Council on Internationalization and Global Engagement
Meeting Minutes
12/6/2013, 3-5:00 pm, Phillips Hall 267

Present: Cindy Albert, Jason Anderson, Rose-Marie Avin, Linda Carlson, Ben Corbett, Analisa DeGrave, Karen Havholm, Stephen Hill, Paul Kaldjian, Cheryl Lapp, Ling Liu, David Lonzarich, Kim Reed (Council Secretary), Kristine Rivall (Student Assistant), John Rosenow, Eric Torres

Absent: Erik Hendrikson, Stephanie Jamelske, Teresa Kemp, Kerry Kincaid, Karl Markgraf, Alan Rieck

Guests: Mike Carney

Handouts: Potential Mini-Conference schedule

1. Approval of Minutes of 11/15/2013
2. Open Forum
   a. New member-Welcome David Lonzarich to CIGE. He served a year on the IAEB committee. He has experience & interest in study abroad programs.
   b. Brian Larson is in the process of recruiting 2 student reps to serve on CIGE.
   c. Linda Carlson is on the search committee that is looking to hire a full time Chinese Language instructor. Any ideas/things you’d like to see in a candidate please let Linda know.
   d. John Rosenow shared his experience traveling to Mexico to learn the language & culture. His feels his immersion experience surpassed what he is able to experience here in terms of learning a new culture/language. We need to think further about how we address the needs of the Campus 75. Also, do we try to increase the number of students who study abroad?
   e. Stephen Hill reported that the fundraiser for the Philippines will take place on 12/11 in Davies. Please publicize this event within departments. They will be having a bake sale and possibly a brown bag presentation with speakers on the Philippines.
3. Business
   a. Chair’s Report
      i. Updates
         1. Immersion abroad enrollments down in some programs (numbers are from CIE). CETS-down, India-on target (14), China-down, England-on target. What are the trends in this area? Costs are typically a factor.
            a. David Lonzarich reports that interest has increased for immersion trips in the biology department. The economy can be a factor, but is not currently. More students than space will allow for right now. Bahamas trip-tuition is not a part of the cost which makes it easier for students to afford. Belize trip is very expensive.
b. Concerns: What ways do we promote these programs? Maybe shift costs? Time issues? **Action Item:** List all the different programs that are going on so that when someone is creating a FLIIE program, there are options to consider.

2. Travel Warning Procedures-Issues have come up with our travel warnings procedures. The Provost has signed off on new travel procedures as of 10/2012. There are regions on the State Department’s list as places of concern. LAS & Nursing have problems surrounding students going to places of concern. What does due diligence look like? How do we create a balance between what is prudent & meaningful?
   a. LAS has sent students to places that are on the State Department warning list. CIE does not approve internships so permission was granted from the UW System. The list is very confusing, travel warnings for Mexico are regionalized. Very difficult to decide where we can or cannot send students.
   b. Jason sends students to UW Green Bay in a high risk domestic immersion experience. The students sign a document which waives their right to hold UWEC responsible. Jason will send the waiver document to Paul for review.

3. Growth Agenda
   a. ORSP contacted Paul to see if there are any opportunities for CIGE to obtain support from the growth agenda. Paul put in a “think piece” to hire a part time faculty member to run CIGE and possibly teach classes related to the working groups. If the Provost wants to pursue this, Paul will send document out to group for suggestions/comments.
   b. Analisa would like to put in a proposal for Hmong studies. She would like a system wide proposal to address the Hmong culture/studies. There is community support for this.

   ii. Scheduling for Spring 2014-First Thursday of the month, 2-4 p.m. & 3rd Thursday 3:30-5:30 p.m. to accommodate everyone’s schedule. Paul will try to communicate more via e-mail. Possibly meet once a month. Kim will send out Outlook invites for CIGE meetings. Discuss more about having a predetermined day/time for Fall 2014 so that we can work this into our schedules easier.

   iii. Semester Report-Paul will send out a semester report outline. **Action Item:** Please respond to Paul’s outline for the semester report.
b. Peru Partnership Proposal
   i. Eric Torres reported on the 12/5/13 Skype video conference with Pontificia Universidad Católica del Perú. The global learning dialogue concluded with 11 points of interest to form an agenda for future discussions. Eric can be contact person for information/ideas/suggestions regarding the partnership. Geograph
   ii. Paul comments that we will need a formal process at some point. Eric has been working with Karl on a draft document that would regulate the student exchange piece of this partnership. CIE’s umbrella agreement can also be used, but more specific agreements need to be drafted.

c. UWEC Mini-conference Feb 13, 2014-Elizabeth Redden, journalist for IHE, is scheduled to come to UWEC on Feb 13, 2014 for our mini-conference.
   i. "Save the date" flyer/e-mail to come out ASAP. Potential schedule for the conference may have to be re-worked a bit. Paul will send out revised proposal. 
      Action item: Send comments/suggestions to Paul regarding revised proposal.
   ii. Ideas discussed: have wine/cheese with faculty only before the event, target invites to people who responded to surveys, tangible item that people can take with them, activities designed for students, talk to departments, incentives for students/faculty, start small-possibly just a speaker & then follow up with a campus wide movie or book.

4. Announcements
   a. Next Meetings meetings – 1st & 3rd Thursdays 2/6/14, 2 p.m. & 2/20, 2014, 3:30 p.m.

5. Meeting adjourned at 5:00 p.m.

Respectfully Submitted,

Kimberly Reed