



UW-Eau Claire



* Attach ticket here

Parking and Transportation Appeal Form

Meeting times: (Academic Year)

When: Wednesdays

Where: Wisconsin Room, Davies Center

Time: 11:00 a.m.

Before completing this form, please read the following:

- 1) You have 10 days from the date of the citation to file an appeal. **Late appeals will not be heard.**
- 2) All appeals must be submitted by noon on Tuesday, the day before the meeting. Appeals after that time will be reviewed at the next meeting.
- 3) The Board's decision will be posted on our web site and outside the Parking and Transportation Office (SSS106). **It is your responsibility to find out the results.**

Appellant Name	Student ID#	
<input type="text"/>	<input type="text"/>	
Appellant Address	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone #	Email Address	
<input type="text"/>	<input type="text"/>	

Appellant Statement

Nature of Appeal – In the space below, state with clarity the reason(s) why you believe this citation was issued in error or why you should be excused from responsibility for payment of this citation.

Appeals for the following circumstances are not considered valid and **will not be accepted**.

- Arriving at your car within minutes of the meter expiring
- Parking only for a short period of time
- Failure to notice parking signs
- Time constraints-activity took longer than anticipated

(Evidence of a medical emergency or mechanical failure must be included with this form if such information is the basis for your appeal.)