To: University Senate Executive Committee Members
   Tom Bergmann       Barbara MacBriar
   Greg Conderman    David Nelson
   Margaret Hallatt  Bobby Pitts
   Timothy Leutwiler Marjorie Smelstor
   Ivar Lunde        Tom Miller

From: Susan Harrison, Chair
      University Senate

Date: January 19, 1998

Re: Senate Executive Committee Meeting

The University Senate Executive Committee will meet on Tuesday, January 20, 1998 at 3:00 p.m. in Schofield 202.

Secretary for the Meeting: Ivar Lunde

Agenda:
2. Ten-minute Open Forum for any member of the Faculty or Academic Staff to speak to the committee.
3. Review January 27th University Senate agenda (see attached).
4. Discussion of Senate and Senate-committee structures:
   A. Language Clean-up: Chapter 3, Faculty and Staff Organization, refers to the Faculty Constitution four times on page 3.1 and once on page 3.2. The Constitution, however, is named "Constitution of the University Faculty". Therefore, all 5 references should include the word "University". Suggestion: change all 5 references of Faculty Constitution to University Faculty Constitution.
   
   Page 3.1: University Faculty Constitution. The constitution of the University Faculty is based on Chapter 36 …

   Page 3.1: University Faculty. The University Faculty, defined in Article One, Section C of the University Faculty Constitution, …

   Page 3.1: University Senate. Article Two of the University Faculty Constitution designates the University Senate…

   Page 3.1: Student Representation in Faculty Governance. See Role of Students in Institutional Governance, Article Two, Section G of the University Faculty Constitution.

   Page 3.2: II.C. University Senate governance: Members of the instructional academic staff who have been granted "faculty status" will be eligible, subject to the terms of the University Faculty Constitution, …

   B. Clarify the existing policy for Senate Chair assignment (as suggested by the Self-Study Committee): The University Senate Chair/Faculty Representative receives a 60% 40% assignment to the Office of the Chancellor for each of the four semesters and a 25% assignment for each of the two Summer Sessions. The Faculty Representative receives a 20% assignment to the office of the Chancellor for each of the four semesters.

   C. The Chancellor is a non-voting member of the Senate, but a voting member of the Executive Committee — a committee of the full Senate. Suggested additional wording for the Membership of the Executive Committee: The Chancellor shall be a non-voting member of the Executive Committee.

   D. Changes to By-laws of University Faculty (see attached).
   E. Discussion of Senate Size (see attached).
   F. Discussion of Committees: Nominating, Compensation, Instructional Technology (see attached).

5. New Business
6. Announcements