Meeting Minutes

1. **Approval of minutes from the meeting on May 3, 2013**
   - Motion to approve, seconded, approved as distributed

2. **Application for Inclusion in the Liberal Education Core**
   - Would like to distribute application to chairs and throughout campus so they can begin thinking about how their course/experience may fit into the core
   - #6 on the application includes learning experiences, it’s a question related to resources; how many courses will be offered
   - May need to tweak slightly, members of Student Affairs have expressed interest
   - Applications should route through curriculum committees of respective colleges prior to ULEC
     - Will also help to make the appropriate members of the college aware of what departments are planning to offer
     - All courses applying to be part of the core need to complete the application, both new and existing
     - Will begin to see applications in the fall
   - Early next week, M. Goulet will send final version to ULEC members for distribution as needed
   - S. Harrison strongly urged that applications come to ULEC first for provisional approval prior to the college
   - Professional development opportunities will be available throughout the summer
     - L. Kieffer will be sending an email re: an opportunity for development on multicultural (R1), global (R2), and integrative learning teaching/learning strategies
     - Large number of faculty will be working on rubrics
       - The hope is to have drafts available at the end of July
     - Title III funding will continue through September 2014 with the possibility of an extension if funding remains
   - Point raised that there is no mention of the rubrics in the current application draft
     - All faculty members should be aware of rubric elements which are essential for inclusion in the LE Core
     - The elements in the rubrics are useful not only to evaluate student outcome achievement but also as a guide to faculty as they design teaching/learning strategies that help students achieve the outcome(s)
     - M. Goulet will add information to the application under “Guidelines for Inclusion in the Liberal Education Core”, third bullet - -there will be rubrics available for reference with a link to them
University Liberal Education Committee
Friday, May 10, 2013

- Will ULEC be using rubrics to inform the decision-making process?
  - Will be determined in fall
- Motion to approve the application, amended to include a reference to and link(s) to rubrics in the “Guidelines for Inclusion” section, and with the addition of "(using rubrics)" in the “Application Process” section, item 4, sentence 1, after “assessed”; seconded, approved.

Adjourned at: 12:50 PM
Submitted by: S. Forcier
Approved: 9.9.13