Meeting Minutes

1. Approval of Minutes
   ▪ Minutes from April 5th approved as is.

2. Discussion of the roles of ULEC, the University Assessment Committee and APC
   ▪ The recommended changes proposed by the University Assessment Committee were discussed
     ∗ Members of ULEC felt faculty and academic staff should be elected to the University Assessment Committee and not ‘appointed’
       1. Should be added to the University Assessment Committee’s laws
     ∗ The University Assessment Committee conducts program assessment; ULEC conducts program evaluation
     ∗ Elimination of “Additionally, add to the charge of the University Assessment Committee the responsibility for developing intended learning outcomes”
       1. ULEC’s charge -- slow process the way it is, do not need two committees assigned to the same charge
     ∗ The University Assessment Committee provides a service to ULEC
       1. Use ULEC’s framework and goals, send back to ULEC for approval
     ∗ J. Loomis will work to refine and clarify the document

3. Discussion of proposed learning outcomes from the University Assessment Committee
   ▪ Highlights on document notes where the proposed language is different from the currently approved version
     ∗ An ‘s’ was added to culture – to align with AAC&U
     ∗ “Effectively write, read speak and listen...” – adverb was moved to the middle of the sentence instead of the beginning “Write, read, speak and listen effectively...”
     ∗ “Complete 30 hours of service learning” – fits under Social Responsibility category
     ∗ “One immersion experience” – fits under Integrative Learning
The University Assessment Committee created the operationalized definitions (bullets) that allow artifacts to be identified
• ULEC will need to discuss

Adjourned at:  4:05 PM
Submitted by:  S. Forcier
Approved:  4.19.12