



SearchSpot Frequently Asked Questions (FAQ)

McIntyre Library
Your Information Advantage


What is SearchSpot?

SearchSpot provides a single point of access to McIntyre Library's electronic resources including bibliographic databases, web sites and electronic journals.

What is the difference between the Library Catalog and SearchSpot?

The Library Catalog, Voyager, contains details of materials in the library (books, journals, videos, DVDs, etc) and lists many, but not all, of our journal titles. SearchSpot provides links to online library resources including the library catalog, a complete list of journals, and the opportunity to search several resources simultaneously.

What resources are available in SearchSpot?

SearchSpot provides access to online resources, including library bibliographic databases, Web sites and journals. Choose a pre-selected small **Quick Search** set or select a **Custom Search** discipline or resource category. Select **Find Resource** to view the available resources. Type a title or discipline and click to see a list of searchable resources. Use **Find e-Journal** or type in the name of a specific title and click **GO**. Click the information icon  for more details about the resource, or click the underlined name of the resource for a direct link.

How do I search simultaneously in SearchSpot?

Many resources within SearchSpot are cross-searchable, meaning they can be searched simultaneously. Resources which are not cross-searchable have no checkbox. Click the title to link directly to those resources to search.

Why can't I search all the resources at once?

Only certain resources are able to be configured to be cross-searchable. SearchSpot allows you to choose up to 8 databases to search simultaneously. SearchSpot will be frequently updated to include new searchable resources.

How can I access the full text of an article or book details from the results list?

Once you have conducted your search and get your results list in **Table View**, click the title for the full record details. Click the underlined name of the resource to go directly to the reference or resource. You can also click the **FIND IT!** button for a menu with links to the full text, if available.

What is QUICK SEARCH?

Quick Search allows you to conduct a simultaneous search across a ready made set of databases. Start your library research with the **QUICK MULTISEARCH** Click the set name to view the resources in the set.

Where can I learn more about using SearchSpot?

For further information please see the SearchSpot **database help** pages for tips on choosing the best search terms and phrasing, for hints on using **My Space** as well as other information.

Ask for individualized help in person at the McIntyre Library reference desk or email library.reference@uwec.edu

Who can use SearchSpot?

SearchSpot is available to all Eau Claire faculty, students and staff both on and off campus. Use your UW-Eau Claire username & password when

prompted from off campus, or to login to use **My Space**.

Why should I log in to SearchSpot?

Log in to SearchSpot if you wish to use the personal **My Space** features, such as **My Resources** and **My Journals** list. When you log in you will be provided with Personal Space where you can save references from searches to your **e-Shelf** and set up **Search Alerts**.

Further Questions?

Please contact the Reference Desk (library.reference@uwec.edu or on the phone at 826-3858) with any further questions.

