Student Health Service mySHS Portal Instructions

Step 1: Log onto uwec.edu/shs to get to the Student Health Service (SHS) website.

Step 2: Click on the mySHS icon.

Step 3: Use your university credentials to log into mySHS.

Step 4: Under the Forms tab, all NEW patients please complete the following:
   - Consent for Treatment
   - Health History
   - Notice of Privacy Practices

*You do not have to fill out the immunizations form unless you are a freshman or transfer student after the date of April 2016.

Step 5: Update your information in the Profile tab. This includes:
   - Address
   - Phone
   - Emergency Contact

Step 6: Enable TEXT message reminders if you would like to start receiving your appointment reminders via text. This is found under the Home and Profile tabs.

Step 7: Log out and close the browser window.

Thank you for taking the time to check out mySHS Portal!

If you have any questions, please contact Student Health Service by calling 715-836-5360.