Position Description
LIFEGUARD
University Recreation & Sport Facilities (UR & SF)
Hilltop Recreation Center, University of Wisconsin-Eau Claire

Accountability
Reports to the Sport Facilities and Operations Manager

Responsibilities
The McPhee/Olson Lifeguard is responsible for providing a safe and pleasant environment conducive to various types of recreational swim, diving, hydro-aerobics, and various water activities.

Specific Duties
- Communicate and consistently enforce and promote UW System, UW-Eau Claire, and University Recreation & Sport Facilities policies; employ strong decision-making and conflict resolution skills with customers(s) when policies and procedures are violated.
- Serve as a resource to users by providing accurate and current information regarding the purpose and function of each program and operation.
- Be aware and alert at all times while on duty. Position yourself around the pool based on participants.
- Conduct appropriate skills tests for participants as required.
- Assist the Building Manager with facility operations including ID checks, equipment set up and tear down, laundry, cleaning, evacuation, and hourly usage reports.
- Implement emergency procedures that include care for injured, initiation of emergency action plan, notification of university authorities, and completion of report forms.
- Report all injuries, damage, equipment needs, and user issues to administrative staff through incident and injury reports as necessary.
- Work collaboratively with the Building Managers and Open Recreation Representatives.
- Maintain a positive, cooperative, and customer service oriented attitude that enhances a fun work environment; wear staff apparel and maintain clean, professional atmosphere.
- Participate in self, peer, supervisory, and participant evaluation process.
- Attend mandatory staff meetings/in-services as determined at the beginning of each semester.
- Complete all other duties as assigned by supervisor.

Expectations
- Preference will be given to applicants who are Water Safety Instructors (WSI)
- Preference will be given to applicants who have extensive experience with lifeguarding
- CPR/First Aid, AED, and Lifeguard certifications are required
- Criminal Background Check will be required

Qualifications and Salary
Applicants must be self-directed individuals with a strong work ethic, a positive attitude, good customer service skills and the ability to work well with others. Applicants must be at least a part-time student (6 credits for federal work study, 1 credit for non-federal) with at least two semesters remaining at UWEC.

Base Wage
Division IV: $10.00 per hour

Revised August 2014 MEG