirement. The motion carried 5-4-1.
   - A motion was made and seconded to further change the wording to: Oral communication requirement: at least one course credit or equivalent. The motion carried 6-4-0.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Jill Markgraf, secretary for the meeting