Minutes
APC Meeting
October 25, 2011


Guests: M. Cassidy, R. Knight

The University Senate Academic Policies Committee meeting was called to order by Chair Pratt at 2:02 p.m. in Schofield Hall, Room 202.

1. The minutes of the October 18, 2011 meeting were amended to read:
   2. Moved by B. Nowlan, seconded by D. Jansen: Proposals to suspend or reinstate majors will come before the Academic Policies Committee as “Information Only” items. Proposals to suspend or reinstate minors, emphases, & preprofessional programs will come before the Academic Policies Committee as “Information Only” items. The chart currently indicates that these changes are “Not Applicable” to the APC. Motion carried 8-0.
   Minutes as amended were approved.

2. Scope and function of the APC:
   J. Pratt will search the Senate database for APC activity related to the two constitutional amendments voted on at the last meeting.
   M. Cassidy asked about the I (information only) level of activity for changing certificate requirements. J. Pratt will gather more information regarding the background of the information only designation and report back to APC.

   Additional questions were raised about levels of activity for other proposals listed on the chart for Undergraduate Academic Program Changes. P. Kleine stated the importance of considering resource implications and ensuring that impacts on other departments and resources are addressed before proposals go to the Provost. After a discussion about where this responsibility should reside, J. Pratt asked that committee members think about the issue and bring ideas for solutions to the next meeting.

3. Library representation/obligations
   In response to the request to gather input from library faculty regarding preferences for their representation on APC, J. Markgraf reported that the consensus of library faculty was that preferred representation would be a voting member of APC. Acknowledging that the library representative is appointed by the library rather than elected from the senate – where the library only has one senator – this options would be preferable if non-senators from the library could be elected and/or appointed to APC. If the APC chooses to continue its practice of only comprising senators, library faculty are amenable to the current ex officio representation. However, they also feel that ex officio members of the committee, due to limited rights on the committee
should also have the option of limiting some of the obligations, such as taking minutes or serving on program reviews should they choose.

S. Lowe moved, seconded by L. Bica, that if a member of the library faculty were elected to APC as the at-large representative, then there would be no ex officio appointment. But if there were not library faculty member elected at large, a non-voting ex officio appointment of a library faculty member would be made.

Discussion followed and was suspended until the next meeting.

4. The meeting was adjourned at 3:00 p.m.

Respectfully submitted,
Jill Markgraf, secretary for the meeting