

## **UW System Assistance for ARRA Grant Applications June 2009**

UW System Administration is offering funds to UW System institutions to support efforts in applying for grant funds available through the American Recovery & Reinvestment Act of 2009. The funding may be requested for any discipline. The funding is available for any grant proposal to ARRA-supported programs of federal agencies. The maximum award is \$20,000 per proposal. There is no deadline for requests; the fund will remain in place as long as federal stimulus grant opportunities are available or the funding, which is modest, is exhausted.

The purpose of this funding is to encourage UW faculty and staff to develop and submit grant proposals to federal agencies to maximize the capture of economic stimulus funds in support of higher education in Wisconsin. Funding can be requested for the following purposes:

- Release time and summer salary (provided the recipient devotes the time for grant development)
- Securing the assistance of a professional grant-writer
- Matching funds for proposals
- Other special needs identified by the institution

### **How to request funds**

Submit a brief letter of inquiry that includes the following:

1. Brief description of the type and amount of grant development assistance requested, including justification
2. Brief description of the grant proposal (including title and subject area) that will be developed
3. Name of federal agency and total budget amount projected for the proposal
4. Deadline for the grant application
5. Reasons for likelihood of federal funding success

In addition, the institution's provost, chief business officer, and grant/research administrator will be required to certify (see attached) to UW System that the funding will be used for the specified grant application, and that a synopsis of the submitted grant proposal will be sent to the UW System.

Letters of inquiry, institutional certification statements, and synopses of submitted grant proposals should be sent via email to:

Kris Andrews, Assistant Vice President for Federal Relations, [kandrews@uwsa.edu](mailto:kandrews@uwsa.edu)

### **Review process**

The UW System Office of Federal Relations and a three-person review committee will screen the letters of inquiry and provide a recommendation to the Sr. Vice President for Administration & Fiscal Affairs. Inquiries will be screened according to the following criteria:

- Scientific/subject merit of the intended grant proposal
- Justification of how the UW System funding will be used
- Likelihood of federal funding success

Notification of the funding decision will be made within 7-10 days of receipt of a complete letter of inquiry and institutional certification. If funded, the recipient/institution agrees to prepare and submit a full proposal to the federal agency by the grant deadline. A synopsis of the submitted proposal will be sent to UW System, Office of Federal Relations, within 20 days of proposal submission. UW System will maintain confidentiality of all grant applications.

Questions concerning this funding opportunity can be directed to:

**Kris Andrews**

Assistant Vice President for Federal Relations

[kandrews@uwsa.edu](mailto:kandrews@uwsa.edu) or 608-263-3362

**Tom Anderes**

Sr. Vice President for Administration & Fiscal Affairs

[tanderes@uwsa.edu](mailto:tanderes@uwsa.edu) or 608-262-4048

## Institutional Certification Statement

*We hereby certify that if the request for UW System funding to support our efforts in applying for grant funds available through the American Recovery & Reinvestment Act of 2009 is approved, we will use the funds to submit the specified grant application and provide a synopsis of the full proposal to the UW System Office of Federal Relations.*

Institution: \_\_\_\_\_

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Signature of Provost	Date
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Signature of Chief Business Officer	Date
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Signature of Grant/Research Administrator	Date
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UW System Approvals:

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Kris Andrews, Office of Federal Relations	Date
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Tom Anderes, Sr. VP for Admin & Fiscal Affairs	Date
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