Short-Term Study Abroad Program Proposal
Cover Page

1. Program Title:___________________________________________________________

2. Faculty/Staff Leader(s):__________________________ Department(s): ______________
   Phone: ___________________________ Email: ________________________________
   Faculty Signature: ______________________________________________________

3. Date of Application: ________________ Proposed Program Dates: ________________

4. Number of Credits: ________________ Requirements fulfilled by this course: ________________
   __________________________________________________________________________
   __________________________________________________________________________

5. Destination(s): ____________________________________________________________

6. Have you been awarded Blugold Commitment Differential Tuition for your proposed program:
   Multi-year Funding □ One-year Funding □ No funding requested □

7. Number of Faculty/Staff receiving salary: _________________________________

8. Faculty/Staff salary will be paid by: (please meet with Stephanie Jamelske and the CIE if unsure)
   Student Tuition based on enrollment□ Department □ BCDT □ Other (specify): ________________
   If salary is from department, please have your Dean state approval in the comments section below.

9. Chairperson’s or Unit Administrator’s Approval
   Please comment on your support for this program: ________________________________
   __________________________________________________________________________
   __________________________________________________________________________
   Signature: ___________________________ Date: ________________________________

10. College Dean’s/Associate Dean’s or Equivalent Unit Administrator’s Approval
    Please comment on your support for this program: ________________________________
        __________________________________________________________________________
        __________________________________________________________________________
    Signature: ___________________________ Date: ________________________________

11. Academic Affairs Approval; Dean and Budget Officer
    Please comment on your support for this program: ________________________________
        __________________________________________________________________________
        __________________________________________________________________________
    Signature: ___________________________ Date: ________________________________
    Signature: ___________________________ Date: ________________________________
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Please compose and compile the following to be submitted for your proposal. The CIE is here to work with you on details and logistics and does not expect for the program to be completely coordinated at the time of this proposal.

1. Course title(s) and description(s)
   - What requirements will this course fulfill?
   - How many credits?
   - Prerequisites?
   - Is this course already in the catalogue?

2. Program overview
   - Goals and objectives
   - Program description
   - Rationale for the course and the niche it will fill at UWEC
   - Program audience
   - Knowledge, skills, and benefits to students

3. Instruction Methods
   - What type?
   - How will students be assessed? Type of assignments, etc.
   - Local educational resources to be utilized (guest lecturers, etc.)?

4. Marketing highlights
   - Highlights of the experience that can be used to market the program

5. How do you plan to build in intercultural immersion?
   - Is there a service component?
   - Are you planning homestays?

6. Logistics (Does not need to be set in stone. CIE is here to help with these arrangements)
   - Plan for accommodations and meals
   - Do you have contacts and/or relationships in the host country?
   - Estimated costs
     - Airfare, housing, meals, in-country transportation, site entrances, facility rental, etc.

7. Safety
   - Are there any safety concerns for your destination that need to be addressed?

8. Please attach the following
   - A copy of Blugold Funding Award (if applicable)
   - A maximum of 1-page highlighting your academic, language, and cultural background with emphasis on your relationship and experience to the country