Meeting Minutes

1. Approval of minutes from the meeting on February 1, 2013
   - Motion to approve, seconded, approved as distributed

2. Miscellaneous Business
   - After reviewing the schedules of returning ULEC members, it was decided ULEC will meet on Mondays from 2 to 3 PM for the entire 2013-2014 academic year. The possibility of making this permanent, such as APC has done, will be discussed at a later date.

3. Discussion on draft Liberal Education Core Mission Statement
   - Elegantly written
   - The words values and leaders may be objectionable to others
   - Will go forward with the drafted version

4. Discussion regarding the application process for a course to qualify to be part of the Liberal Education Core
   - Today is the deadline for the course mapping exercise; the response rate is currently very low -- approximately 25%
     - A meeting will be held next Thursday to look at resource issues in regard to the exercise
     - M. Goulet will hopefully have more information to share at next week's meeting
     - Some questions as to what needs to be provided/looking for more details
     - They've asked if they can provide input on what criteria will be assessed
     - Important to remember that implementation is scheduled to begin in Fall 2014, don't have the leisure to take our time like in the past
     - M. Goulet distributed a modified version of the Course Application for the LE Core distributed last week which also included the document created by W. Miller
       - The second paragraph, "Role of the University Liberal Education Committee (ULEC) for..." came directly from APC and will be merged with the previously established roles and responsibilities of ULEC as stated in ULEC's Policies and Procedures manual
       - W. Miller’s document appears to be a more specific process, the two documents complement each other
         - His document is more operationalized – simple, answerable questions
         - Will spark the thinking on how the actual form will look
         - Question on #5—why? If you want to have a course be part of the LE Core, professor’s obligation to submit data/artifacts when it’s time for review
       - What are the course-specific learning objectives, which of them align with the LE Core learning outcomes and how are they met
         - To make students aware, should they be included on syllabus?
           - No, make explicit on court outlines
           - Should #4 be moved to #1
             - Some courses will still be widely accessible but give guidance for generalized knowledge
             - Synthesis-type of course – build a foundation than integrate
× We have an excellent rubric for integrative learning, however, uncertainty as to when it occurs
× Not certain what the definition of "I" experience will be
× Merge W. Miller's and M. Goulet's #4 -- allows rationale to be provided for the prerequisite(s)
  ♦ Change the wording on #3 from "...describe an assignment..." to the broader "...describe the student work..."
• M. Goulet asked the committee if they were comfortable with sending a draft of the combined documents to APC and faculty colleagues to share the information allowing for input earlier rather than later on.
  ♦ M. Goulet will create a draft for ULEC members review prior to sending the document on for others review
  ♦ Eliminate W. Miller's fifth bullet
  ♦ Suggestion to move M. Goulet's #5 to #1
    . Order doesn't matter, it's a packaged element, bring it all together
  ♦ L. Kieffer suggested adding a caution that the course doesn't need to meet everything, she sees that issue on integrative learning applications she currently receives

Adjourned at:  12:53 PM
Submitted by:  S. Forcier
Approved:  2.15.13