
Overview of the Collection

Repository: Special Collections & Archives
McIntyre Library
University of Wisconsin – Eau Claire
P.O. Box 4004
105 Garfield Ave.
Eau Claire, WI 54702 – 4004
(715) 836-2739
http://www.uwec.edu/Library/archives/info.htm

Reference Code: USGZE AS92

Collection Number: Archives Series 92

Creators: University of Wisconsin--Eau Claire. McIntyre Library

Title: University of Wisconsin--Eau Claire. McIntyre Library Records

Dates: 1916-2012

Quantity: 11.8 linear feet (7 archives boxes, 9 record cartons)

Location of Collection: D4/1f – D4/2a

Languages: Collection materials are in English.

Summary: Annual reports, newsletters, budgets, directors’ subject files, and accession and circulation records from the McIntyre Library at the University of Wisconsin–Eau Claire.

Biographical / Historical Note

When the Eau Claire State Normal School opened in 1916, the library was housed in the basement of the only substantive building on campus. It served as both the circulating and the textbook library for the school. Despite a 1,000% increase in enrollment, the library remained in "Old Main" until 1960 when McIntyre Library was constructed. By this time the Normal School had become a college, and the library staff had risen from one in 1917 to five in 1960. Another leap in enrollment brought the need for a major addition to the library and an increase in
staff to 12 librarians by 1972. Another addition and remodeling project was completed in 1993, and as of 2006, the entire library is housed only in the addition.

Content Description

This series consists of five subseries: Annual Reports, Newsletters and Publications, Directors’ Subject Files, Circulation Records, and Accession Records.

Administrative Information

Acquisition Information:

Transferred to the University Archives prior to March 2006. Additional materials received in July 2008 and October 2011.

Access Restrictions:

Collection is open to the public.

Use Restrictions:

Researchers are responsible for using in accordance with 17 U.S.C. Copyright owned by the University of Wisconsin--Eau Claire.

Preferred Citation:


Appraisal Information

Series weeded in accordance with the University of Wisconsin System Library General Records Schedule (April 2008). Historical circulation and accession records retained at archivist’s discretion.

Processing Note:


Arrangement:

By subseries.
Subjects

Personal Names:

Pollitz, John
Rose, Bob
Marquardt, Steve
Fetvedt, Robert
Clarke, Jack
Buchholz, Erna

Corporate Names:

University of Wisconsin--Eau Claire. William D. McIntyre Library -- Archives

Subject Terms:

Academic Libraries – Wisconsin – Eau Claire – Administration
Administration
Annual Reports
Newsletters
Office files

Detailed List of Contents

Series 1: Annual Reports
Library and library unit annual reports arranged chronologically. Most include statistics and narratives of the year’s accomplishments. Includes data reports to the Council of University of Wisconsin Libraries and other regional and national agencies. The earliest reports, from 1929-1954, are inventories. Beginning in 1963, more comprehensive annual reports were written.

Dates: 1929-2011
Extent: 3.0 linear feet (3 record cartons)

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<tr>
<th>Container</th>
<th>Contents</th>
<th>Dates</th>
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<tr>
<td>Box 1</td>
<td>Annual Reports</td>
<td>1929-1988</td>
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<td>Box 2</td>
<td>Annual Reports</td>
<td>1989-1999</td>
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<td>Box 7</td>
<td>Annual Reports</td>
<td>1999-2011</td>
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Series 2: Newsletters and Publications

Dates: 1959-2008
Extent: 1.0 linear feet (1 record carton)

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<td>Miscellaneous Publications</td>
<td>1964-1994</td>
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<td>Box/Folder 3/2-19</td>
<td><em>Ex Libris</em></td>
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<td><em>Staff Newsletter</em></td>
<td>1980-1983</td>
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<td>Box/Folder 3/21-24</td>
<td><em>Off the Shelf</em></td>
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Series 3: Directors’ Correspondence and Subject Files, 1939-1994
Arranged alphabetically by subject. Includes information on annual budgets, departmental audit and reviews, various library units (map library, government documents, etc.), building files, planning files, gift files, and correspondence with University of Wisconsin--Eau Claire administrators.

Dates: 1939-1994
Extent: 4.0 linear feet (4 record cartons)

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<td>Box/Folder 4-7</td>
<td>Directors’ Correspondence and Subject Files</td>
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Series 4: Circulation Statistics
Summary circulation statistics by call number range. Includes some statistics for the Campus School Library / Center for Reserves and Instructional Media/ Instructional Media Center from the 1960s.

Dates: 1918-1974
Extent: 0.4 linear feet (1 archives box)

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<td>Circulation Statistics</td>
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Series 5: Accession Books
Records documenting the addition and removal of books to library collections. Includes textbook accessions, Campus School Library accessions, and general library accessions.
Dates: 1916-1980
Extent: 3.4 linear feet (1 record carton and 6 archives boxes)

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<td>Textbook and general library accession books</td>
<td>1916-1980</td>
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<tr>
<td>Box 15</td>
<td>Campus School Library accession records</td>
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