Meeting Minutes

1. Consideration of course proposal:
   - LAS 314, Music Dnce Lat, 3 crs. (new course proposal)
     - Without objection, motion to approve the course proposal passed unanimously.
   - Proposal forms will not have new outcomes listed yet

2. Update on where APC is with their current framework
   - Individuals have been meeting with J. Pratt individually. Liberal Education Goals will be brought before University Senate within the next month
   - To solicit ideas, APC will provide a draft on Monday of the number of learning experiences per outcome that students will be asked to complete

3. Miscellaneous business
   - The LE Core Outcomes have passed Senate
     - Requirements outside of major / minor
     - Final/approved version needs to be added to various web sites for all to have access to it (i.e. ULEC, Assessment, Academic Affairs etc.)
     - Formal note to chairs who can then communicate with departments
     - Discuss with S. Harrison an implementation date
     - Will not be in 2013-14 Catalog
     - With an implementation date of Fall 2014, a significant portion of the work will be done this semester
       - The deans have asked faculty to complete a mapping exercise with their courses, due February 8
       - Compare existing courses with approved outcomes--which course outcomes align with the university outcomes and provide justification including the assessment component that will be submitted (only the top 60-70% of courses with seats for first year students will be mapped)
       - The collected data will then be brought to associate deans to see how the new outcomes align with the current outcomes in regards to number of seats, etc.
     - Some committee members felt a timeline should be created for chairs to show how implementation will progress
       - M. Goulet and T. Keys will draft a document
       - Timeline/process will be discussed during the upcoming weeks with a formal request asking which courses should be part of liberal education core distributed to faculty prior to Spring Break
       - If existing courses no longer meet requirements, need to be upfront with departments
       - Creation of a shared drive/D2L for ULEC to view documents?