

How to Use an IF-AT: Educator and Student Instructions

Educators

1. Arrange your quiz or test answers to correspond to the answer key accompanying the version of the test form you are using. (Identification numbers are located at the bottom the answer sheets and on the corresponding key.)
2. Remember to rip off identification numbers before distributing tests to students. To insure students aren't cheating you can use two different versions of the forms so students will not know if their neighbor has the same answer pattern that they do.
3. Collect your answer forms from students as they complete them. Allowing students to take the forms home may facilitate cheating. The top edge of the answer form is perforated and can be kept by the student so they know their score.

Students

1. Students read the multiple-choice question then scratch off the rectangle corresponding with the answer they think is correct (A, B, C, or D.) If the answer is correct there is a star somewhere in the box, as this is their first attempt the student will receive full credit.
2. If the rectangle below the covering is empty, the student has selected the incorrect answer. The student must then re-read the question and try again, repeating as many times as necessary to find the correct answer. The student will receive partial credit based on the number of attempts made.