November 10, 2014

TO: Student Senate

FROM: Faith Berg, CASE Graduate Student Intern

RE: Community Liaison Appointments Proposal

Upon receiving approval from Student Senate for the Community Liaison Program Work Group earlier this semester the group has been meeting regularly. The goal of this work group is to create a sustainable structure for a community liaison program, and propose that structure to Senate at the end of the fall 2014 semester.

The work group proposes a model within Senate that would reflect the current Community Liaison Program Work Group. In this model, Student Senate will appoint 4 Community Liaisons (CLs), two for Historic Randall Park Neighborhood and two for Third Ward Neighborhood. Peggy O’Halloran will serve as the Advisor and the Tenant Affairs Intern will sever as the chair for the committee. The Committee will be housed under the Tenant Affairs Intern.

Liaisons will serve for two semesters, with the option to serve in the position for longer. CLs could be senators or any student at large. CLs will participate in the work group with the Student Senate Tenant Affairs Intern, Off Campus Life Director, and Off Campus Life Graduate Intern. This group will collaborate to meet the needs of off campus students by supporting both Student Senate and Off Campus Life initiatives. Collaborating as a group would provide additional support for both entities and more efficient, streamlined programming.

Proposed duties of the Campus Liaison position include:

- Meet monthly w/OCSL director, Student Senate tenant affairs intern, and other ambassadors to discuss neighborhood issues and upcoming events.
- Attend monthly neighborhood association meetings
- Act as a resource for students in the neighborhood on renting and tenant issues. Answer questions, provide students with helpful information and referrals.
- Plan and implement two neighborhood events each academic year (e.g. Clean up day, holiday lights competition, neighborhood garden project, tree planting, volunteer day, etc.)
- Promote and/or attend OCSL and Student Senate events for off campus students (Neighborhood Grill ‘n Chill, House Day, Pack it Up/Pass it On, etc.)
- Maintain a log of student/neighborhood concerns and incidents to be reviewed & monthly meetings
- Contribute to Off campus Student Life Facebook page

The current work group believes the continuation of a similar work group, through a Senate committee would be the most time and resource efficient option to begin a sustainable Community Liaison Program. If approved, this committee will meet the interests of both Senate and Off Campus Life by providing mutual support without requiring additional funds.
Community Liaison Program Work Group
   Peggy O’Halloran – Director of Off Campus Life
   Hillary Young – Senate Tenant Affairs Intern
   Faith Berg – Off Campus Life Graduate Intern
   Kayla Kallas – Senator, Off Campus Student Representative
   Rebecca Jewell – Senate Director of Intergovernmental Affairs, Third Ward Student Liaison
   Zach Butera – Senator, Historic Randall Park Student Liaison