Council on Internationalization and Global Engagement  
Meeting Minutes  
11/6/2014  
Phillips 283

Present: Linda Carlson, Sam Fish (student representative), Shanti Freitas, Nancy Hanson-Rasmussen, Karen Havholm, Stephen Hill, Paul Kaldjian, Kim Reed (secretary), Alan Rieck, John Rosenow

Guests: Mike Carney

Absent: Cindy Albert, Jason Anderson, Rose-Marie Avin, Ben Corbett, Analisa De Grave, Erik Hendrickson, Theresa Kemp, Kerry Kincaid, Cheryl Lapp, Ling Liu, David Lonzarich, Karl Markgraf, Eric Torres

Handouts: Agenda, 22 October Minutes, RFP-International Events and Features-Revised, Draft CIGE Final Report Outline

1) Welcome
2) Approval of Minutes of 22 October 2014
3) Business
   a. The D2D review committee met and both proposals are being sent back with further questions. For the Economics proposal, there needs to be further detail of the in-country expenses. For the History proposal, the committee would like to know how the connection is sustainable. If funded, the History proposal will only be funded for one year (they requested funding for 2 years).
   b. The RFP for International Events and Features has been revised to reflect changes by Council members. Clarification was made that students would be able to work with a department or university organization to bring an event or speaker forward. The title of the RFP was changed to “RFP – International Events and Programs”.
      • Paul entertains a motion to approve the RFP, Alan seconds the motion. All present are in favor of the revised RFP. Action Item: Put RFP on website and send formal announcement to Deans, Chairs, and Directors. Let Paul know if there are other groups that should be notified about the RFP.
   c. A backgammon tournament will be held in February in the Library. We will work with Volume One in promoting the event. Linda inquires if we can build on this event and include other games such as chess and mahjong. We will start with backgammon as a beginning point. Paul requests that CIGE funds be used to purchase 6-8 backgammon boards (approximately $40 each) to be stored in the library for future use. Paul also requests funding of a few hundred dollars of the D2D foundation funds to pay for awards/prizes. Paying for awards/prizes is problematic with CIGE funds, but not with Foundation funds. Nancy supports these requests especially since the games will be reused and the event can be repeated. Linda mentions that international students get together on lunch breaks and use the games in the library. Action Item: Paul will meet with Hans again and bring more specifics to the next meeting regarding the event.
   d. Shanti, Stephen Hill, Cheryl, and Eric Torres attended the AAC&U conference in Minneapolis in mid-October.
• Shanti reports:
  o the conference covered a lot of things that we are already doing regarding assessment (i.e. assessing student work around a rubric, asking the right questions, using pre and post reflections)
  o overall, we are doing more with assessment than other universities

• Stephen Hill reports:
  o UW-Eau Claire seems to be further along than others
  o the Council may want to revisit the idea of a “Global Certificate” that has been discussed at a previous meeting
  o electronic portfolios were discussed as a means to encourage students to reflect on what they’ve done

• Shanti and Stephen both remarked that participants from other universities were questioning CIGE members about what the Council is doing and how we’ve made so much progress.

  e. Spring meeting days and times were discussed. We will keep the meeting at one hour and continue to meet every other week. Possibilities are Wednesday, Thursday or Friday afternoons as well as Thursdays and Friday mornings. **Action Item:** Kim will send out a Doodle Poll for Spring Meetings. Please respond so we can have a draft schedule for our next meeting.

  f. Karen, Stephen Hill, and Paul have put together a draft outline for the CIGE Final Report. They will continue to come back to the group with portions of this report. **Action Item:** Send comments or suggestions regarding the draft outline to Paul.

4) Announcements
   a. Hmong New Year, November 8 and 9
   b. Visit to John’s farm, Saturday, November 15, 9-3 p.m.
      • About 90 students (international students and students studying immigration) are scheduled to attend the event which will involve a bus ride to the farm, tour, lunch, and sessions involving immigration, business processes, statistics, IT systems, and conservation. Council members are invited to attend. Please contact Linda directly if you would like to attend.
   c. Paul mentioned the possibility of Shevaun Watson making a presentation to the Council on the implications of pursuing students who speak a foreign language at home. Is there a way that CIGE can contribute in meeting the needs of these students? **Action Item:** Put on Agenda for next meeting.
   d. Global Water Awareness week, Nov. 10-12 during the lunch hour. Flyer was emailed to Council members today.

5) Meeting adjourned at 3:07 p.m.

Respectfully submitted,

Kimberly Reed

Next meeting is Wednesday, November 19, 2 p.m. Centennial 3314