

**COLLEGE OF EDUCATION & HUMAN SCIENCES**

**PETITION TO RESCHEDULE FINAL EXAMINATION**

Petition to take a final examination at other than the scheduled time for courses in the following departments: Communication Sciences and Disorders, Education Studies, Kinesiology, Social Work, and Special Education.

NOTE: No change of examination will be approved unless a student has three or more examinations in one day or for emergency reasons.

This form is issued by the College of Education and Human Sciences solely as a convenience. It does not constitute a recommendation to the instructor or department.

Instructions to the student: 1) Complete Part I. 2) Obtain instructor's permission and departmental recommendation. 3) Bring the petition to the College of Education and Human Sciences Office. Upon receiving approval, you will be given a copy for your instructor.

I. Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Examination \_\_\_\_\_

Dept. Course No. Section Title

Regularly scheduled for \_\_\_\_\_

Date Hour

Reason for request to change:

II. Instructor's Permission: \_\_\_\_\_ Granted \_\_\_\_\_ Denied

Examination will be given on \_\_\_\_\_

III. Departmental Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Denied

\_\_\_\_\_  
Signature of Chair

IV. College Action: \_\_\_\_\_ Approved \_\_\_\_\_ Denied

\_\_\_\_\_  
Signature of Associate Dean

C: Instructor  
Student