

Music & Theatre Arts Department
Concert and Recital Scheduling Policy

Department concerts and recitals conform to the following scheduling protocol:

1. Festivals, clinics, symposia, opera, guest recitals.
Open schedule.
2. Large ensembles, faculty recitals.
Sunday: 2:00, 4:00, 7:30 p.m.; Monday and Wednesday: 7:30 p.m.
3. Small ensembles, senior degree recitals.
Monday and Wednesday: 7:30 p.m.
4. Small ensembles, senior, junior and sophomore recitals.
Monday through Thursday: 5:00 p.m.

Student Recital Scheduling Policy

1. Students must be enrolled in the appropriate recital or chamber ensemble course during the semester in which the recital is presented.
2. All student recitals are scheduled during the preceding semester. The request must be accompanied by a sample program that includes the names of all personnel and the signature of the faculty sponsor. Fall semester recitals are scheduled April 1 - May 15; spring semester recitals are scheduled November 1 - December 15. A scheduled recital date will only be held tentatively until the student has registered for the recital (MUSI 297/397/497.)
3. All student recital programs will be limited to one page. Any required text translations and/or program notes will be distributed separately and must be provided in sufficient quantity by the student. A recital program style guide is available on the departmental website.
4. Student recitals, except the senior degree and required dance recitals, may be presented off-campus. Production services will not be provided. Guidelines for off-campus recitals are available in the Department office.
5. Department student organizations may present on-campus recitals. Production expenses will be provided by the organization.
6. Postponed student recitals may not be rescheduled in the same semester, except for emergencies and with the approval of the instructor.